ADARSH MAHILA MAHAVIDYALAYA, BHIWANI
Internal Quality Assurance Cell (IQAC)

Agenda of IQAC meeting scheduled to be held on 27-08-2025 at 9.30 a.m. in the Principal office

1. To discuss about renaming the subject societies for converting the societies into clubs and the activities to be conducted by the respective clubs.
2. To finalize the date of the conference and to discuss about the progress of conference related work.
3. To discuss about the progress in incubation centre.
4. To discuss about conducting the induction program.
5. To discuss about organising the talent show.
6. Any other point with the consent of Committee.

Neeru
26/8/25

Adarsh Mahila Mahavidyalaya, Bhiwani

Members who attended the internal meeting of IQAC held on 27-08-2025

		Signature
	Chairperson	
1	Dr. Alka Mittal	
	Members	
2	Sh. Ashok Buwaniwala	
3	Mrs. Neeru Chawla	
4	Dr. Nisha Sharma	
5	Dr. Rinku Aggarwal	
6	Dr. Suman ~~Jangra~~	
7	Dr. Mamta Wadhwa	
8	Dr. Mohini	
9	Dr. Gaytri	
10	Ms. Neerja Parmar	
11	Dr. Sucheta Soni	
12	Dr. Deepanshi Khatri	
13	Dr. Ruchi Vats	
14	Sh. A.S. Jain	
15	Ritu (B.Com III)	

Minutes of Meeting held on 27-August-2025

An internal meeting of IQAC was held on 27th August 2025. All the agendas of the meeting were discussed and the minutes of the meeting are as follows:

1. It was decided in the meeting that subject societies will be converted into clubs and teachers were instructed to propose the activities of their respective clubs within a week. It was also directed that every club needs to conduct one activity in every semester under the banner of IQAC.
2. It was discussed that the work of conference is in progress. The proposed date of conference is 15th November 2025 and the conference will be held in hybrid mode.
3. For Incubation Centre a new room will be allotted in science block. And the proposal has been sent to various companies to contribute in this from their CSR funds. It was also discussed that exhibitions will be organised under the banner of Incubation Centre. For exhibition different departments were instructed to give their requirements of raw material and also to promote students to set up their stalls in various exhibitions either held in their native city or in any other city.
4. Induction program to be held on 27th August 2025 for BA students and on 28th August 2025 for B.Com /BSc /BCA students for introducing them with the college by giving them all the instructions for maintaining the discipline of the college.
5. It was proposed to organize the talent show in 2nd week of September and auditions will be held on 29th August 2025. It was also suggested to reduce the activities from the talent show by keeping only major activities.
6. Teachers were also instructed for the following:
   - there should be a class incharge of every class.
   - to organize only one day trip and during the trip it is mandatory to visit an industry or factory.
   - mentor- mentee classes will be conducted for I, II and III year students to track the progress of the students after graduation.
7. Incharges of Anti Ragging Committee Grievance cell and complaint cell were also instructed to complete their work

Approved by

29/8/25

Principal

Adarsh Mahila Mahavidyalaya,

Bhiwani

29/8/25