



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

ADARSH MAHILA MAHAVIDYALAYA

CIRCULAR ROAD, HANSI GATE, BHIWANI
127021

www.ammb.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Established in 1970, Adarsh Mahila Mahavidyalaya, Bhiwani was declared 'Best college' by the Government of Haryana due to its qualitative contribution towards women education. The college is a private aided college affiliated to Chaudhary Bansi Lal University, Bhiwani. It abides by the rules and regulations of CBLU/State govt./ UGC. It is governed and managed by Adarsh Shiksha Samiti. In the year 1970, when promoting girls education was not an easy task especially in a city like Bhiwani which is surrounded by majority of rural area. At that time establishment of Adarsh Mahila Mahavidyalaya, Bhiwani was just like a dream come true. The college has a distinctive proud history of being established by social reformers especially Hon. Sh. B.D. Gupta ji (Ex C.M. of Haryana), Bhiwani Kesari Sh. Bhagirathmal ji Buwaniwala and their team who collectively had a common strong opinion that educating a girl child means educating the Society and of course the Nation as a whole. The vision and mission of the college is to enlighten the path of education for girls to make them self confident for which the college has a very dedicated team comprising of college Governing Body, Principal and the entire staff. It is a matter of pride that college's Governing body is led by the President Smt. Darshna Gupta ji recipient of 'President of India Naari Shakti Samman Puraskar'. Under her able guidance, the whole team works very hard to leave no stone unturned for development of girls in every field be it academics, sports or other co-curricular activities. The college which was started with 75 girls of two classes in two rooms in 1970 has now completed 52 years of its challenges and hardships. Now the college is running 11 under graduate programmes in Arts, Science, Commerce and Computer application and 5 post graduate programmes in Mathematics, Economics, English, Physics and Chemistry and has enrolled nearly 3000 girls students during the current year.

The college has well maintained pollution free green campus with environment friendly class rooms, Auditorium, Principal's office, Administrative block, Management block, laboratories, library, Hostels, Canteen, Sport ground, well equipped Gym, lawns etc. to provide a positive environment to students for their overall development. Due to all qualitative factors the college has been awarded ISO certification for 9001-2015 and 21001-2018 in the year 2022.

Vision

Adarsh Mahila Mahavidyalaya, under the visionary leadership provided by our Governing Body is committed to establish a world class platform providing quality education to remove the darkness of ignorance from life of women and make them empowered and sensitised.

Mission

Mahavidyalaya strives for excellence through creation, dissemination and application of knowledge in consonance with the social needs for a brighter tomorrow.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Energetic and progressive management.
2. Effective and transparent decentralisation of authorities and responsibilities.
3. Green and environment friendly campus.
4. Well maintained eco-friendly infrastructure with adequate Wi-Fi facility.
5. Highly qualified and dedicated teaching faculty providing value based education.
6. Use of student centric method in teaching.
7. Almost every corner of campus is under CCTV surveillance.
8. Outstanding achievements in sports and co-curricular activities.
9. Village adopted for adult education.
10. Strong interaction with students and their parents by organising Assembly, Mentor-Mentee classes and Parents-Teacher Meet.
11. Annual satisfaction survey for getting feedback from students and all stakeholders.
12. Quick accessibility of college on Website, Facebook, Twitter etc

Institutional Weakness

1. Limited scope to introduce Add-on course.
2. Lack of financial support from Government.
3. Majority of students belong to rural area.
4. Declining enrollment in self-finance courses due to surrounding Govt. Colleges.
5. Lack of public transport facilities from surrounding villages.

Institutional Opportunity

1. Adding more value added courses/ bridge courses.
2. Helping students for preparing competitive examination.
3. Developing more ICT based teaching learning infrastructure.
4. Introducing new integrated programs as required in NEP 2020.

Institutional Challenge

1. Developing Self Dependent Equality & Confidence in girls.
2. Betterment in language and IT skills of students as majority of them are from rural area.
3. To convince parents for allowing their daughters for community service.
4. Competition with nearby Govt. Colleges and Technical institutes.
5. To reduce dropout of girls students due to early marriage etc.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is being affiliated to Chaudhary Bansi Lal University, Bhiwani. So curriculum prescribed by the CBLU is being followed in all the courses running in the institution. Institution functioning takes place in order to ensure a well-planned & documented process for effective curriculum planning and delivery. For this, lesson plans are prepared in the beginning of every semester by the subject teacher. Teachers follow the academic calendar given by the university as well as the academic calendar prepared at the college level by the authorized persons. This year Institution also started one certificate course, named as 'Beauty and Wellness' and after the completion of course, a test was conducted and certificates were given to qualified students. Apart from this, special lectures, workshops etc. are also organized to bring awareness for overall growth and development of students. Sensitization of students pertaining to issues of Environment & Sustainability, Gender equity, Human Values and professional Ethics are being given importance in all academic & Non-academic activities. Institution also considers curriculum enrichment and for doing so, subject teachers focus on how various cross cutting issues can be resolved. In addition to all these, institution focuses on project work/field work and internships of the students as required in the curriculum to make them more skilled so that they can get better job opportunities. Institution obtains feedback from various stakeholders including students, teachers, alumni, and employers by getting questionnaires filled by them and from parents in Parent-Teacher Meeting.

Teaching-learning and Evaluation

AMM, Bhiwani is well known for its regular and systematic teaching learning process. All efforts are being done to give personalized attention to all learners. Various tutorial groups are made to give benefits of remedial classes. In order to make teaching-learning process more efficient, the institution follows student-centric methods, such as experiential learning, participative learning and problem solving methodologies and along with that to improve the effectiveness and learning experiences teachers use ICT enabled tools. Semester wise House Tests are being conducted to evaluate students learning. The institution ensures that the mechanism of internal assessment is transparent and robust in terms of frequency and mode. To evaluate students for internal assessments, teachers take assignments, viva, class-tests etc. Along with this, the Programme Outcomes (POs) and Course Outcomes (COs) of all the courses offered by the college are displayed on the college website and further the attainment of these are also evaluated. In addition to all these, college also conducts online students satisfaction survey for the betterment of the institution.

Research, Innovations and Extension

Most of teaching staff in the college are either Phd or Pursuing Phd. The institute promotes an effective research culture amongst the staff and students through its Research Forum. The forum works for improving the knowledge of research and skill-development amongst students and teaching faculty. Seminars and Conferences are organized to promote intellectual growth and professional networking. The management also promotes and encourages faculty to organise and attend conferences, Seminars and professional development programmes.

The institution continuously strives to encourage innovative ideas. The college website is designed and maintained by IT team. Transfer of knowledge is initiated through guest lectures, E-resources, Faculty research programme, Workshops, Value added programmes, Fests, Micro teaching and Display Boards. MOUs are

registered with organizations to impart value added programmes. Experiential learning programmes like workshops, Exhibitions', Students seminars, field study and internships are initiated to promote interplay of skills and experiences. Three Days Workshop was organized by the institute on implementation of National Education Policy. One week workshop was organized by Botany Department for skill enhancement among students. Ethical Cell and Social Leadership Club in the college aims at fostering excellence in terms of quality, ethics and self-awareness of students. The college has served as Research Centre in English Literature under Maharishi Dayanand University, Rohtak till march 2022. Further more, the institute collaborates with other organizations to enhance its research activities. Institutional social responsibilities are promoted through the units and clubs of the college.

NSS and NCC units of the college works for social promotion activities regarding cleanliness, green environment, health and hygiene etc. Voters Club spreads awareness regarding carting of votes. Incubation Centre in the college encourages research activities among students. The Entrepreneur Cell works towards nurturing self-employment skills.

Infrastructure and Learning Resources

Infrastructure along with teaching learning is the backbone of any institution. The college encompasses a well maintained campus which is situated in a convenient location of city Bhiwani, spread over 42058 sq. meter land. The college has 36 well furnished, ventilated and spacious classrooms. There are 2 smart classrooms and 6 labs equipped with Wi-Fi facility. 4 labs are equipped with smart board facility. The college has a multipurpose auditorium.

The college library is well equipped with text books and reference books, journals, magazines, newspapers etc. The Library System software is useful to automate various library services and works. All books are equipped with bar coding. Keeping in view need of the students, the college provides hostel facilities to the girls students from distant areas. Basic amenities in college premises include canteen, drinking water coolers, CCTV cameras for security, fire safety, solar panels, generators, separate washrooms including sanitary napkin vending machine for students and staff.

The college has adequate infrastructure for harnessing the potential of the youth and promoting student interest in sports. The college has a vast playground for athletics to cater various outdoor games. The college provides facility of Open Gym with modern equipments for fitness of students and staff. Construction of new library, more class rooms and new laboratories is in process to cater the requirements of various departments.

Student Support and Progression

To meet the challenges linked with students' educational spheres, college provides financial supports and also some government and non-government scholarships. For the overall development of students, the college organises various soft skill development activities such as Yoga, Language & Communication, ICT skills, G.K competition, Quiz contest etc. Seminars, workshops, orientation courses and guest lectures on different subjects are also being conducted to establish linkages with the world of work and locate career opportunities, their realities and job profiles in the context of highly competitive era.

The college also offers various opportunities e.g., NCC, NSS, Red Ribbon Club, Cultural Fest, Sports Fest etc. Our students actively grab these opportunities and as a result our students give their outstanding performance in all the fields at all the levels. Our students also play a dynamic role in students' council, in various literary

societies, committees and also in organizing of various seminars and guest lecturers etc. College provides a healthy and congenial atmosphere to all the students under the guidance of Grievances & Redressal Cell, Sexual Harassment Cell and Anti Ragging Committee. College also organizes an alumni meet every year. Their suggestions also contribute significantly for the development of the institution through financial and non-financial means.

Governance, Leadership and Management

Keeping in view vision and mission of college towards quality education, Management, Principal and staff members of this college are totally committed towards overall development of girls students in academics as well as in other co-curricular activities. The management leads the Principal and staff towards the fulfilment of mission. The governing body, college council and internal quality assurance cell are the important committees for planning and development of the institution. The governing body is the policy making body. The overall supervision of the college comes under its purview. The plans proposed are discussed with the respective cells and committees as per needs and then finalized. Academic committees such as Time-Table committee, Discipline committee, Result committee, Internal assessment committee at the departmental level work in their respective fields. Furthermore, for infrastructure, maintenance and development, building committee, library committee and hostel committee are there. Adding to that, there are various committees for various audits viz Green audit, Energy audit, Vehicle audit, Environment audit, Laboratory audit etc. The Principal, Head of departments, committees/ cells incharges and office staff work together for the effective implementation of these plans. Regular feedback and suggestions are taken continuously from the head of departments, students, parents and other faculty members which form the major input for planning.

Institutional Values and Best Practices

Mahavidyalaya covers all the aspects of improvement in the overall personality development of students. It touches various areas of development as a holistic approach to learn so that spiritual, social, emotional, physical, mental, environmental and cultural development of students can be done. In terms of safety, security and counselling of girls students, the institution is providing specific facilities like CCTV camera, checking at the entrance, hostel facility etc. The college gives more stress on the issue of women rights, self-defence, legal rights of women, importance of gender equity and cyber-crime etc. The college has its own code of conduct for both the staff and students, explaining the right conduct and their duties. Institution organizes various activities, providing the values like social justice, human rights, dignity and rule of equity, respect and equality which in turn sensitize all students in making them socially responsible citizens. Institution celebrates the National and International commemorative days which inculcate the feelings of harmony, peace, oneness and universal brotherhood in students. Institution has facilities of solar energy and LED bulbs in the campus as energy conservation measures. In the campus, the facility of solid waste management, liquid waste management and E-waste management is there. The IQAC of the college conducts the Green audit, Environment audit, Energy audit, Laboratory audit, Gender audit, Water audit, Vehicle audit and Health audit, to know about the updates of resources so that better steps can be taken accordingly. The institution has signed the MOU with some social approved agencies for making the environment green, promotion of entrepreneurship and to inculcate ethics in students. Mahavidyalaya is providing water conservation facilities and disabled friendly environment. Our institution adopts the best practices for the personality development and skill enhancement of students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ADARSH MAHILA MAHAVIDYALAYA
Address	CIRCULAR ROAD, HANSI GATE, BHIWANI
City	Bhiwani
State	Haryana
Pin	127021
Website	www.ammb.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Alka Mittal	01664-240422	8527795002	01664-240422	principalammb@gmail.com
IQAC / CIQA coordinator	Neelam Gupta	01664-242414	8527795002	01664-242414	iqac@ammb.ac.in

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Haryana	Chaudhary Bansi Lal University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	09-03-2016	View Document
12B of UGC	09-03-2016	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	CIRCULAR ROAD, HANSI GATE, BHIWANI	Urban	10.39276	13711.19

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Ug	36	SENIOR SECODARY	English,Hindi	30	0
UG	BCom,Ug	36	SENIOR SECODARY	English,Hindi	40	35
UG	BA,Ug	36	SENIOR SECODARY	English,Hindi	560	558
UG	BSc,Ug	36	SENIOR SECODARY	English,Hindi	80	22
UG	BSc,Ug	36	SENIOR SECODARY	English,Hindi	40	32
UG	BCA,Ug	36	SENIOR SECODARY	English,Hindi	80	80
UG	BSc,Ug	36	SENIOR SECODARY	English,Hindi	80	35
UG	BSc,Ug	36	SENIOR SECODARY	English,Hindi	40	34
UG	BCom,Ug	36	SENIOR SECODARY	English,Hindi	50	36
UG	BSc,Ug	36	SENIOR SECODARY	English,Hindi	80	31
UG	BCom,Ug	36	SENIOR SECODARY	English,Hindi	80	26
PG	MSc,Pg	24	GRADUATION	English,Hindi	40	30
PG	MA,Pg	24	GRADUATION	English,Hindi	40	18
PG	MSc,Pg	24	GRADUATION	English,Hindi	40	23
PG	MA,Pg	24	GRADUATION	English,Hindi	40	39
PG	MSc,Pg	24	GRADUATION	English,Hindi	80	33

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				6				34			
Recruited	0	1	0	1	0	6	0	6	0	3	0	3
Yet to Recruit	0				0				31			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				86			
Recruited	0	0	0	0	0	0	0	0	0	86	0	86
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				23
Recruited	3	0	0	3
Yet to Recruit				20
Sanctioned by the Management/Society or Other Authorized Bodies				62
Recruited	45	17	0	62
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	3	0	0	3	0	7
M.Phil.	0	0	0	0	1	0	0	0	0	1
PG	0	0	0	0	2	0	0	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	32	0	32
M.Phil.	0	0	0	0	0	0	0	9	0	9
PG	0	0	0	0	0	0	0	45	0	45
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	2578	0	0	0	2578
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	272	0	0	0	272
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Category		Year 1	Year 2	Year 3	Year 4	
SC	Male	0	0	0	0	
	Female	313	352	357	396	
	Others	0	0	0	0	
ST	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
OBC	Male	0	0	0	0	
	Female	615	642	573	623	
	Others	0	0	0	0	
General	Male	0	0	0	0	
	Female	2063	1932	1935	1766	
	Others	0	0	0	0	
Others	Male	0	0	0	0	
	Female	1	0	37	116	
	Others	0	0	0	0	
Total		2992	2926	2902	2901	

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Our college is committed to provide quality education to its students. CBCS i.e choice based credit system has been implemented both in UG as well as in PG courses. This approach facilitates the students to choose any subject according to their interest. As the institution is affiliated to Chaudhary Bansilal University Bhiwani, all open elective courses, Hobby club courses, Swachh Bharat course etc. are there in curriculum of various degree courses. The institution is planning to start some more UG and PG Courses viz. B.com (Hons.), M.com etc. So the institution is on the path of following NEP guidelines by implementing multi disciplinary courses and CBCS system.
2. Academic bank of credits (ABC):	The college is affiliated to Chaudhary Bansilal University, Bhiwani. The norms and guidelines of CBLU are being followed for schemes of examinations of various courses running in the college. So, it can be said that presently the college does not have ABC as such but to fulfill its objective, the college has adopted choice based credit system offered by CBLU in various courses. This way credits will be achieved by the students. Also the process of digitalization of students' informations and achievements has been started in the college so as to have quick access to students' achievements in the near future and digitalization will create Academic Bank of Credit very soon in the institution.
3. Skill development:	Different skill enhancement activities are organised by the college on regular basis. Training programs and Workshops on various subjects such as Cake baking, Stitching, Information Technology, Best out of waste were organised for professional development of students. The institution also started one certificate Course named "Beauty and Wellness" for skill development of the students. Development of various skills i.e Green skills , Entrepreneurial skills, IT skills etc. are in process .In collaboration with an NGO 'Stand with Nature' our students participated in various environmental activities to make society aware of benefits of environment friendly atmosphere so that they can enhance their green skills. Two programs named Ek koshish and Prayas were organised in our college in which a platform was provided to the students for selling handmade things and develop their entrepreneurial

	<p>skills. Many competitions were organised for enhancing IT skills of the students. To enhance the skills of the students, our college has a skill enhancement cell. Following this path it is being planned to start few certificate courses viz. Tally, Digital Marketing, Vedic Mathematics etc. in the next session.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Our institution works with the purpose of integration of Indian knowledge system with practical skill development so as to prepare students for fast growing innovative world. Our college staff tries to provide value based education to the students emphasizing on human values and ethics as an important part of our Indian culture. As far as the teaching of Indian knowledge is concerned the college offers Hindi as a compulsory subject and Sanskrit as an elective subject. The students are encouraged to participate in events such as Shalokacharan, Hindi play, Poetic recitation, Debate, declamation in Hindi and Sanskrit language and also Hindi and Sanskrit play etc. with the objective of promoting and familiarising the students with the classical languages. Our college gives students in depth understanding of our rich culture heritage and language which is clear from variety of co-curricular activities organised in the institution. The college is well equipped with IT resources and it can continue the practice of integrating Indian knowledge system using the online courses as well. For creating health awareness and also maintaining Indian Rich Heritage of yoga and Ayurveda in the present time, many workshops, camps, seminar etc. are being organised in the college premises .Yoga competitions at college, Inter College and University level form a part of regular feature of this institution. Our yoga team has won lots of prizes during last 5 years.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The syllabus of all the courses and programmes offered in the college is designed by the affiliating university, i.e. Ch. Bansi Lal University, Bhiwani. At institutional level, too many efforts are made so that the students can achieve the desired outcomes by the end of the course. All the staff members prepare the list of programme outcomes and course outcomes for the entire syllabus that is to be taught during the course and programme. These things are being followed during the entire teaching session. And then to evaluate it, teachers periodically assess the</p>

	<p>students by using different methods like assignments, group discussions, presentations, viva etc. To make teaching - learning process more effective the institutional staff prefer the student- centric methods that includes experiential learning, demonstration methods, interactive methods, participative learning etc. In the institution, mentor classes are also held weekly that are quite helpful in solving the academic, social or personal issues of the students so that the students can feel mentally relaxed and focus on achieving the desired outcomes. Apart from all this, institution also focuses on enhancing the employable skills of the students. And for this the institution has introduced a short-term certificate course named 'Beauty & Wellness' along with different vocational courses like B.Com (ASM), B.Com (CA), B.Sc. (CS) etc. that are being already run in the college. So, we can say that our college is always following Outcome Based Education where the focuses is not only on giving the degrees to the students but also on making a student skilled, environment conscious, ethical and responsible citizen.</p>
6. Distance education/online education:	<p>Complete online education system was adopted during COVID 19 pandemic by college staff so as to continue the academic work. Classes and extra curricular activities have been conducted on digital platform. The college has ICT support to facilitate online education. The faculty members are well versed with the online platform such as Google meet, Zoom etc. and they successfully operated online classes, conducted tests and evaluated assignments. The college also conducted exams in the online mode according to CBLU guidelines. The college also organised webinars, online workshops, online surveys etc. in this pandemic period. The campus is fully Wifi and frequently updates its IT facilities on a regular basis. Now a days information related to curriculum, co- curricular and other activities are conveyed through Facebook, WhatsApp, Website etc. as well as on college notice board. Our college regularly gives updates on official page of facebook and Instagram so as to make all updates accessible to wide range of students and stakeholders. Mode of online education is adopted in the form of online extension lectures Surveys etc. wherever offline is not possible.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, Electoral Literacy Club has been set up in the college in the name of Voters' Awareness Club.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, coordinating faculty members are being appointed by the college. ELC works actively to familiarize students with the electoral process of the registration and voting. The club works as a representative to communicate students the election process and its importance as per guidelines issued by Election Commission of India.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Voters Awareness Programmes in collaboration with district administration are organized to sensitize the common masses with their electoral rights. Rallies are conducted time to time by the college students and coordinators to create awareness among general public regarding voting rights.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	1. Awareness drives are conducted. 2. Various competitions on related subjects are organized viz Poster making competition, slogan writing competition etc. 3. Active participation in electoral process. 4. Voters Day and Constitution Day are celebrated every year. 5. Oath taking ceremony to cast vote is being conducted in the college.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Special camps for registration of new voters are being organized in collaboration with district administration. Students above 18 years are motivated to get themselves registered as new voters.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2850	2901	2902	2926	2992
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 220

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
96	79	70	113	120

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
206.0431	59.2949	54.0176	247.3848	77.3309
File Description		Document		
Upload Supporting Document		View Document		

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Adarsh Mahila Mahavidyalaya, Bhiwani is a premier constituent college of the Chaudhary Bansi Lal University. The college follows the academic calendar issued by the University at the beginning of the academic year. It clearly defines the schedule for teaching examination, Semester break and Vacation. That is strictly followed by the college to ensure smooth and efficient functioning of teaching and administrative process. Within the same framework the college also prepares its own calendar of events and activities before the commencement of academic session and same is uploaded on the college website. Entire information is given to the students at the beginning of the session. For the purpose of continuous internal evaluation, teachers schedule their teaching, class test & assignments according to their lesson plans in accordance with their allotted time table that is based on their workload. Keeping the academic calendar in mind they plan co-curricular activities. The students are being informed in advance about the dead line for the assignment submission, viva, tests etc.

The main objective of the college is to use the information and communication technology for enhancing the quality of education. Our college follows the syllabus prescribed by the affiliating university. Now Choice Based Credit System is implemented in the college as per the guidance provided by the university. The main motto of this system is to make the students more capable in academic skills as well as in extracurricular activities. To achieve its academic goal in an effective manner all the staff members are working sincerely in a decentralized system. Many remedial and extra classes are taken by the faculty members for the betterment of the students.

Skill enhancement practices are implemented for UG and PG students. Students are evaluated for internal assessment through house tests, project reports, assignments, class presentation, viva and their attendance in the class. The different activities are organized by different societies like Quiz, Debate, Essay Writing Competition, Talent Hunt, Poetic Recitation, Declamation and many more to encourage the students to help them in becoming the better person in academic as well as in socio-culture environment. Our college also conducts different programmes through various projects of NCC, NSS, Legal Literacy Cell, Red Ribbon Club, and through many more clubs like this. In addition to this, each department conduct workshops, seminars and conferences. Experts are invited in the aforesaid events to motivate the students by their experiences and knowledge. Sports department also organizes various events at different levels to encourage the students so that they can do well in the sports and win more gold and silver medals. Our college promotes co-curricular and extracurricular activities for overall development of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 01

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0.23

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
00	33	00	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

AMMB, being an affiliated college follows curriculum designed / prescribed by the university. The institution through its co-curricular activities tries to inculcate values and ethics among its students. Our curriculum tries to address issues related to Human values, Gender Equality, Professional Ethics, Environment & sustainability.

Apart from curriculum prescribed by the university different clubs / cells / committees and even departments also organizes various activities to resolve these cross-cutting issues.

Various committees / cells / clubs are actively organizing different activities / competitions / campaigns etc. in order to work on cross-cutting issues like human values, environment & sustainability etc.

1. Issues relevant to Professional Ethics

? The curriculum of commerce department includes subjects related to professional ethics titled as 'Business Ethics', 'Sales Force Management' and 'Business Communication Skills'.

? Many personality development programmes, courses and workshops are conducted by the institution to inculcate universal ethical principles such as loyalty, truth, honesty, respect and accountability.

1. Issues relevant to Environment and Sustainability

? B.Sc. Botany as 'Ecology, Evolution and Economic' address the topics such as population on ecology, ecosystem photosynthesis, horticulture and environment, use of biofuel and bio fertilizer, utilization of plant resources, and medical plant.

? The curriculum of B.A, B.Sc. and B.Com named environmental studies & Swachh Bharat respectively address the topics such as understanding the environment, natural resources, biodiversity and its conservation, environmental issues and management policies and practices including personal hygiene awareness for Swachhata etc.

? Our NCC and NSS programme also handle different environment conservation activities such as Tree Plantation, Campaigning etc. The green club of the college organizes different activities

regarding environment conservation and to maintain a plastic free environment.

1. Issues related to Human Values

Social and economic management of the nation assures proper balance within various communities in the society. Different departments / Committees / Clubs / Cells conduct various programmes to inculcate human values among the students.

? The syllabus of commerce, include courses titled as 'Human Resource Management' which teaches topics related to human values including relationship between human resource management and environment, evolution and growth of HRM and human resource management in India.

? The curriculum of commerce also has a section on 'Business Ethics' which include topics regarding human values that is individual values and philosophies. And in this course 'Business Communication Skills' there are various topics related to communication skills that is listening skills, persuasive speaking, body language and gestures etc.

1. Issues Relevant to Gender

? In our curriculum we have many topics regarding gender issues which emphasis on gender equality.

? Women cell of the college organizes various types of events to aware the girls about women empowerment.

? The college also focuses on the organization of various competitions like slogan writing, poster making, debates, declamations, dance etc. to develop their confidence and enhance their potentials.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 14.63

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 417

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 79.31

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
1032	1033	1064	1068	1101

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1400	1320	1320	1320	1320

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 68.21

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
456	489	398	367	358

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
632	600	600	600	600

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 29.69

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The rapidly changing world of higher education has necessitated a paradigm shift from teacher-centred to student-centred methodology. Students should also become problem-solvers as it is not sufficient to be just creative and critical thinkers.

Accordingly, the IQAC of the institution has suggested a functioning that focuses on student-centred methodology to create an educational ecosystem that facilitates the shifting from teacher centric methodology to student centric methodology. In such an ecosystem, the teachers act as facilitators while students are encouraged to take responsibility for their own learning through activities like active learning, collaborative learning, experiential learning etc. to become autonomous learners. As majority of the students of this college hails from rural areas so the objective of this college is to transform them into more capable, confident and independent. To realize this many methodologies are used to make teaching learning process effective, likewise-

Experiential Learning: To increase learners' knowledge and develop their competence in skills, experiential learning is extensively used by faculty members. For this various departments periodically organizes different activities like cooking competition, model making, pot painting, nail art, face painting and tours & trips etc.

Participative Learning: To provide students with an opportunity to gain professional knowledge and skills, participative learning approach is extensively used in teaching learning process. Participation in co-curricular and extra-curricular activities provides a platform to students through which they can showcase their talent in various events such as poetic recitation, quiz, debate, collage making, painting, rangoli, poster making, dancing, singing etc.

Problem Solving Methodologies: Students prepare charts, models, practical files, project reports etc. to get deep understanding of the concept and to know the practical implementation. Methods like group discussion, debate etc. are being followed in the institution to make the students think wider so that they can participate and come up with different opinions and suggestions.

Interactive Method: This method of teaching shows active involvement of students in the learning process to absorb the maximum amount of information and knowledge from their teacher. For effective implementation of this method we are also using ICT enabled tools. ICT tools are used in dissemination of knowledge to improve students' learning. ICT enabled education not only helps in finding information but also in organizing and sharing it with others. All our college labs are ICT enabled. It encourages the faculty members to make intensive use of ICT tools in teaching. All the teachers participated actively to learn how to use ICT tools in their teaching learning process. Effective use of ICT tools is being done by staff and student as it has made transfer of study material easy & convenient via their WhatsApp groups etc. The use of ICT tools has yielded the following results:-

1. Encouraged Active and Independent Learning
2. Made the student more responsible for their own learning.
3. Contributed to lessons whose quality is enhance by the technology.
4. Provided students with access to diverse sources of information.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
96	79	70	113	120

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 41

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
53	35	35	41	32

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

AMMB, being an aided and self-finance college of CBLU, Bhiwani, is bound by the university rules regarding internal assessment. It gives 20% weightage in overall assessment of the students. The breakup of internal assessment as prescribed by the university is as follows: class tests, seminar/presentation/assignment and attendance. Teachers ensure that the students are aware of the internal assessment evaluation criteria. Mechanism of internal assessment is transparent devoid of any bias on the part of the teachers. Students are informed in advance about class tests, presentations, assignments and other learning activities. The academic calendar specifies the house exam conducted twice a year. Our college measures the academic progress of the students through presentations, home assignments, project making, class tests and finally through house tests. Centralized House Tests are conducted for which the date sheet is prepared in advance and displayed on the notice board for the students. The house test committee of the college conducts the house test in a very precise manner. It helps students to improve themselves. It also helps the teachers to identify problems of students. Our college has undertaken initiatives to develop a mechanism to deal with internal examination related grievances. To ensure transparency and efficiency in internal examination, the college has issued guidelines to faculty members. The examination rules, regulations, time schedules and all the pre and post examination activities framed by the university are followed by our staff members. Our college plays a responsive attitude to ensure that the students receive a fair mechanism of internal assessment. In addition, the house test committee endeavors to redress the grievances of the students in a transparent and time bound manner.

House test exams are conducted by following a defined procedure to ensure proper transparency and unbiasedness. The procedure we follow is:

- 1.Circulation of notice regarding dates of house test exams.

2. Preparation of duty list, date sheet and seating plan etc.
3. Conduction of house test exams.
4. After that evaluated answer sheets are given back to the students for review.
5. Grievance redressal, if any.

After completion of the house test examination procedure, 1 week is given to students for resolving their grievances, if any. Grievances of students are entertained by HODs in order to satisfy them by solving their problems.

The college is dedicated to fair and impartial treatment of all the students regarding assessment and evaluation. The primary focus of our college is to strengthen the teaching learning process through continuous assessment and evaluation. The remedial classes offered to provide additional help. Students are also encouraged to apply the theoretical concept taught in class to real life situations/problems. The curriculum of some courses allows skill enhancement through practical session and continues evaluation is done through assignments and presentations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Programme Outcomes (POs) are broad statements that describe the professional accomplishments which the programme aims at, and these are to be attained by the students by the time they complete the programme. POs incorporate many areas of inter-related knowledge, skills and personality traits that are to be acquired by the students during their graduation.

Course outcomes (COs) are direct statements that describe the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course. They are clearly specified and communicated.

College has adopted Outcome Based Education which mainly focuses on measuring students' performance through Course Outcomes, Programme Outcomes and Programme Specific Outcomes. For continuous quality improvement these outcomes are used to evaluate knowledge, skills and behavior of students. Programme Outcomes, Programme Specific Outcomes and Course Outcomes for MA (English, Economics), M.Sc. (Mathematics), B.A, B.Sc., B.Com. and BCA has been prepared by the institution. All faculty members adhere to the same which is communicated to the students at the commencement of

every semester. The faculty, course coordinators and programme coordinators prepare course outcomes and map them with the programme outcomes and programme specific outcomes. The faculty members address the students about course outcomes and their interrelationship with program outcomes. It helps in describing the competencies gained by the students through their respective course. Every course outcome is mapped to one or more programme outcomes and is measured at the end of the course through various assessment methods. By this the students completely understand the concepts and try to enhance the cognitive skills of the course under consideration. The course outcomes are measured by the assessment plan prepared by the teachers at the beginning of the academic session. Assessment tools which are commonly used during the semester are seminars, assignments, projects, internship, viva voce, lab work etc. and at the end of every semester the students are finally evaluated through house test exams and university exams. The course outcomes of all the courses are evaluated in similar manner in every semester.

Students are motivated to participate in various competitions, seminars and conferences etc. Their performance in these academic events provides another index of their learning levels. Students are evaluated continuously on the basis of their regularity, receptiveness, answer to questions asked by the teachers and their overall involvement in college activities. The college offers subject related vocational courses to increase the learning outcomes of students. Various extension lectures on competitive examination, career counseling, soft skill etc. are conducted for overall development of the students. Evaluation of the outcome of all the programmes taught in the college is measured by their achieving excellence in various competitions. Finally, the programme outcomes can be measured by examining the results achieved by the students in the university examinations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

AMMB monitors the progress of program outcomes and course outcomes on continuous basis through direct examinations or observation of student knowledge or skills against measurable course outcomes. Students under university examination are evaluated for 80% of total marks and institution for 20% marks as internal assessment in most of the subjects but in some subjects the ratio may vary. The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. The knowledge and skills described by the course outcomes are mapped to specific problems on University Examination, house tests, projects, assignments, class tests, viva voce, surprise tests, presentations etc.

Some of the key indicators of measuring attainment of POs and COs are:

End Semester University Examination: Being an affiliated college of CBLU, Bhiwani, the students of AMMB are required to take examinations as per the semester pattern set by the university.

Internal Assessment: The Internal Assessment constitutes 20% weightage of the total marks (100) in most of the subjects. The students are given assignments which are designed in alignment with Programme Outcomes of the respective subject. Additionally, house tests, viva etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis.

Practical Assessment/ External Assessment: It is evaluated by inviting external experts appointed by the university to evaluate each student by conducting practical examinations, taking Viva-Voce, and evaluating the practical files.

House tests are conducted per semester to ensure that students have achieved desired level of competencies at module level. Each faculty maintains students' record every year and remedial classes are taken by teachers for improvement of slow learners. A detailed analysis of the student's progression is done by checking out student's result of each semester to evaluate, whether corresponding course outcomes are achieved or not. According to the performance of the student in answering each question, mapping is carried out with the respective course outcomes for assessing the attainment level of the specific course outcomes of the subject. Finally, the students result data showcase the overall mapping of the programme objectives and course outcomes.

Moreover, AMMB accumulates, feedback from teachers, students, alumni, employers, and parents which is an indirect and important method of measuring attainment with objectives of identifying the attainment level of students in terms of programme, subject, course, and syllabus outcomes and to understand the impact of teaching learning process. Feedback from parents is taken in the Parent Teacher Meet and feedback from teachers, students, alumni, and employers (of our alumni) is taken via questionnaire.

Students' participation in various competitive exams is also another benchmark in attaining the course outcomes of an institute.

Last but not the least, higher education is another important parameter to measure attainment of programme objectives and course outcomes through progression of students towards higher studies in premier educational institutions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)**Response:** 63.26**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	829	766	556	941

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
992	993	960	954	989

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.18

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Our college maintains a knowledgeable environment for the students. Departments organize several events, exhibition and extension/guest lectures for enhancing students' knowledge in their respective subjects.

For introducing innovative ideas and their creations, the college organizes different workshops, hobby classes; value added programs, exhibitions and seminars as well. The departments conducted exhibitions displaying creative models. We also conduct value added programmes in which we approach different field experts for the students who train them according to current requirements of the fields.

All the departments organize Guest lectures and invite subject experts from different fields and our own college faculty experts are also invited as Guest speakers in different colleges and Universities. Many National and International Conferences are organized every year by IQAC which generates a positive

attitude in the students and helps them in shaping their personality. A Short Term Course on “Beauty and Wellness” is also started by IQAC for the skill development of the students. Faculty shared their E-Content on college website and social media. INFLIBNET also helps the Scholars and the students to access E-Resources. Following societies/cells are there to hone students’ innovative approach:

1. Entrepreneurship Cell- This cell focuses on entrepreneurship skills amongst our students. This cell aims to make emerging entrepreneurs of our nation. Several workshops are organized to enhance the entrepreneurship skills of our students.

2. Incubation Center- The aim of the Incubation Center is to help students experiment and create new models in practical methods and new projects.

3. Research Forum- Research forum aims at helping students by hosting extension lectures for vivid learning experience.

4. IPR Cell- The aim of the Cell is to encourage, protect, manage and commercialize Intellectual Property such as Patent, Copyright, Trademark etc. through seminars, workshop and activities.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 7

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
01	04	02	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.02

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	2	1	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.06**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
06	02	02	01	02

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

“Leadership is the capacity to translate vision into reality”, to convert this quote into action is the prime concern of our institution.

Our college organizes alternate programmes, camps, rallies and many workshops for generating awareness among the students. We acquaint the students with the Schemes which were initiated by the Government, which includes Beti Bachao Beti Padhao, Road Safety, save environment, AIDS awareness, Gender violence, Aatmanirbhar Bharat, clean India, health awareness, women empowerment, skill India, Covid-19 awareness and many more.

The aim to organize these programmes is to inbuilt a sense of cleanliness awareness about surrounding atmosphere, hygiene, the importance of life, to generate a sense of pity for the needy people. The Beti Bachao Beti Padhao scheme is started to save the girl and for their education. It focuses on challenging mindsets and deep rooted Patriarchy in society.

The students are also aware with their legal rights. Many contests and competitions are organized on the

topics of life environment, Covid-19, etc. It arises a sense of critical thinking and analyzing power about the social issues and concerns in the students. The programmes helped the students to identify the facts.

A brief description of few societies is mentioned below:

National Service Scheme (NSS): The National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports. The sole aim of the NSS is to provide hands on experience to young students in delivering community service.

Women Cell: The aim of this cell is to instill positive self-esteem and confidence in the female students so that they can take the right decision in and for-their lives. Spreading awareness among the students about the social, legal and constitutional rights of women in order to prevent the exploitation based on gender.

Social Science Forum: The Social Science Forum has been formed to arrange lectures and workshops on the concerned fields and to encourage a research-oriented perspective among teachers and students.

Voters Club: The club aims to educate and motivate the young students about their national and voting rights. This club actively hosts various programmes to facilitate the correct voting-education impartment amongst the young students of the college. This club also helps the students get their Voters Card made in the premises college itself.

Besides these societies, the departments conduct Seminars, Workshops, Talks, Donation Drives, Field trips, etc. to accentuate students' and most teachers' work towards inculcating these values in their classroom teaching and as living examples.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Receiving awards has always been a great source of motivation for students. Our college has received awards in every sector of academic and co-curricular activities on all levels. We can proudly say that our students are doing a tremendous job in every field and are securing great positions and prizes in all the sectors.

Haryana State Legal Services Authority awarded the college with third position in State Level Legal Literacy Competition (debate).

Din Bandhu Chhotu Ram University of Science and Technology, Murthal awarded the college a bronze medal and Rs.5000 cash prize in state-level debate competition in 2018–19.

Shri Ramchandra Mission, United Nations Information Centre and Heartfulness Education Trust awarded ninth position in essay writing competition and certificate of merit in essay writing competition to the college in 2018–19.

Students secured first position (non-medical), second position (computer science & zoology), third position (chemistry) in District level Science Exhibition in 2019–20 organised by Government College for Women, Badhra and made the college proud.

CBLU, Bhiwani organised an International Essay Writing Competition in 2020-21 and the college secured second and third position and one cash prize of 3100 & 2100 respectively.

A University Level group discussion on “Conversion of environment” was organised by CBLU, Bhiwani in 2020–21 and the students secured the first position in the same.

The students also gained first position and won a cash prize of Rs.800 in an Inter-college Essay Writing competition organised by Rajiv Gandhi Government College for women in 2020–21.

Aggarwal college, Ballabgarh organised a National Level Chemistry Quiz in 2020–21 and the college proudly secured second position and received a cash prize of Rs.700.

I.B. College, Panipat organised a National Doha Gayan Competition in 2020-21 and the college got second position in the same.

the college has always been a very great performing college in the state, and has always shine bright in all the competitions, be it academic or sports or extracurricular.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 164

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
36	60	24	24	20

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration**3.5.1**

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 5

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Infrastructure along with teaching learning is the backbone of an institution. The college encompasses a well maintained campus which is situated in a convenient location of city Bhiwani, spread over 42567.87 sq. meter land. The college comprises a management block including a Conference Hall, President Room & Secretary Room etc. Administrative block comprises Principal office , Director office, Clerk office with separate cabins, Staff room etc. The college library is well equipped with text books, reference books, journals, magazines and newspapers etc. Library is learning resource of college automated through Library Management Software. The college library is partially automated from the year 2009. The Library Management software with new version (2022-23) is useful for automate various library services and works. Sufficient number of computers are available in library for the use of faculty members as well as students. All books are equipped with barcoding. One new Library building is under construction including staff room etc. The college has 36 well furnished, ventilated and spacious classrooms. There are 2 smart classrooms and 6 labs equipped with Wi-Fi facility, 3 labs are equipped with smart board facility and one lab with LED. Each of the departments namely Sanskrit, English, Hindi, PR & Media , Commerce , Maths, Physics, Zoology, BCA, Psychology, NAAC, Social Science Forum, Physical Education & Sports, Fine Arts, Music, NCC, Home Science, Botany , Chemistry , Computer Science has departmental rooms. Each of the departments as Maths, Physics, Zoology, BCA, Psychology, Home Science, Botany, Chemistry, Computer science has well equipped and well maintained labs. All the labs include all safety measures. Construction of more class rooms and new laboratories is in process to cater the requirements of various departments. The college has a multipurpose auditorium. Besides academic pursuits, the Institution offers a number of opportunities and resources to the students to achieve their all round personality development. To support various cultural activities, there are following facilities in the institution: An auditorium to organise events like Talent Hunt, Alumni Meet and indoor cultural events. Two well maintained music departments with various instruments for curricular and co-curricular purposes. Two lecture theatres with smart boards and Wi-Fi enabled to conduct poetry recitation, declamation contest , extension lecture etc. An open air stage and common lawn to organise events like annual prize distribution function, yoga activities, flag hosting and open air programmes. Saraswati Lawn to conduct hawan ceremonies, evening assemblies for hostlers etc. Sports ground where volley ball court, basket ball court and open gymnasium are provided. The college provides hostel facility to the students coming from the distant areas. There are 3 hostels comprising 63 rooms and 1 Principal Residence. Basic amenities in hostel include water cooler with purifier, T.V. room for students entertainment, airduct cooler, co-operative mess for hostlers, staff dining room, dispensary etc. Basics amenities in the college premises include canteen, drinking water coolers , CCTV cameras for

security, guard room fire safety, washrooms including sanitary vending machine, washroom for disabled, generator, power house, solar panel, rain water harvesting etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 50.84

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
121.87	21.53	11.35	163.60	9.07

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college library is well equipped with 41917 books including text books, reference books, general books etc., 34 magazines, 14 newspapers, journals etc. The college offers book bank facility to students where needy and meritorious students are provided books as per their requirements and availability of books. Library is learning resource of college automate through Library Management Software. The college library is partially automated from the year 2009. The Library Management software with new version (2022-23) is useful for automated various library services and works. Developing process of The Library Management Software (New version 2022-23) has been done and work of its updation is in progress. Sufficient number of computers are available in library for the use of faculty members as well as students. All books are equipped with barcoding. One Library building is under construction including staffroom and girls common room. Library is computerized and LAN (local area network) enabled. The library staff maintains the library, keeps it well sorted and the support staff of the college keeps it clean. The library incharge supervises the library and ensures noise and disturbance free environment in the library. There is a library advisory and book bank committee. This committee recommends the purchase of various books , Journals and magazines according to the requirement of the teachers and students. The same committee recommends to issue books under book bank facility. UG and PG students can borrow 2 books from the library for the 7 days which can be reserved further. The faculty members can borrow 10 books for a session. The smart card of the readers and barcode of the books are scanned simultaneously and the books can be issued /returned /reserved through library software. Stock verification is usually carried out on summer vacation. Visitors register of students and teachers is also maintained by the library staff. The library is subscribed with N-LIST (National Library and Information for scholarly content) which enables the users to access more than 6000 e-journals and 199500 e-books through a login username and password. It enables the users to access 600000 e-books through NDL & other important e-resources related to Science and Technology, Social Science, Arts and Humanities, Commerce and management. The magazine/ Journals subscription is managed through the software. Purchase record of library books etc. is maintained. Provision of file management of students is also here. Monitoring of overdue of books is done. Students and teachers can search the books subject wise/title wise. They can get the information about issued books and new arrivals also. Details of the lost/stolen/discarded books are also managed. Provision of smart cards integration will be in the new library building which is at present under construction. Without smart cards there will be no entry of the students in the new library. Security of library resources is maintained with constant checking. Strict surveillance of the complete library is done through CCTV Cameras.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth

within a maximum of 500 words

Response:

Adarsh Mahila Mahavidyalaya has always placed IT infrastructure development and its comprehensive maintenance as a top priority, as the institution envisions that adequate latest IT infrastructure & its best maintenance is must to offer quality management education. The institution invests a fair budget in updating its IT facilities on a continuous basis and makes it available to all the staff and students seamlessly. There are 3 Computer departments as BCA, B.Com.(CS), B.Sc.(CS).The college has 5 fully Air-conditioned Computer Labs equipped with 103 computers to run the latest programming softwares. 25 computer systems and 7 laptops are used for various computing needs such as Office, Staff, Library and other departments. All the computers are updated time to time with latest softwares, Anti-Virus and upcoming Technologies. The college campus has structural Cabling and Wi-Fi facility to provide Internet connections to the Main Office, Faculty Cabin, Library, Seminar rooms, Computer Labs etc. This facility is upgraded time to time. Now, Current speed of Wi-Fi is 50 mbps. All the 3 hostels of AMMB are fully Wi-Fi enabled. 3 Computer Labs and 2 Seminar rooms support ICT based Teaching learning process with 5 Smart Boards and 3Projectors in the campus. Hard copies can be made available with 19 Printers in college. The Library is partially automated from the year 2009. The library is subscribed with N-LIST (National Library and Information for scholarly content) which enables the users to access e-journals and e-books through a login username and password. Online meetings, workshops and seminars are also organized time to time using IT facilities. IT facilities are availed by the college for various other purposes like online admission process, Online submission of examination forms and online uploading of internal assessment etc. The college website, Facebook page and Instagram page reflects all sorts of activities organized by the college. The information about the upcoming events is also uploaded on these platforms. A G-suite account named as “Google Classroom” is the LMS (Learning Management System) platform where the exchange of knowledge takes place among the teachers and students. This platform has existing Cloud storage facility of one drive & upto 3200 users are connected with this Learning Management System.The entire College Campus including hostels is under surveillance of CCTV Cameras.

Different softwares are used in the office to manage data of the college. Tally software which is an accounting software is used to automate and integrate data of the college such as accounts, purchasing, finance, income & expenditure details etc. Developing process of Student Data Management Software (SDMS) and Office Data Management Software (ODMS) has been done and work of its updation is in process.Stock Management software is used to update the data of the college related to stock.

Our biometric attendance system not only enhances security amongst the workers but safeguards the working environment along with protecting a company’s valuable data. Our biometric machine acknowledges an individual’s features like fingerprint and face detection to register the attendance thus eliminating any manipulation via proxy attendance at the workplace.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2**Student – Computer ratio (Data for the latest completed academic year)****Response:** 27.67**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 103

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***Response:** 33.02**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
56.7306	17.8526	26.3952	57.6661	54.0074

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 13.81

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
406	464	366	457	319

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 30.15

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1086	1813	300	411	783

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 11.4

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
99	211	103	58	86

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
992	993	960	954	989

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.13

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	8	11	4

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 90

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
39	29	7	5	10

File Description**Document**

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.3.2**

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 34.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
51	30	29	37	24

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.4 Alumni Engagement****5.4.1**

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

An institution's alumni are its pillars and torchbearers. Alumni association is a group of association of the ex- students of the college who are always an important part of the institution. Our ex-students are a valuable resource because they are the foundation of our present. An alumnus can contribute in many ways for the betterment of the institution, not necessarily only financial but its perspective is much broader. In addition to knowledge, experience, social status, professional expertise, and many other ways, an alumnus can contribute to the institution. In brief, Alumni are the lifeblood of an institution, and without them, it would be incomplete.

There is an Alumni Association constituted in our college that significantly contributes to the development of the institution through financial and some other support services.

The details of the contribution extended by Alumni Association for the growth and academic development of the college in the last five years are:

? Alumni Association encourages Alumni to provide technical lectures to update the students with the latest technological trends.

? As successful women in business alumni share their experiences with the young generation.

? In order to promote the institution, alumni contribute cash and in-kind donations, such as books, minor equipment, and small furniture.

? Involve alumni in student development through participation in ongoing academic activities including teaching, research, seminars, workshops, conferences and placement.

? Also provide Guidance and counselling to the students about their future careers and placement.

? Also encourages Alumni to visit college for campus placements, provides project assistance and facilitate industrial visits for students.

? To promote best practices in different areas of social life for the benefit of society.

A traditional alumni meet is held every year to celebrate the achievements and journeys of our alumni. Alumni who have made significant contributions to society are recognized at our alma mater, which also serves as an inspiration for current students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Keeping in view the vision and mission of college towards quality education and overall development of girls students, Management, Principal and staff members of this college are totally committed towards overall development of girls students in academic as well as other co-curricular activities.

The management leads the Principal and staff towards the fulfilment of mission. The Governing body members meet for discussion, policy making and implementation. Their commitment is evident from excellent Academic, Sports, Cultural and other achievements of our students.

The management mobilizes funds for enhancement of infrastructure, laboratory, library and office equipment, apart from creating environment friendly campus.

The concern and commitment of the Principal and the Governing Body towards the goals of higher education is evident through their continuing efforts of running Post Graduation courses in Maths, Economics, English, Chemistry and Physics. Our Management, Principal and staff members not only encourages girl students to develop but also provide financial aid to needy students to continue their studies and also give prizes to great achievers of the college to encourage them.

The institution follows a decentralized and participative management approach in all academic and administrative affairs by involving conveners and coordinators of various committees, heads of all departments and faculty members. For overall effective management of college and its functioning, meetings of governing body comprising of president, Vice-president, Treasurer, Teaching staff representatives and other members of management are being organised time to time. This meeting mainly consists of resolutions for future plans and determination of process of their implementation regular meetings of college council is held with Principal, vice-Principal and senior members. They put their proposals and decisions are taken. After that process of implementation of regular work for betterment takes place for smooth functioning of college. Academic committees are also there such as Time Table committee, Discipline Committee, result committee. Furthermore, for infrastructure, maintenance and development Building committee, Library committee, Hostel committee are there. Adding to that, there are various committees for various audits viz. Green audit, energy audit, vehicle audit, environment audit, Laboratory audit etc.

In short, entire functioning of college is being done efficiently by decentralising the work and participative management.

The institution organizes various activities, using decentralisation theory in practice also. Separate

committees are being constituted like organizing committee, Hospitality committee, Discipline committee, Press/Media committee, Decoration committee, Seating arrangement committee whenever some function is being organised. These committees take care of their respective areas and make every event easy and successful.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The Governing Body is the policy making body. The overall supervision of the college comes under its purview. The planning and infrastructural development is decided by the Head of the Institution in consultation with the Governing Body. The plans proposed are discussed with the respective cells and committees as per needs and then finalized. The principal, Head of Departments, Committee/Cell incharges and office staff, work together for the effective implementation of these plans. Regular feedback and suggestions are taken continuously from the Head of Departments, students, parents and other faculty members which forms the major input for planning. These inputs are discussed and analyzed by the Governing Body, the principal and IQAC. The IQAC decides the perspective plans which are then approved in the College council meetings. Meetings of different committees held frequently at all levels to ensure a smooth functioning of the college. Various other committees like mentoring and students grievance cell are constituted to review the grievances and proceed for suitable remedial measures.

Recruitment of Faculty members are carried out by calling applications through the advertisement in local newspaper, Facebook and website. After that short listed list of the candidates obtained. The interview of qualifying candidate in written test is being conducted by a panel of members consisting of Secretary, Principal, respective HOD's & subject experts. All the service rules contained in the University calendar of the CBLU, Bhiwani and directorate of Higher Education Haryana are strictly adhered to. As regarding procedures for recruitment and promotion of faculty is concerned, there are well defined rules and regulations framed by affiliating university & DHE which are strictly followed. In recruitment of Teaching & Non-Teaching staff on a regular basis, nominees of DGHE, Haryana and affiliating university play an important role. Regarding promotion of faculty members, there are well defined scores for Academic Performance Indicators (APIs) under CAS of UGC for different stages.

The IQAC prepares the perspective plans which are to be approved in the college council and governing

body meetings. Some action strategic plans were deployed by the institution proposed by the IQAC i.e to update the software as per requirement, upgradation of college website and wifi facility in the campus, conduct various activities i.e. Health-check up camps, PTMs, Alumni meet, Inter college competitions, Sports events, create various cells for smooth running of the planned strategies, Introduce New courses M.Sc. in Physics and Chemistry, collaboration with local Industry, transparent and smooth admission process as per guidelines. Establishedment of department of PR & Media was for uploading all the activities & Information regarding college on Social Media, Print Media and Electronic Media.

For overall development of the students various competitive and exhibition cum sale type of activities are being organized in the college. For effective implementation of strategies in the college, various committees are being constituted to work jointly.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Welfare schemes for Professional growth:

1. Provision of Digital boards in some classrooms.
2. Financial support is provided to the faculty members to participate in workshops, Seminars, Conferences etc. in the form of participation fees.
3. Academic leave is being granted to attend workshops, Seminars, Conferences etc.
4. Advanced software as per syllabus are provided for enhancing the professional skill sets of the faculty.
5. Visit to industry and higher learning institutes for knowledge sharing.
6. Conduct of professional development training programmes for teaching and non-teaching staff in the college.
7. Permission to faculty to deliver guest lectures at other institutes.

For personal Welfare:

1. Two pairs of uniforms to each employee of Grade-IV
2. They are also allowed to use college gym, sports ground after college hours also.
- 3 ATM facility in the campus is made available to be used by the employees.
4. Availability of nationalized bank for financial transactions within the campus.

Institution has Performance Appraisal System for teaching and non-teaching staff

Teaching Staff:

Teaching being the primary function of the faculty, performance appraisal is done by various way/methods.

ACR (Annual Confidential Report) is filled by the staff along with results after completion of every year. The objective is not only to evaluate objectively the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employees. College students are asked to fill a Teacher feedback form in which they have to rate teachers on the basis of their knowledge, their skills and attitude towards Teaching-learning.

Teachers who are appointed either on contract basis or regular basis, they are given their annual result of teaching at the end of every session.

Non-teaching Staff:

The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, capacity to do hard work, discipline, Reliability, Relation/Co-operation with superiors and colleagues.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 15.82**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	79	5	34	1

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
65	65	65	65	65

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization**6.4.1**

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college has a transparent and uniform accounting system in which utilization of funds is being examined at various steps to have an internal check on whole process. For external auditing, a Chartered

Accountant is appointed by the institution out of a panel approved by the affiliating university. Further, an auditor is deputed by the affiliating university to audit the Amalgamated Fund. In addition to this, Director General Higher Education, Haryana and Accountant General, Haryana carry out the audit of the accounts from time to time. The institution submits its comments against the objections raised by the auditor, if any, and submit documentary proofs for the settlement of the same.

Funds collected in the college are being utilized for the betterment of the academic and other facilities in the college. Fees etc. to be paid to the University and Higher Education Department are being deposited as per norms. The balance funds are being used in a very efficient manner. The uniform process of utilization of funds is being followed in the college to have transparency and clarity in funds utilization. Resource planning is being discussed in various meetings of Governing Body, college Council etc. and then the work is being assigned to concerned committees. The purpose behind all expenditure is welfare and upliftment of Girls students. funds received from Governments and other non-government bodies are also used for the welfare of the girls students. The portion of fee received from the students are sent to university and Department of Higher Education as per norms, and the balance is being utilized for updating of college lab, strengthening of library and student welfare etc. At the end of each financial year external audit is being conducted by the competent authority to check effective utilization of funds.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC being the central body within the college monitors and review the teaching learning process regularly. IQAC of the college regularly conducts meetings for betterment of students, recommends teaching learning methods and also transparent evaluation methods. In order to motivate the students beyond the scope of theoretical knowledge various students centric learning methods like workshop, Seminar, group discussion, field trips, institutional visits, case study based research projects, internship etc. have been adopted.

Under evaluation for internal assessment the college has a well structured and transparent mechanism for continuous internal evaluation of students. Internal assessment is based on unit tests, open tests, assignments, viva and practical examination. The college is dedicated for fair, equal and impartial treatment of all students regarding assessment and evaluation as per university norms.

Following initiatives had been purposed by IQAC.

- To introduce “Classroom app” for smooth running of the online classes.
- To update the software as per requirement.
- To modify college canteen.
- To upgrade the campus with WIFI.
- To encourage the faculty members for research work.
- To organize national and super national level webinars, online workshops and guest lectures.
- To conduct various activities i.e. PTMs, Alumni meet, Inter college competitions, Sports event etc.
- To create various cells for smooth running of the planned strategies.
- To filling up of vacant posts on contract basis. IQAC ensures that a transparent and fair process is followed while recruiting the teachers.

Apart from above mentioned initiatives Institutional functioning of has been effectively done by following various practices in academic as well as non-academic fields. Details of practices as an example are as follows:-

1. Getting feedback from all the stakeholders:-

An important initiative taken by IQAC is the collection and analysis of feedback from its stakeholders. It plays an impotent role in analyzing the institutional performance and for making strategic plans for further to make improvements in all the aspects especially the teaching learning process.

1. Students teachers interaction:

Mentor classes are held four times in a month. Mentors give Individual attention to their mentees and motivate them to participate in various extra curricular activities which in turn help in improving their personality.

3. Lesson Plan:- Faculty members prepare a detailed lesson plan with tentative dates. It helps the teacher to maintain a teaching pattern and complete syllabus well in time. This comprehensive lesson plans help line teacher to plan their daily lessons in advance. Lesson plan also display on notice boards and discuss with students in the beginning of the session.

4. Increased use of ICT: The learning experience is upgraded by extensive use of ICT tools i.e. interactive smart boards in class rooms and laptops for faculty. The college has also organized FDP on the use of ICT tools to equip the teaching faculty with technological skills computer labs are updated. Wi-Fi facility is also available.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Adarsh Mahila Mahavidyalaya, Bhiwani, is a leading women's college in Haryana, dedicated to the upliftment of women's education and fostering an inclusive environment. The college celebrates national and international commemorative days, events and festivals to cultivate love, respect, empathy, harmony, peace, brotherhood, courage and patience among students and staff, aiming to build a society where everyone can survive.

Mahavidyalaya celebrates Independence Day, Republic Day, and the birth anniversaries of freedom fighters and patriots. It also observes International Women's Day, World Heritage Day, AIDS Day, Anti-Tobacco Day, Constitution Day, Teacher's Day, and more. Additionally, the college embraces the local festivals like Holi, Raksha Bandhan, emphasizing on equality.

However, our society still grapples with gender inequality, which perpetuates injustice, violence, and grievances. These issues hinder social progress and compromise the safety and well-being of women and girls. Adarsh Mahila Mahavidyalaya addresses these challenges through initiatives promoting gender equity and equality. The college conducts gender audits to collect information on gender-related themes, analyzing the views of students and staff. This data informs subsequent steps taken by the institution.

To further empower women, the college has established various cells such as the Women's Cell, Legal Literacy Cell, Anti-Sexual Harassment Cell, Anti-Ragging Cell, Grievances and Redressal Cell, and Red Ribbon Club focusing on issues such as sexual harassment, gender roles, legal rights, gender stereotypes, women's role in society, and equal opportunities. The college's managing committee ensures the representation of women by having a woman president and predominantly female teaching staff, reflecting the commitment to empower women.

Mahavidyalaya provides quality infrastructure, a conducive academic environment, safety and security, extracurricular activities, sports facilities, and green campus to foster independence and enhance the capabilities of its students. Various cells of college organize numerous activities each year. The Women's Cell hosts events like International Women's Day celebrations, women empowerment rallies, group discussions, signature campaigns, self-defense training, talent shows and inter-class dance competitions. The NSS Cell actively promotes women's empowerment through activities related to the "Beti Bachao Beti Padhao" (Save the Girl Child, Educate the Girl Child) campaign, including walkathons, skits, extension lectures, National Girl Child Day celebrations, poster making, and slogan writing.

Similarly, the Legal Literacy Cell raises awareness about women's legal rights and cybercrime. The Red

Ribbon Club focuses on HIV/AIDS and drug abuse awareness through extension lectures, hygiene camps, poster making, slogan writing, rallies, and awareness campaigns. The grievance cell, anti-sexual harassment cell, and anti-ragging cell ensure the safety and security of female students. Career guidance and counseling cells, as well as the placement cell, provide information on job opportunities, promoting independence among female students.

The college actively invites accomplished women to deliver lectures and to inspire, motivate students. It also collaborates with local organizations dedicated to gender equity, organizing events such as "Naaz hai betiyan Pe" to honor women achievers and "Laghu Natika on Acid Attack" as part of public programs like "Rahgiri." by engaging with the community. Mahavidyalaya strives to raise awareness about gender equity and its importance in society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: D. Any 1 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Adarsh Mahila Mahavidyalaya, Bhiwani is known for the excellences in academics, sports, co- curricular activities and in providing an inclusive environment to students. The college observes the days of national importance like birth anniversaries of great personalities. The staff makes the students aware of their contribution in society and in nation building.

To instil the feelings of patriotism in students and staff, Mahavidyalaya celebrates various events such as Independence Day, Republic day, Constitution Day, Shahididiwas, ParakramDiwas and Army day etc. The management and staff of the college believe that values are fundamental and basic believes which motivate and guide the actions and attitudes. Which in turn help the humans to determine what is write or what is wrong. The values give birth to ethics. There is a strong relation of the ethics and human deeds or actions which underline the character of humans.

Mahavidyalaya is providing such an inclusive environment in which students could improve their ability and judgement power refining their decisions, actions and behaviour. This could be helpful in performing their duties towards organization, family and the society as well. Mahavidyalaya's Ethical Cell, discipline committee, NSS, NCC, Sports, social Science forum, LLC, Sanskrit, Women cell, Red ribbon club, YRC, Heritage cell etc., work for value education by organizing activities like workshops, extension lectures, competitions, cultural and academic activities, society oriented outreach programmes like door to door campaign, rallies and awareness programmes etc., working for integrity, hospitality, compassion, respect, services, empathy, love, legal rights, considerations, appreciation, learning of life, awareness, traditional values in Indian society, citizen values and rights to foster the universal core values (like integrity, justice, discipline).

Over the years college is making their employees and students aware of their rights, values, constitutional obligations, duties and their responsibilities towards society, humanism and the nation as well. Mahavidyalaya is observing the awareness of social, moral and political obligations of their students to make them responsible citizens for future by creating an environment in which many activities and days are being celebrated like constitution day, National voters day, National unity day, National Girl child day, world Anti-tobacco day, world environment day, Aids day, Earth day, Women's day etc.

The institution is providing an inclusive environment like cultural, regional, linguistic, communal and socioeconomic to sensitize everyone. Through society outreach programmes students and staffs work together for the upliftment of society. Students from diverse culture, origin, caste, creed and languages show no difference and in the team work they learn what to do for the conservation of our heritage, culture, language, environment and for preservation of our natural resources. The activities organized by different cells like women cell, N.S.S., N.C.C., sports, RRC, YRC, LLC, placement cell and many more, are imparting the knowledge of tolerance, harmony and inclusive education to each and every one.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice-I

1. Title of the practice:

Creation and awareness of an Eco-friendly campus with the priorities in management of preservation of fauna and flora, management of waste, conservation of green environment, energy and water.

2.Objectives:

- **Promoting Environmental Awareness:** Encouraging students and staff to embrace sustainable practices through workshops, lectures, and extension activities focused on live environmental issues.
- **Habitat Conservation:** Protecting and promoting the natural habitats of existing species within the campus to ensure their survival and growth.
- **Fostering Sustainability:** Creating a learning environment that fosters a sustainable society and incorporates traditional knowledge from local communities for the sustainable use of natural resources.
- **Spreading Awareness:** Raising awareness about the adverse effects of non-biodegradable waste and pollution through campaigns, surveys, and rallies.

3.Context:

Involving the younger generation in conserving natural resources, biodiversity, water fertility, waste management, and climate change is imperative. The institution recognizes the urgency to instill green ethics in students and staff to create a sustainable future.

The institution's dedication to creating an eco-friendly campus has yielded promising results. By promoting environmental awareness, habitat conservation, and sustainable practices, it aspires to produce future leaders who prioritize ecological well-being.

4.The Practice:

- **Conservation of Biodiversity:** The campus boasts diverse trees, shrubs, and plants, forming a healthy ecosystem. Regular cleaning and waste segregation are encouraged, and trees provide shelter for birds and animals.
- **Energy Conservation:** The institution installed a 20KW solar PV power plant on its roof and utilizes LED lights to conserve electricity.
- **Water Conservation and Management:** Rainwater harvesting is employed through bore wells, soak ways, and recharge pits to recharge water and maintain water resources.
- **Orientation Programs:** Lectures, workshops, and training sessions are organized on green themes, along with door-to-door campaigns, rallies, and awareness programs on cleanliness and plastic removal.
- **Waste Management:** Solid waste is managed through vermicomposting, canteen waste through kabaari, and proper disposal of e-waste, facilitated by an MOU with a green NGO.
- **Programme Prayaas:** An initiative promoting biodegradable waste use, green skills, environment conservation, and respect for natural resources through various curricular and co-curricular activities.
- **Promotion of Green Ethics:** The college adheres to a green code of conduct, celebrating environment-related days and events, further fostering green ethics among students and staff.

5.Evidence of Success:

The college's green campus, diverse plantations, energy-efficient practices, and partnerships with NGOs reflect its commitment to environmental preservation. Regular audits and initiatives demonstrate the institution's progress toward an eco-friendly environment.

6.Problems encountered and resources required:

- **Cost and Expertise:** The installation and maintenance of alternate energy sources like solar panels require initial investment and expert guidance.
- **COVID-19 Impact:** The pandemic affected campus cleanliness, waste segregation, and physical campaigns, but online efforts were made to sustain green initiatives successfully.

Best Practice-II

1. Title of the practice:

Creation and development of the impressive, outgoing and overall personality of students for attaining self-esteem, positive impact and confidence through mentoring, creating awareness, organizing academic activities along with cultural & sports, deploying them in society as a social server and by providing them ethics.

2.Objectives:

- **Enhancing Learning Quality:** Developing expressive personalities to enhance students' learning experiences.
- **Building Confidence:** Creating an environment that fosters students' self-assurance and confidence.
- **Promoting Independence:** Equipping students with skills for self-sufficiency and independence.
- **Instilling Social Responsibility:** Cultivating students to become ideal social contributors and responsible citizens.
- **Nurturing Leadership and Presentation Skills:** Developing leadership skills, positive thinking, and effective presentation abilities.
- **Fostering Critical Thinking:** Emphasizing academic and extracurricular activities to enhance critical thinking capabilities.
- **Encouraging Sports and Cultural Activities:** Promoting physical fitness, cultural awareness, and social traditions.

3.Context:

A strong personality not only influences an individual's personal and professional life but also garners acceptance and recognition from society. As the future of the country, students' personalities play a crucial role in shaping society. Mahavidyalaya recognizes the need for overall personality development, covering emotional, mental, physical, moral, social, cultural, and spiritual aspects. To achieve this, the institution employs a multifaceted approach, including awareness programs, academic and

extracurricular activities, cultural events, skill enhancement, and social initiatives.

4.The Practice:

- **Spiritual & Moral Development:** Conducting programs and events focusing on values, ethics, personal insight, and interpersonal relationships. Celebrating festivals and commemorative days to boost students' morale and spirituality through various departments and cells.
- **Physical and Mental Development:** Organizing Yoga competitions, lectures, webinars, health activities, and friendly matches to promote physical fitness and mental well-being. Engaging various departments for mental development through debates, group discussions, workshops, and extension lectures.
- **Social and Emotional Development:** Encouraging participation in rallies, campaigns, and awareness programs organized by departments, NSS, NCC, and social cells. Implementing mentor-mentee systems to provide emotional support.
- **Skill Development and Entrepreneurship:** Facilitating skill enhancement programs, workshops, and training for professional growth and entrepreneurship. Involvement of Career Guidance and Placement Cell, IQAC, and Computer Science Department for such initiatives.

5.Evidence of Success:

- **Sporting Excellence:** Students excelling in sports events at university and state levels, even during the pandemic, showcased on college websites and social media platforms for inspiration.
- **Talent Showcase:** Youth festivals and competitions regularly held on campus, providing students a platform to display their talents and earn accolades.
- **Social Impact:** NSS and NCC volunteers actively engaging in social awareness campaigns, cleanliness drives, and nukkad nataks to serve the community.
- **Academic Achievements:** Students consistently achieving top positions in academics, demonstrating the college's commitment to academic excellence.
- **Entrepreneurial Growth:** Skill enhancement programs and exhibitions promoting entrepreneurship and skill development among students.

6.Problems encountered and resources required:

- **Low Participation:** Addressing the lack of awareness among students regarding the significance of personality development activities.
- **Budget Constraints:** Allocating sufficient resources to organize and conduct these activities effectively.
- **Time Constraints:** Exploring ways to accommodate these activities within the semester system to ensure continuity and practice.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Adarsh Mahila Mahavidyalaya Bhiwani was established in 1970 with a mission and vision of empowering women, coming from the diverse background. Mahavidyalaya is enhancing the intellectual ability of students along with imparting the quality education to them for holistic development. The institution is nurturing their inner talents.

I.Excellence in infrastructure:

To improve the student outcomes, better instructions and to reduce dropout rates, Mahavidyalaya is providing a high quality infrastructure. In the campus there are well equipped laboratories, airy class rooms, well furnished library, Principal office, admin block, staffroom, cycle stand, fully A.C. auditorium, girls hostels, play ground, basketball ground, athletic track, mess, canteen, computer labs etc., providing a healthy and pleasant environment for the education, comfort and protection. Campus of the college had been gated. Safety & security is under the observation of CCTV cameras provided at appropriate places. Mahavidyalaya is providing the green and clean environment and promotes the awareness of making the environment clean and green. The IQAC of the college organizes environment audit, green audit, water audit and vehicle audit of the college time to time . In the college campus there are many parks, indoor plants, varieties of shrubs , herbs, medicinal plants and trees. As water conservation measures the rain water harvest system, water tanks, borewells and ROs are here in the campus. LED's and Roof top solar panel are here as alternate sources of energy. Mahavidyalaya is known for proper hygiene, neat and clean campus and washrooms, dustbins at appropriate places and waste segregation methods in the city. Wi-Fi facility and smart boards are also here in the campus.

II.Excellence in sports:

Mahavidyalaya is providing the best opportunities to their students in the field of sports keeping in mind that failure and success are complement of one another which could not be considered by the losses or wins rather these require personal excellence. For this institution is providing such a sports environment to the students through which they could develop the interpersonal skills like punctuality, trust, accountability, communication, patience and leadership. The qualified and trained coaches in the college trains the girls to explore their inner talent. Students bring Loral to the college in many fields of sports. In campus there is facility of hostel for players, indoor and outdoor gyms, basketball ground, volleyball

ground, athletic track, etc. The college organizes the inter college competition

like Yoga, basket ball and wrestling etc. We are the achievers at national and international level. College organizes many activities like yoga workshops, friendly matches, training programme of self defense, slogan writing, poster making, athletic meet function, workshops and guest lectures. In addition to these activities mahavidyalaya also provides training and practice classes to the girls in the campus to train them so that could participate at Intercollege, university level, national, and at international level. In the pandemic time Mahavidyalaya organized many activities on health and yoga for creating awareness in the society. The college also provides financial assistance to the players.

III.Excellence in cultural and co-curricular activities :

Mahavidyalaya ensures the participation of students in the cultural life as it believes in imparting education via culture to create interest in young minds. Through cultural and co- curricular activities the students could get an opportunity to interact with others. The college is providing such an environment to the students in which they are attaining confidence, performing better, developing their personality and are shaping their career.

Different departments and cells of the college organize

activities in this direction like rangoli competitions, dance competitions, singing, poster making, painting, craft making, stitching, pot making, drama, shalokuchharan ,

add making etc. In the beginning of every session the institution organizes talent hunt show so that the inner talent of student could be identified and

staff could give shape to students through which they could be able to participate at zonal, interzonal or at national level competitions. In addition to it during the session, Mahavidyalaya organizes cultural programmes on the occasion of Republic day, Independence day, sports functions, convocation function, alumni meet and in closing ceremony of NSS camps etc. Students of the college participate in Youth festival and win many positions at national level. Students and staff also promotes our rich heritage via organization of many activities and awareness programmes. They are giving stress on traditional food items, paintings, fabric painting, stitching, pottery, classical music, classical and traditional dances, shlokas and many more through heritage and hobby club. As a result they are giving their better results in competitions and in youth festivals. Mahavidyalaya is promoting hobby classes and skill development programmes for attaining excellences.

IV.Excellence in academics :

For successful development of students it is essential to have academic achievements. Mahavidyalaya knows that academic achievements are demanding the high learning goals, better academic environment, highly qualified and dedicated staff, continuous assessment process and above all the motivation. From last fifty years this institution is showing the better results in academics. The management and staff of the

college are providing such in environment to the students in which they are giving their best. Mahavidyalaya has many courses at U.G and P.G level. Every course is having its society or cell. The students and staff jointly run it by organizing many academic activities along with class room teaching using audio visual aids & I.T. The students are assessed by class tests, assignments, internal assessment and examination. In addition to it the students get motivation via the extension lectures and workshops of some renewed personalities. Some academic activities like essay writing competition, slogan writing, poster making, power point presentation competition, paper reading contest, model exhibition, quiz contest and group discussions etc. have also been organized to enhance the knowledge of the students. The staff also gives special attention on the weak and gem students to enhance their academic capabilities. The rich infrastructure of the college like library, laboratories, airy class rooms, furniture & better quality instruments in laboratory also provide well teaching environment.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Adarsh Mahila Mahavidyalaya, Bhiwani has completed 52 years of its remarkable functioning towards upliftment of girls in the society. Its dedicated management, hard working Principal and staff members have been regularly contributing towards the noble objective of girls' education and empowerment. The institution has been developed with the changing social environment and as a result, today it is a prestigious girls institution not only in academics but also in sports and co-curricular activities. Further continuing on the path of development and to avail benefits of academic exposure for students, two MoU's have been done this year, one with Rishihood University, Sonapat and other with Central University of Haryana, Mahendergarh. These undertakings will expand our students as well staff's knowledge in diversified fields also. Proposal is also going on to start three short term courses in Tally, Digital Marketing, Vedic Mathematics soon in the college for academic development of girls students.

Concluding Remarks :

The college management and staff is always working towards overall development of girls students. Now further proposals have been going on to strengthen girls students not only academically but also in other career oriented fields as suggested in NEP-2020. For this plans are going on to introduce UG & PG Integrated courses and short term value added courses in the near future. Planning is also going on to have some International MoUs with foreign institutions so as to provide enhanced exposure to our students.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																														
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 417 Answer after DVV Verification: 417</p>																														
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>456</td> <td>489</td> <td>398</td> <td>367</td> <td>358</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>456</td> <td>489</td> <td>398</td> <td>367</td> <td>358</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	456	489	398	367	358	2022-23	2021-22	2020-21	2019-20	2018-19	456	489	398	367	358	2022-23	2021-22	2020-21	2019-20	2018-19					
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3.3.1	<p>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</p> <p>3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>08</td> <td>02</td> <td>04</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per the documents provided by HEI</p>	2022-23	2021-22	2020-21	2019-20	2018-19	12	08	02	04	02	2022-23	2021-22	2020-21	2019-20	2018-19	1	2	1	0	0										
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3.3.2	<p>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</p> <p>3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 389 1046 524"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>06</td> <td>02</td> <td>03</td> <td>01</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 602 1046 736"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>06</td> <td>02</td> <td>02</td> <td>01</td> <td>02</td> </tr> </tbody> </table> <p>Remark : As per the documents provided by HEI</p>	2022-23	2021-22	2020-21	2019-20	2018-19	06	02	03	01	02	2022-23	2021-22	2020-21	2019-20	2018-19	06	02	02	01	02
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2022-23	2021-22	2020-21	2019-20	2018-19																	
06	02	02	01	02																	
3.4.3	<p><i>Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.</i></p> <p>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1135 1046 1270"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>53</td> <td>80</td> <td>30</td> <td>35</td> <td>28</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1348 1046 1482"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>36</td> <td>60</td> <td>24</td> <td>24</td> <td>20</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	53	80	30	35	28	2022-23	2021-22	2020-21	2019-20	2018-19	36	60	24	24	20
2022-23	2021-22	2020-21	2019-20	2018-19																	
53	80	30	35	28																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
36	60	24	24	20																	
4.3.2	<p>Student – Computer ratio (Data for the latest completed academic year)</p> <p>4.3.2.1. Number of computers available for students usage during the latest completed academic year:</p> <p>Answer before DVV Verification : 103</p> <p>Answer after DVV Verification: 103</p>																				
5.1.2	<p><i>Following capacity development and skills enhancement activities are organised for improving students' capability</i></p> <ol style="list-style-type: none"> <i>1. Soft skills</i> <i>2. Language and communication skills</i> <i>3. Life skills (Yoga, physical fitness, health and hygiene)</i> <i>4. ICT/computing skills</i> 																				

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : HEI has provided various celebrations and days like Independence , voters , etc for soft skills and competitions in language skills ; the evidences on life skills and ICT / computing skills are relevant for the metric 5.1.2

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. ***Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years***

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
111	58	7	5	10

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
39	29	7	5	10

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1562	1396	1700	4215	3503

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
51	30	29	37	24

Remark : Renewed input considering multiple activities in the same cultural / sports event as one

6.2.2 ***Institution implements e-governance in its operations***

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

6.3.3 ***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8	112	5	34	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
8	79	5	34	1

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
65	60	35	67	63

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
65	65	65	65	65

6.5.2 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international**

	<p>agencies such as NAAC, NBA etc.</p> <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above</p>
7.1.2	<p>The Institution has facilities and initiatives for</p> <ol style="list-style-type: none"> 1. Alternate sources of energy and energy conservation measures 2. Management of the various types of degradable and nondegradable waste 3. Water conservation 4. Green campus initiatives 5. Disabled-friendly, barrier free environment <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: A. 4 or All of the above</p>
7.1.3	<p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit / Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: D. Any 1 of the above Remark : As per the documents provided by HEI and considering SNO 3</p>

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations