

ADARSH MAHILA MAHAVIDYALAYA, BHIWANI

Ref. No.: AMMB/2021/ 200-215

Date: 29/01/2021

1. Sh. Ashok Buwaniwala, General Secretary, Governing Body, Adarsh Mahila Mahavidyalaya, Bhiwani
2. Dr. Rajni Raghav, Chairperson, IQAC
3. Mrs. Neelam Gupta, Director/Coordinator, IQAC
4. Mrs. Neeru Chawla, Member, IQAC
5. Dr. Indu Sharma, Member, IQAC
6. Dr. Amita Gaba, Member, IQAC
7. Dr. Manjeet, Member, IQAC
8. Mrs. Rinku Aggarwal, Member, IQAC
9. Mrs. Nisha Sharma, Member, IQAC
10. Dr. Suman, Member, IQAC
11. Mr. Baljeet Singh, Dy. Supdt., AMMB.
12. Mr. Harkesh Gupta, Administrative Officer Nominee (Mob. No. 9215921507)
13. Mrs. Neeta Chawla, Local Society Nominee
14. Ms. Keerti, Class B.Com. 2nd Year, Students Nominee (Mob. No. 9812224705)
15. Dr. Suman Bamal, Alumni Nominee
16. Mr. V.K. Sharda, Stakeholder and Industrialist Nominee (Mob. No. 9896147300)

Subject: Meeting of Internal Quality Assurance Cell.

Sir/Madam,

Hope this finds all good at your end. We solicit your valuable idea and suggestions for the qualitative and quantitative growth of the Institution. Kindly make it convenient to attend the meeting of Internal Quality Assurance Cell on 01/02/2021 at 10:00 a.m. in the Management office.

A line of confirmation will be highly appreciated.

Looking forward to being with you.

Yours sincerely,


(Dr. Rajni Raghav)
Principal

ADARSH MAHILA MAHAVIDYALAYA, BHIWANI
Internal Quality Assurance Cell (IQAC)

Agenda of meeting on 01-02-2021

1. Calender of activities for the session 2020-21.
2. Suggested functions:
 - a. Medical Camp
 - b. PTM
 - c. Alumni Meet
 - d. Inter college Competitions
 - e. Sports Event
 - f. Convocation / Annual Prize Distribution
3. Infrastructure Development:-
 - a. Library, Building & Furniture
 - b. Modification of Canteen
4. Any other point with the consent of the committee.

N. Gupta

MINUTES OF THE MEETING ON 1-2-2021

A meeting of IQAC was held on 1-2-2021 at 10:00 Am in management office under the chairpersonship of Dr. Rajni Raghav, Principal, AMMB and the proceedings were-

1. Welcome address by Mrs. Neelam Gupta, Co-ordinator IQAC.
2. As it was first meeting for the session 2020-21 due to Covid-19 lockdown, the calendar of activities was discussed.
3. Suggestions were given to organize medical camp, Parents' Teachers meet, Alumni meet etc. as soon as possible to bring college life on normal path.
4. Talent show to be organised in the month of March 2021.
5. More and more webinars, lectures and workshops to be conducted on psychological support for Covid-19 pandemic, Hygiene, Swachhta Action Plan, Waste Management, New Education Policy, Water Conservation, Technology Advancement etc.
6. NCC, NSS and other cells to organize awareness campaign to wear masks and use sanitizers.

7. More Library furniture to increase sitting capacity in library and proposal to construct new library building was put before the committee to improve quality of library in the College which was accepted by the management representative and he assured to take necessary steps soon.
8. Request to speed up the process of modifying College Canteen was also accepted by Sh. Ashok Bhanuwalaji and he assured to get the work done soon.
9. The meeting was ended with a vote of thanks by the chairperson Dr. Rajni Raghav, Principal Amm, Bhiwani.

The Meeting was attended by -

1. Dr. Rajni Raghav - Chairperson *Rajni*
2. Sh. Ashok Bhanuwalaji - Management *AM*
3. Mrs. Neeta Chawla - Nominee (local Society) *Neeta*
4. Dr. Suman Bernal - Alumni *Suman*
5. Keerti (B.Com II) - Students
6. Mrs. Neeru Chawla - Teacher Members *Neeru*
7. Dr. Indu Sharma - do *Indu*
8. Dr. Amrita Gaba - do *Amrita*
9. Dr. Manjeet Maan - do *Manjeet*
10. Mrs. Nisha Sharma - do *Nisha*
11. Mrs. Rinku Aggarwal - do *Rinku*
12. Dr. Suman Tangra - do *Suman*
13. Sh. Baljeet Singh - Dy. Supdt *Baljeet*
14. Mrs. Neelam Gupta - Co-ordinator IQAC *Neelam*

MINUTES
APPROVED -

Rajni
Principal Amm



Email: principalammmb@gmail.com
Website: www.ammmb.ac.in

Phone No. 01664-242414 & 240422

Adarsh Mahila Mahavidyalaya, BHIWANI-127021

Affiliated to Chaudhary Bansi Lal University, Bhiwani (NAAC Accredited B+)

Best College declared by Govt. of Haryana. A Prestigious multi faculty Institution for quality education for women

Email: info@adarshcollegebhiwani.com

Website: www.adarshcollegebhiwani.com

Ref. No. AMMB/ 809, 809-A, 809-B, 810, 810-A

Dated 31/03/2021

- 1) Sh. Ashok Buwaniwala, General Secretary, Adarsh Mahila Mahavidyalaya, Bhiwani
- 2) Mr. Harkesh Gupta, Administrative Officer, Bhiwani.
- 3) Mr. V.K. Sharda, Industrialist, Bhiwani
- 4) Mrs. Neeta Chawla, Retired Associate Professor, AMM, Bhiwani
- 5) Mrs. Suman Bamal, Assistant Professor, Rajiv Gandhi Govt. College for Women, Bhiwani

Subject: Meeting of Internal Quality Assurance Cell

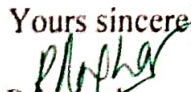
Sir/Madam,

It is our privilege to receive your valuable suggestions & guidance to establish quality in the context of higher education in general and our college in particular.

A meeting in this regard has been scheduled for 04-04-2021 at 11.00 AM in Management Block. Kindly make it convenient to attend the same. Your valuable guidance is always welcomed for the development of the college.

Thanking you,

Yours sincerely,


Principal

Adarsh Mahila Mahavidyalaya,
Bhiwani

N. Gupta

ADARSH MAHILA MAHAVIDYALAYA, BHIWANI
Internal Quality Assurance Cell (IQAC)

Agenda of meeting on 04-04-2021

1. Approval of last meeting's minutes.
2. Conduct of Covid-19 awareness programmes as well Vaccination camps to make college staff fully vaccinated.
3. Time to time sanitization of college campus.
4. Webinars and online competitions to be conducted.
5. Celebration of International Yoga Day.
6. Any other point with the consent of the committee.

N. Gupta

Minutes of the meeting on 4-4-2021

A meeting of IQAC was held on 4-4-2021 at 11 a.m. in management office under the chairpersonship of Dr. Rajni Raghav, Principal, AHM, Bhiwani. The proceedings of the meeting were as follow -

Mrs. Neelam Gupta, Co-ordinator ~~IQAC~~ IQAC welcomed all members present in the meeting. She put before the hours of the activities done in the college since last meeting. She told that a free hygienic Camp, 'Parents - teacher meet', Alumni meet and various extension lectures, Webinars, Door to Door Comp. competitions (online as well as offline) were conducted as per suggestion given in the last meeting. The process of adding library furniture, construction of new library building, and renovation of canteen has been started.

Today's agenda was put before the Committee one by one and lots of valuable suggestions were given by the Committee member viz.

regular Sanitization, Conduct of Vaccination Camp to be done as soon as possible. To maintain continuity in academic as well as co-curricular activities, online classes, online Competitions, Webinars, extension-lectures were suggested. A very fruitful opinion was given to celebrate International Yoga Day online so that videos may be uploaded on facebook and website to use them in future also.

Covid-19 measures to be followed strictly for it. No student or staff member will be allowed without mask in the college and sanitizers must be regularly used while entering college premises.

The meeting was ended with a vote of thanks by the chairperson Dr. Rajni Raghav, Principal, AMM Bhiwani.

The meeting was attended by
(1) Dr. Rajni Raghav - chairperson
(2) Sh. Ashok Baniwala - management representative

- 3) Mrs. Neeta Chawla - Nominee (Society) - Neeta
- 4) Dr. Suman Barmal - Nominee (Alumni) - Suman
- 5) Mrs. Neeru Chawla - Teachers Members - Neeru
- 6) Dr. Indu Sharma - do - Indu
- 7) Dr. Amita Gaba - do - Amita
- 8) Dr. Manjeet Maan - do - Manjeet
- 9) Mrs. Nisha Sharma - do - Nisha
- 10) Mrs. Rinku Aggarwal - do - Rinku
- 11) Sh. Baljeet Singh - Administrative office - Baljeet
- 12) Dr. Suman Jangra - Teachers Members - Suman
- 13) Mrs. Neelam Gupta - Co-ordinator (I & A C) - Neelam

Minutes
Approved

Principal
AMMB



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Ref. No. AMMB/ 1125, 1125 A, 1126, 1126 A-1127.

Dated 12/07/2021

- 1) Sh. Ashok Buwaniwala, General Secretary, Adarsh Mahila Mahavidyalaya,
Bhiwani
- 2) Mr. Harkesh Gupta, Administrative Officer, Bhiwani.
- 3) Mr. V.K. Sharda, Industrialist, Bhiwani
- 4) Mrs. Neeta Chawla, Retired Associate Professor, AMM, Bhiwani
- 5) Mrs. Suman Bamal, Assistant Professor, Rajiv Gandhi Govt. College for
Women, Bhiwani

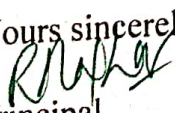
Subject: Meeting of Internal Quality Assurance Cell

Sir/Madam,

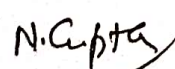
Hope all is well at your end. We request you to attend the meeting of IQAC on 18-07-2021 at 12.00 o'clock in Management Block to give us your valuable ideas and guidance for quality enhancement.

Thanking you,

Yours sincerely, .


Principal

Adarsh Mahila Mahavidyalaya,
Bhiwani


N. Gupta

ADARSH MAHILA MAHAVIDYALAYA, BHIWANI
Internal Quality Assurance Cell (IQAC)

Agenda of meeting

Dated: 18-07-2021

1. Last meeting's minutes to be approved.
2. Report of work done since last meeting.
3. Seminar and extension lectures on Career guidance to be conducted.
4. Webinars to boost up morale of students in Covid-19 pandemic.
5. Wi-fi facility to be improved for online classes and online exams.
6. Transparency to be prime motive during online exams and display of internal marks.
7. Internal training of staff to conduct online examination smoothly.
8. Any other point with the consent of the committee.

Nt Gupta

Minutes of meeting on 18-7-2021

A meeting of IQAC was held on 18-7-2021 in management block at 12 o'clock under the chairpersonship of Dr. Rajni Raghav, Principal AMM Bhiwani and the proceeding were as follows:-

Mrs. Neelam Gupta, Co-ordinator of IQAC welcomed all members. She briefly explained that work done in the college since last meeting. She told different clubs and departments organised many online workshop on psychological support for Covid-19 Pandemic Condition, fire Safety management, Solid waste management, Swachhata Action plan etc. during last three months. Red Ribbon club organised extension lecture and online awareness Campaign on HIV/AIDS and drug abuse 64 NCC Cadets joined online IGIOT training Physical education department celebrated International Yoga day online. Vaccination camp for Covid-19 was also organised in the college. college

Campus is Sanitized continuously and strict instructions for wearing mask etc. are followed at the entry gates.

Today's agenda was put before the Committee one by one and after a healthy discussion, the Committee suggested to continue online seminars, lectures and workshop as much as possible.

for it the ~~man~~ management representative assured to provide funds to increase wi-fi facility in the college as per requirement.

Mrs. Neelam Gupta as overall incharge of forthcoming online examination assured to arrange training of staff for online exams and to maintain complete discipline and transparency during conduct of online examination in the college. It was suggested that all teachers will display list of internal marks for student and if any doubt occur, they will maintain complete records to clarify the doubt of students.

The meeting was ended

With a Vote of Thanks by the
Chairperson, Dr. Rajni Raghav,
Principal, AMM Bhiwani.

The meeting was attended by -

(1) Dr. Rajni Raghav - Chairperson - Rajni
(2) Sh. Ashok Bulaniwal - Management Representative Ashok

(3) Mrs. Neeta Chawla - Nominee (Society) Neeta

(4) Dr. Suman Bamel - Nominee (Alumni) Suman

5. Mrs. Neeru Chawla - Teacher members Neeru

6. Dr. Indu Sharma - do - Indu

7) Dr. Amrita Gaba - do - Amrit

8) Dr. Manjeet Maan - do - Manjeet

9) Mrs. Nisha Sharma - do - Nisha

10) Dr. Suman Jangra - do - Suman

11) ~~Mr.~~ Baljeet Singh - Administrative Officer Baljeet

12) Rinku Aggarwal - Teachers Members Rinku

13) Mrs. Neelam Gupta - Co-ordinator N.C.P.T. (I & A C)

Minutes Appended

Rajni
Principal
AMMB