# ADARSH MAHILA MAHAVIDYALAYA, BHIWANI

## Internal Quality Assurance Cell (IQAC)

## Agenda of IQAC meeting scheduled to be held on 17-04-2026 at 1.00 p.m. in the Principal office

1. To discuss the final preparation for the Job fair scheduled to be held on 18th April 2026.
2. To discuss the conduct and arrangement of final practical examinations of UG & PG courses currently being held on the campus.
3. To review and discuss the preparations for the convocation and Annual Prize Distribution Ceremony, scheduled to be held on 24 April 2026.
4. To discuss the arrangement & program for the Alumini meet "Sakhi Sangam", to be held on 25 April 2026.
5. To review the status of NAAC data saving/ compilation for the session 2024-25 and the progress of data collection for the session 2025-26.
6. To finalize the strategies for increasing the admissions in upcoming session 2026-27.
7. Any other Point with the Consent of Committee.

Neeru

# Adarsh Mahila Mahavidyalaya, Bhiwani

Members who attended the meeting of IQAC held on 17-04-2026

| | Chairperson | Signature |
|---|---|---|
| 1 | Dr. Alka Mittal | |
| | **Members** | |
| 2 | Sh. Ashok Buwaniwala | |
| 3 | Sh. Dharmesh Shah | |
| 4 | Sh. Parveen Garg | |
| 5 | Mrs. Neeta Chawla | |
| 6 | Mrs. Anita Sharma | |
| 7 | Dr. Suman Bamal | |
| 8 | Ms. Neeru Chawla | |
| 9 | Dr. Nisha Sharma | |
| 10 | Dr. Rinku Aggarwal | |
| 11 | Dr. Suman Jangra | |
| 12 | Dr. Mamta Wadhwa | |
| 13 | Dr. Sucheta Soni | |
| 14 | Dr. Mohini | |
| 15 | Dr. Gaytri | |
| 16 | Ms. Neerja Parmar | |
| 17 | Dr. Ruchi Vats | |
| 18 | Dr. Deepanshi Khatri | |
| 19 | Sh. A.S. Jain | |
| 20 | Ritu (B.Com III) 3814 | |

# Minutes of Meeting held on 17-April-2026

A meeting of IQAC was held on 17th April 2026. All the agendas of the meeting were discussed and the minutes of the meeting are as follows:

1. The preparations for the Job Fair have been completed. Around 650 students from different colleges & courses have registered and 20 companies like different banks, IT Firms and consultancy firms etc. have confirmed their participation.
2. The practical examinations are scheduled to be conducted from 15th April to 30th April 2026. External examiners have been selected from the panel provided by the university. All staff members have been instructed to upload the marks from 1st May to 5th May 2026 and submit all related bills within a week.
3. For the upcoming convocation, all invitation letters have been dispatched. On the day of the convocation a counter of the Alumni Association will be setup to facilitate the registration of students in the Alumni Association.
4. Preparations for the Alumni Meet are underway. It is anticipated that approximately 3000 alumni will attend the event scheduled for Thursday, 25th April 2026.
5. The entire data for the AQAR for the session 2024-25 has been successfully saved. All staff members have been instructed to begin collecting the required data for the session 2025-26.
6. For increasing the number of admissions a help desk will be established to assist students. Additionally, extra guidance sessions will be organized for students who are preparing for the competitive examinations.
7. The work related to the Academic and Administrative Audit is currently in progress and is expected to be completed by 30th April 2026.

Approved by

Principal
Adarsh Mahila Mahavidyalaya,
Bhiwani