YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

ADARSH MAHILA MAHAVIDYALAYA, BHIWANI

- Name of the Head of the institution

  Dr. Rajni Raghav

- Designation

  Principal In-Charge

- Does the institution function from its own campus?

  Yes

- Phone no./Alternate phone no.

  01664240422

- Mobile No:

  8168335625

- Registered e-mail

  principalammb@gmail.com

- Alternate e-mail

  adarshinfo@gmail.com

- Address

  Hansi Gate, Bhiwani

- City/Town

  Bhiwani

- State/UT

  Haryana

- Pin Code

  127021

2.Institutional status

- Affiliated / Constitution Colleges

- Type of Institution

  Women

- Location

  Urban

- Financial Status **Grants-in aid**

- Name of the Affiliating University **CHAUDHARY BANSI LAL UNIVERSITY, BHIWANI**

- Name of the IQAC Coordinator **Mrs. Neelam Gupta**

- Phone No. **01664242414**

- Alternate phone No. **01664240422**

- Mobile **9315375682**

- IQAC e-mail address **iqac@ammb.ac.in**

- Alternate e-mail address **principalammb@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://ammb.ac.in/wp-content/uploads/2022/05/2019-20-AQAR-LINK.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://ammb.ac.in/wp-content/uploads/2021/11/2020-21-aca.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.75**	**2003**	**21/03/2003**	**28/03/2008**

6.Date of Establishment of IQAC **25/01/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year   `03`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Precautionery measures during Covid-19 period:- The session 2020-21, unfortunately was affected badly by Covid-19 pandemic. During this period, our college Management, Principal and staff did each and every effort for safety during Covid-19 period. Regular guidelines issued by Government were strictly followed in the college. No entry without mask, use of sanitizers, social distancing, thermal screening at entry gate etc. are regular features which are being strictly followed till date. Apart from it, sample testing camps, vaccination camps, Awareness Rallies, Door to Door Awareness campaigns etc. were commendable efforts by college staff and students during this year.

2. Management of Staff & Students Interaction processes during Covid-19 period:- For proper and uninterrupted classes during this period, Google classroom, Zoom meetings, videos on you-tube, Messages on college website, Facebook, Whatsapp groups etc. were appreciable efforts done by college staff. Online classes were regularly conducted during lockdown period to continue studies. Lots of departments organized webinars and extension lectures on different current social issues to manage stress during covid-19 period and different aspects related to health and hygiene. Lots of co-curricular activities and competitions were organized online by various departments for which online prizes and E-Certificates were given to the winners. All these efforts proved to be essential lifeline during this depressing environment of Covid-19 period.

3. Sports Achievements during Covid-19 Period:- This year also, as always, sports incharges and students didn't stop their efforts even

in this covid-19 period. Our students participated in different Sports Competitions held at District, State and National levels. As a result our students won 4 Gold, 2 silver and 2 Bronze medals in January-2021, 2 Gold & 2 Silver medals in February-2021, 1 Gold medal in March- 2021, 3 Gold and 1 Silver medal in July-2021, and 2 Gold, 1 Silver and 2 Bronze medals in Aug-2021 in different championships held at different places at different levels. In short, our sports achievers and their incharges didn't lose their confidence even in this pandemic period.

4. Internal Audits for evaluation of College Campus facilities:- This year a new process of Internal Audits was started and implemented in different areas to evaluate College on different issues. Various committees worked very efficiently to check College Campus, Staff and students. They conducted many audits such as Water audit, Green audit, Environment audit, Vehicle audit, Health audit, Laboratories audit, Energy audit, Gender audit etc. in the College and finally submitted their reports at the end of the session. This process resulted in various important alternative plans which can be implemented further to improve our College.

5. Contribution of NSS Units during Covid-19 Period:- This year, both NSS units of this college also did commendable job during this Covid-19 period. As and when the college was opened after lockdown, our NSS incharges and volunteers didn't stop themselves to college campus but they organized Awareness rally, Door to Door campaigns in slum Areas to guide and aware public about covid-19 measures and their use to save ourselves. They even distributed some masks and sanitizers also to needy persons. Apart from it NSS units also conducted Vichar Sangoshthi, Physical fitness camp and also celebrated National Youth Parliement festival during this year.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Fulfilment of Responsibility towards Environmental Consciousness	**Our College staff and students regularly contibute to fulfil responsibility towards environmental consciousness by conducting surveys, audits, awareness programmes etc. This year various surveys were conducted by the students on Green Environment, Solid Waste Management E-waste Management, energy conservation etc. Various audits such as Green audit, Water audit, vehicle audit, Laboratory audit etc. were conducted to check the level of eco-friendly enviornment in the campus and to plan for future. Installation of Rain water harvesting system, vermi compost model, sanitary vending machine etc. are all efforts towards making the campus environment friendly Lectures, rallies, Door to Door compaingn, conduct of competitions on various aspects such as avoiding plastic bags, use of paper bags, presenting plants to guests in various functions, tree plantation on every occassion, regular participation in activities with NGO stand with Nature etc. are commendeble efforts of college staff and students towards environmental consciousness. Apart from these, various departments also conducted Webinars, National Level Workshops etc. on water conservation, Solid waste Management Swachhta Action Plan & Jal Shakti, challenges in preventing climate change etc.**

Fulfillment of Social Responsibility towards Covid-19 pandemic situation	This Year College Management, Principal, Staff and Students regularly performed actively in adopting Covid-19 measures in and outside college campus. No entry without mask, Regular senitzation, Sample testing camps, Vaccination camps, strict follow up of Covid-19 Safety measures, Webinars, Workshops, Lectures, camps etc. on Balaned Diet, Health & Hygiene, econimic challenges during Covid-19, Awareness compaign for Covid in slum areas, Psycholocial support for Covid-19 etc., Training camp on Physical fitness, Online Yoga demonstration on Yoga Day were some commedable efforts done in the college which are still going on as Covid-19 is not over.
Awareness of National Education Policy, 2020 among staff & students	As National Education Policy, 2020 guidelines are to be implemented soon in the educational institutions,our college also constituted a committee in Jan. 2021 to work actively in this field. This year, this committee attended meetings and seminars organized by CBLU, Bhiwani regarding New Education policy at National Level. One orientation programme was conducted in the college also to make staff and students aware of NEP. Apart from it, one National seminar on NEP was also organized in our college by CBLU, Bhiwani as per the directions of NitiAyog in collaboration with Bharatiya Shiksha Mandal and NitiAyog which proved to be very much beneficial for creating

	awareness regarding National Education Policy, 2020.
IQAC Initiatives	Our College has one 'Internal Quality Assurance Cell' (IQAC) for Planning, guiding & monitoring Quality Assurance and Quality enhancement activities in the College. National Level Workshop on waste Management on 15th March, 2021, Two workshops on Fire Safety & Hazard Mangement on 19th March & 9th April 2021,. Online National Level Workshop on Solid Waste Management on 30 April 2021, Online Workshop on Swachhta action Plan & Jal Sakti on 3 May 2021, and online workshop on Psychosocial support for Covid Pandemic condition 11 May 2021, were organised by IQAC. Apart from it IQAC, in their meetings regularly plans and suggests for betterment of students & staff and the college as a whole.
Online Education by way of Webinars in Covid-19 situation.	Because of Covid-19, this year many Webinars were conducted by various departments such as on 6th Jan. 2021, by BCA deptt. on Developing Digital solution using machine language, on 12th Jan. by Maths deptt., on 18th Jan. by History Deptt. on 8th Feb. by Home Science Deptt. on Balanced diet, on 11th Feb. by Commerce Deptt. on Secrets of success, on 13th Feb. by Sanskrit Deptt., on 17th Feb. by Chemistry Deptt. on Green Chemistry, on 22nd Feb. by Zoology Deptt. on Wild life conservation, on 5th March. by Computer Science Deptt. on Technology Advancement, on 18th

	March on water conservation, on 10th August challenges in preventing climate change. In short Webinars proved to be very much benificial in this crucial time of Covid-19 for staff as well as for students.
Implementation of Curriculum	This Year teachers conducted Online as well as offline classes as per the situations. Lesson plans were displayed on Notice boards and also being shared on whatsapp groups. Academic calendar of the University was uploaded on the Website. Schemes of examinations of various classes were also shared to students to make them convenient in studies. Assignments etc. were collected online in the form of PDFS from students and Internal Assesment marks were also displayed on Notice Boards and shared on groups also. All the teachers tried to solve all doubts of students online as well as offline for effctive implementation of curriculum, Videos on Youtube, Whatsapp groups etc. were uploaded by the concered teachers.
Transparency in student Evaluation system and counselling	All teachers conveyed schemes of examination and Internal Assesment well in time to the students. Teachers adopted variety of ICT techniques to contact and clarify quaries of students regularly. Attendance of students as well as assignments followed by viva was considered for Internal marks. Subject teachers maintained transparency in recording

	attendance, marking assignments etc. and providing Internal marks to the students.
OrientationProgrammes/Seminars/Workshops organised	This year most of the Workshops/Seminars etc. were organised on line due to Covid-19. such as online Workshop on Covid-19, Orientation Programme on enhancement of I.T skill. Orientation Programme on Google meet, two seminars on Carrer opportunities, Orientation Programme for contract basis staff, Orientation Programme on preparation of lessons plans, Two Orientation programmes on new Education policy, Two National Level Workshops on Waste Management, Two workshops on fire and safety Management. Online Workshop on Swachhta Action Plan & Jai Shakti and Online Workshop on Psychosocial support for Covid pandemic Condition.
Inclucating Scientific Temprament/Aptitude among students through Science promotion events	Due to Covid-19 pandemic situation, Physics department organsied one day Online Worksop on Covid-19 issues and one Online Extention Lecture on Material Science. Chemistry department organised Webinar on Green Chemistry. Zoology department organised Webinar on wild-life conservation. In all the activities, more than 100 participants were there in each one. Apart from it, Chemistry department teachers guided students to participate in National Level Online Quiz Competition organised by Aggarwal College, Ballabhgarh.

Upgradation of Infrastructure facility	The renovation of college gate was in process during this year. Bio-metic attendance machine was also introduced this year In college. Various departments and laboratories were renovated as per requirements such as store room for sports department etc. Furniture, Computers and Equipments were added to library and laboratories. A rotable compost model was also installed in the for recycling of wastage which has been proved to be very useful.
ICT based teaching learning method	CBCS system has already being implemented in PG course as well as Bachelor of Commerce course. All teachers use various ICT based teaching learning methods to make more effective interaction with their students. These methods like Google meet, Zoom, Whatsapp etc. help teacher and student to share study material easily. In the situation of Covid-19 teachers conducted online class using ICT based technology.
Guidance and Counselling for competitive Examinations	All teacher guide all students especially final year students for their further studies and career options. They are being guided for study options viz NET, HTET, CTET etc. and competitive exams viz, SSC, BSRB etc . This year career guidance and placement cell organised two orientation programmes and two seminars for creating awareness regarding career opportunities.
Library Automation for students and staff members	College Library is using library automation software since 2009.

Wi-fi facility for students	Wi-fi faculty is available for students in all computer laboratries, library, many class rooms adjacent to computer lab and a few departments also. This year this facility was made more efficient and speedy for online classes & examination.
Library strengthen for students	This year approx 3,40,000 Rupees were spent on books and journals to increase the library stock for students and staff.
Security Measurment	The entire College campus is under CCTV surveilance. Total 60 cameras are being installed in the campus at different places and monitoring is done in principal's office, commerce block, college office etc.
Faculty development	This year the college organised lots of events and activities for the overall development of students as well as teachers. Organising various Inter class activities on social and current issues, conducting workshops, seminars webinars, extension lectures, various camps etc and celebrating important days by each department lead to overall development of students and staff in the college.
Submission of data to AISHE	Data was successfully uoloaded for the year 2020-2021 and the certificate was received on 18-02-21.
Student satisfaction survey	Students feedback survey was conducted like every year, A proper queationaire was framed & feedback was received from students. This feedback helped a lot in planning for future

	development of college in academics and other fields.
Conduct & Participation in various Sports activities	This year even in the pandemic situation of Covid-19, our girls did not lose their confidence. They participated in different sports activities at different levels. District Junior Champion ship was held at Bheem stadium Bhiwani on 10 Jan 2021. Students got 2 Gold & one Silver medal. On 16-17 Jan 2021, 34th Haryana Junior Atheletic Championship was held at ka Stadium, Karnal. In this Championship our student got two Gold medals, one Silver medal & one Bronze medal. 18th National Level 0-20 Junior Atheletic fedration cup was held at Tatya Tope Stadium, Bhopal on 25-27 Jan 2021. Three students participated in it. One student got Bronze medal. In 34th Haryana state senior Championship held at chand garden, samalkha, Panipat on 5-6 Feb. 2021. Our student won 1 Gold medal. 36th Junior National Atheletic Championship was held at Guwahati, Assam on 06-10 Feb . 2021. In this event, one student got fifth Position. In 7th Haryana state Championship held at Gohana Sonipat on 13-14 Feb 2021 one student won Silver medal. In 11th Haryana state senior Athletics Championship held at Narwana, Jind on 23rd to 24 Feb 2021, one student won two Gold medals & one student won Silver medal. In Junior National Women Power lifting Championship held at Ghazipur, U.P on 17-21 March 2021, our student won one Gold medal. In 10th Haryana

	Junior State Athletics Championship held at ,Kurran Stadium Karnal on 17-18 July 2021, our Girls won three Gold medals & one student got fourth Position. 19th National fedration cup Junior (0-29) Athletics Championship was held at Sangrur Punjab on 31th July to 2nd Aug. 2021, In which one Silver medal was won. In Khelo Haryana state games at Faridabad, on 27-28 Aug 2021 our one student won two Gold medals & one student won was Silver & one Bronze medal & one other student won one Bronze medal. District Washu Championship was held at Durga Sports academy, Bhiwani on 4th Sep. 2021. In this one Gold Medal was won by our girls. Apart from this our four students Participated in Senior District Volley ball tournament held on 6-7 Feb. 2021 & one student Participated in Basket ball Junior state, Championship at Sonipat on 10-12 April. One student participated in 1st Hockey India Junior Women academy National Championship held at Bhubneswar, Odisha on 17-26 March 2021 & two students Participated in Khelo Haryana state games, held at Kurukshetra & Gurugram on 27-29 Aug 2021. In short our sports incharges and students continued sports activities to overcome from Covid-19 pandemic situation.
Promotion & Participation in various Cultural activites	Any Celebration or Any Function is not complete without any cultural activity. There are many cells, clubs, departments, subject societies in the college

	who organise different activities to encourage students skill. Faculty also motivate students to take participate in cultural activities organised any where (in college or outside college). This year some events were organised online because of Covid issue viz. Short clips on Social issues, Inter College competition on animated videos on social issues, National Level Sanskrit, Essay Writing Competition, State Level Essay Writing Competition on Democrecy system in India and Inter Class Yoga Competition. Other than this, Independence day, Republic day, Basant utsav were celebrated in college. A talent show was also organised by Dance deptt on 12 march 2021 where students show their talent in different fields like Dance, Singing, Acting etc. Music department organised Inter class Competition on 'Raagon par Aadharit ekal geet gayan Partiyogita and Inter class Quiz competitions. Apart from it Inter class Competitions on Republic day, Inter class Poster making competition, Inter college National Level Essay Writing Competition, Model making Competition, Plantation by different departments were also organised in our college this year.
Outreach Programme through NSS Activities	NSS Incharges in our college work very hard with NSS Volunteers of two NSS units. A National Youth Parliament festival was conducted by NSS on 11,12 Jan 2021. NSS units

	celebrated Parakram Diwas on 23 Jan 2021 by organising a Vichar Sangoshthi on Netaji's life. A Camp was also organised by NSS for Physical fitness on 24-Feb 2021 where 200 members participated. During Covid-19 our NSS Volunteers also organised a Rally regarding Awareness on Covid-19. The Motive was to aware the people for Covid-19 & How to be safe by adopting some Precautions. Apart from it Awarenss Campaign of Covid-19 was also organised in Slum area on 28-02-2021 & our NSS Volunteers conducted Door to Door Awareness for use of mask & sanitation on 01-03-21. In brief our NSS Volunteers help to make people aware durring Covid-19 situation by Communicating Govt. guidelines and safety measures.
Outreach Programme through NCC	The college has two active units of NCC with 106 enrolled students. NCC organised an IGOT Online training which was held on 27 May 2021 for 3 days. Our NCC cadets play an important role in celebration of every function in the college be it Independence Day or Rebublic Day or Annual Function or any other event.
Red Ribbon Club	Like every year Red Ribbon Club of our college organised many activities with the purpose of spreading health awareness. On 5 Feb 2021 Club organised a free hygine camp & on 23 Jan 2021 an Online Awareness Campaign was organised by Club. The compaign was related to Awareness of toll free no. of Govt. for HIV/AIDS.

	On 25 June 2021 a lecture was organised on HIV/AIDS and drug abuse by this Club.
Women Empowerment through Women Cell	Women Cell 'Navjyoti' Work continously to Promote Women empowerment. A state Level dance competition was organised by this cell on 15-Feb-2021 to develop dancing skill in girls. On 8 March, Cell organised an extension Lecture on Women empowerment on the occassion of International Women's day.
Legal Awareness through Legal Literacy Cell	The College's Legal Literacy Cell organised different activities through out the Year. This Cell celebrated National Education day, on 11th Nov, 2020 by organising Essay Writing and Slogan Writing Competitions. On 25 Jan 2021. Online Inter College Essay Writing Competition was conducted by the Cell. The topic was 'Decmocracy system in India'' On 15 March, 2021 Cell organised a Vistaar Vhakhyan as Celebration of Azzadi Ka Amrit Mohatsav on completion of 75 years of Independence, Where topic was 'Savarnim Bharat Ki Shaandaar Savasthya Paramparyen.'
Placement & Guideance of students through Placement & Guidance Cell	This Cell organised Lectures and Seminars to make students aware of their further studies & Career opportunities. This year this Cell organised 2 seminars related to careers after graduation & job opportunities in School and two orientation programmes related to training for staff in changing circumstances.

Role of Consitutional Rights	The Cell celebrated National Voter's day on 25 Jan by organising a Declamation contest, the Topic was ''indentity of Democracy-Vote, Voters & Voting with a purpose to spread Awareness of Importance of Voting. Same day Online State Level Essay Writing Competition on Democracy system in India was also organised.
Youth Red Cross Club	This year also like every year, the YRC organised many activities. On 8 Feb 2021 Club conducted an Extension Lecture on Health & Hygiene with 209 participants. On 15 Feb 3 activities State Level Essay Writing Competition, State Level Poster making Competition & State Level Slogan Writing Competition was organised by YRC in the College.
Internal Audits for evaluation of College Campus facilities	This Year a new process of Internal Audits was started and implemented in different areas to evaluate College on different issues. Various committees worked very efficiently to check College Campus, Staff and students. They conducted many audits such as Water audit, Green audit, enviornment audit, Vehicle audit, Health audit, Labortories audit, Energy audit, Gender audit etc. In the College and finally submitted their reports at the end of the session. This process resulted in various important alternative plans which can be implemented further to imorove our College.

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	ADARSH MAHILA MAHAVIDYALAYA, BHIWANI
• Name of the Head of the institution	Dr. Rajni Raghav
• Designation	Principal In-Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01664240422
• Mobile No:	8168335625
• Registered e-mail	principalammb@gmail.com
• Alternate e-mail	adarshinfo@gmail.com
• Address	Hansi Gate, Bhiwani
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• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	CHAUDHARY BANSI LAL UNIVERSITY, BHIWANI
• Name of the IQAC Coordinator	Mrs. Neelam Gupta

• Phone No.	**01664242414**
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• Mobile	**9315375682**
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3.Website address (Web link of the AQAR (Previous Academic Year)	https://ammb.ac.in/wp-content/uploads/2022/05/2019-20-AQAR-LINK.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://ammb.ac.in/wp-content/uploads/2021/11/2020-21-aca.pdf

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Online Education by way of Webinars in Covid-19 situation.	Because of Covid-19, this year many Webinars were conducted by various departments such as on 6th Jan. 2021, by BCA deptt. on Developing Digital solution using machine language, on 12th Jan. by Maths deptt., on 18th Jan. by History Deptt. on 8th Feb. by Home Science Deptt. on Balanced diet, on 11th Feb. by Commerce Deptt. on Secrets of success, on 13th Feb. by Sanskrit Deptt., on 17th Feb. by Chemistry Deptt. on Green

	Chemistry, on 22nd Feb. by Zoology Deptt. on Wild life conservation, on 5th March. by Computer Science Deptt. on Technology Advancement, on 18th March on water conservation, on 10th August challenges in preventing climate change. In short Webinars proved to be very much benificial in this crucial time of Covid-19 for staff as well as for students.
Implementation of Curriculum	This Year teachers conducted Online as well as offline classes as per the situations. Lesson plans were displayed on Notice boards and also being shared on whatsapp groups. Academic calendar of the University was uploaded on the Website. Schemes of examinations of various classes were also shared to students to make them convenient in studies. Assignments etc. were collected online in the form of PDFS from students and Internal Assesment marks were also displayed on Notice Boards and shared on groups also. All the teachers tried to solve all doubts of students online as well as offline for effctive implementation of curriculum, Videos on Youtube, Whatsapp groups etc. were uploaded by the concered teachers.
Transparency in student Evaluation system and counselling	All teachers conveyed schemes of examination and Internal Assesment well in time to the students. Teachers adopted variety of ICT techniques to contact and clarify quaries of students regularly. Attendance

	of students as well as assignments followed by viva was considered for Internal marks. Subject teachers maintained transparency in recording attendance, marking assignments etc. and providing Internal marks to the students.
OrientationProgrammes/Seminars/ Workshops organised	This year most of the Workshops/Seminars etc. were organised on line due to Covid-19. such as online Workshop on Covid-19, Orientation Programme on enhancement of I.T skill. Orientation Programme on Google meet, two seminars on Carrer opportunities, Orientation Programme for contract basis staff, Orientation Programme on preparation of lessons plans, Two Orientation programmes on new Education policy, Two National Level Workshops on Waste Management, Two workshops on fire and safety Management. Online Workshop on Swachhta Action Plan & Jai Shakti and Online Workshop on Psychosocial support for Covid pandemic Condition.
Inclucating Scientific Temprament/Aptitude among students through Science promotion events	Due to Covid-19 pandemic situation, Physics department organsied one day Online Worksop on Covid-19 issues and one Online Extention Lecture on Material Science. Chemistry department organised Webinar on Green Chemistry. Zoology department organised Webinar on wild-life conservation. In all the activities, more than 100 participants were there in each one. Apart from it, Chemistry

	department teachers guided students to participate in National Level Online Quiz Competition organised by Aggarwal College, Ballabhgarh.
Upgradation of Infrastructure facility	The renovation of college gate was in process during this year. Bio-metic attendance machine was also introduced this year In college. Various departments and laboratories were renovated as per requirements such as store room for sports department etc. Furniture, Computers and Equipments were added to library and laboratories. A rotable compost model was also installed in the for recycling of wastage which has been proved to be very useful.
ICT based teaching learning method	CBCS system has already being implemented in PG course as well as Bachelor of Commerce course. All teachers use various ICT based teaching learning methods to make more effective interaction with their students. These methods like Google meet, Zoom, Whatsapp etc. help teacher and student to share study material easily. In the situation of Covid-19 teachers conducted online class using ICT based technology.
Guidance and Counselling for competitive Examinations	All teacher guide all students especially final year students for their further studies and career options. They are being guided for study options viz NET, HTET, CTET etc. and competitive exams viz, SSC, BSRB etc . This year career

	guidance and placement cell organised two orientation programmes and two seminars for creating awareness regarding career opportunities.
Library Automation for students and staff members	College Library is using library automation software since 2009.
Wi-fi facility for students	Wi-fi faculity is available for students in all computer laboratries, library, many class rooms adjacent to computer lab and a few departments also. This year this facility was made more efficient and speedy for online classes & examination.
Library strengthen for students	This year approx 3,40,000 Rupees were spent on books and journals to increase the library stock for students and staff.
Security Measurment	The entire College campus is under CCTV surveilance. Total 60 cameras are being installed in the campus at different places and monitoring is done in principal's office, commerce block, college office etc.
Faculty development	This year the college organised lots of events and activities for the overall development of students as well as teachers. Organising various Inter class activities on social and current issues, conducting workshops, seminars webinars, extension lectures, various camps etc and celebrating important days by each department lead to overall development of students and staff in the college.

Submission of data to AISHE	Data was successfully uoloaded for the year 2020-2021 and the certificate was received on 18-02-21.
Student satisfaction survey	Students feedback survey was conducted like every year, A proper queationaire was framed & feedback was received from students. This feedback helped a lot in planning for future development of college in academics and other fields.
Conduct & Participation in various Sports activities	This year even in the pandemic situation of Covid-19, our girls did not lose their confidence. They participated in different sports activities at different levels. District Junior Champion ship was held at Bheem stadium Bhiwani on 10 Jan 2021. Students got 2 Gold & one Silver medal. On 16-17 Jan 2021, 34th Haryana Junior Atheletic Championship was held at ka Stadium, Karnal. In this Championship our student got two Gold medals, one Silver medal & one Bronze medal. 18th National Level 0-20 Junior Atheletic fedration cup was held at Tatya Tope Stadium, Bhopal on 25-27 Jan 2021. Three students participated in it. One student got Bronze medal. In 34th Haryana state senior Championship held at chand garden, samalkha, Panipat on 5-6 Feb. 2021. Our student won 1 Gold medal. 36th Junior National Atheletic Championship was held at Guwahati, Assam on 06-10 Feb . 2021. In this event, one student got fifth Position. In 7th Haryana state

Championship held at Gohana Sonipat on 13-14 Feb 2021 one student won Silver medal. In 11th Haryana state senior Athletics Championship held at Narwana, Jind on 23rd to 24 Feb 2021, one student won two Gold medals & one student won Silver medal. In Junior National Women Power lifting Championship held at Ghazipur, U.P on 17-21 March 2021, our student won one Gold medal. In 10th Haryana Junior State Athletics Championship held at ,Kurran Stadium Karnal on 17-18 July 2021, our Girls won three Gold medals & one student got fourth Position. 19th National fedration cup Junior (0-29) Athletics Championship was held at Sangrur Punjab on 31th July to 2nd Aug. 2021, In which one Silver medal was won. In Khelo Haryana state games at Faridabad, on 27-28 Aug 2021 our one student won two Gold medals & one student won was Silver & one Bronze medal & one other student won one Bronze medal. District Washu Championship was held at Durga Sports academy, Bhiwani on 4th Sep. 2021. In this one Gold Medal was won by our girls. Apart from this our four students Participated in Senior District Volley ball tournament held on 6-7 Feb. 2021 & one student Participated in Basket ball Junior state, Championship at Sonipat on 10-12 April. One student participated in 1st Hockey India Junior Women academy National Championship held at Bhubneswar, Odisha on

	17-26 March 2021 & two students Participated in Khelo Haryana state games, held at Kurukshetra & Gurugram on 27-29 Aug 2021. In short our sports incharges and students continued sports activities to overcome from Covid-19 pandemic situation.
Promotion & Participation in various Cultural activites	Any Celebration or Any Function is not complete without any cultural activity. There are many cells, clubs, departments, subject societies in the college who organise different activities to encourage students skill. Faculty also motivate students to take participate in cultural activities organised any where (in college or outside college). This year some events were organised online because of Covid issue viz. Short clips on Social issues, Inter College competition on animated videos on social issues, National Level Sanskrit, Essay Writing Competition, State Level Essay Writing Competition on Democrecy system in India and Inter Class Yoga Competition. Other than this, Independence day, Republic day, Basant utsav were celebrated in college. A talent show was also organised by Dance deptt on 12 march 2021 where students show their talent in different fields like Dance, Singing, Acting etc. Music department organised Inter class Competition on 'Raagon par Aadharit ekal geet gayan Partiyogita and Inter class Quiz competitions. Apart

	from it Inter class Competitions on Republic day, Inter class Poster making competition, Inter college National Level Essay Writing Competition, Model making Competition, Plantation by different departments were also organised in our college this year.
Outreach Programme through NSS Activities	NSS Incharges in our college work very hard with NSS Volunteers of two NSS units. A National Youth Parliament festival was conducted by NSS on 11,12 Jan 2021. NSS units celebrated Parakram Diwas on 23 Jan 2021 by organising a Vichar Sangoshthi on Netaji's life. A Camp was also organised by NSS for Physical fitness on 24-Feb 2021 where 200 members participated. During Covid-19 our NSS Volunteers also organised a Rally regarding Awareness on Covid-19. The Motive was to aware the people for Covid-19 & How to be safe by adopting some Precautions. Apart from it Awarenss Campaign of Covid-19 was also organised in Slum area on 28-02-2021 & our NSS Volunteers conducted Door to Door Awareness for use of mask & sanitation on 01-03-21. In brief our NSS Volunteers help to make people aware durring Covid-19 situation by Communicating Govt. guidelines and safety measures.
Outreach Programme through NCC	The college has two active units of NCC with 106 enrolled students. NCC organised an IGOT

	Online training which was held on 27 May 2021 for 3 days. Our NCC cadets play an important role in celebration of every function in the college be it Independence Day or Rebublic Day or Annual Function or any other event.
Red Ribbon Club	Like every year Red Ribbon Club of our college organised many activities with the purpose of spreading health awareness. On 5 Feb 2021 Club organised a free hygine camp & on 23 Jan 2021 an Online Awareness Campaign was organised by Club. The compaign was related to Awareness of toll free no. of Govt. for HIV/AIDS. On 25 June 2021 a lecture was organised on HIV/AIDS and drug abuse by this Club.
Women Empowerment through Women Cell	Women Cell 'Navjyoti' Work continously to Promote Women empowerment. A state Level dance competition was organised by this cell on 15-Feb-2021 to develop dancing skill in girls. On 8 March, Cell organised an extension Lecture on Women empowerment on the occassion of International Women's day.
Legal Awareness through Legal Literacy Cell	The College's Legal Literacy Cell organised different activities through out the Year. This Cell celebrated National Education day, on 11th Nov, 2020 by organising Essay Writing and Slogan Writing Competitions. On 25 Jan 2021. Online Inter College Essay Writing Competition was conducted by the Cell. The topic was 'Decmocracy system in

	India'' On 15 March, 2021 Cell organised a Vistaar Vhakhyan as Celebration of Azzadi Ka Amrit Mohatsav on completion of 75 years of Independence, Where topic was 'Savarnim Bharat Ki Shaandaar Savasthya Paramparyen.'
Placement & Guideance of students through Placement & Guidance Cell	This Cell organised Lectures and Seminars to make students aware of their further studies & Career opportunities. This year this Cell organised 2 seminars related to careers after graduation & job opportunities in School and two orientation programmes related to training for staff in changing circumstances.
Role of Consitutional Rights	The Cell celebrated National Voter's day on 25 Jan by organising a Declamation contest, the Topic was ''indentity of Democracy-Vote, Voters & Voting with a purpose to spread Awareness of Importance of Voting. Same day Online State Level Essay Writing Competition on Democracy system in India was also organised.
Youth Red Cross Club	This year also like every year, the YRC organised many activities. On 8 Feb 2021 Club conducted an Extension Lecture on Health & Hygiene with 209 participants. On 15 Feb 3 activities State Level Essay Writing Competition, State Level Poster making Competition & State Level Slogan Writing Competition was organised by YRC in the College.

Internal Audits for evaluation of College Campus facilities	This Year a new process of Internal Audits was started and implemented in different areas to evaluate College on different issues. Various committees worked very efficiently to check College Campus, Staff and students. They conducted many audits such as Water audit, Green audit, enviornment audit, Vehicle audit, Health audit, Laboratories audit, Energy audit, Gender audit etc. In the College and finally submitted their reports at the end of the session. This process resulted in various important alternative plans which can be implemented further to imorove our College.

13.Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	18/02/2022

15.Multidisciplinary / interdisciplinary

Our Institution has interdisciplinary approach which allows for the combination of different subjects in one course that helps in gaining knowledge and also encourages the students to apply their existing and newly acquired knowledge in more practical and hand-on way.

The interdisciplinary approach allows students to share knowledge of different disciplines enhancing the scope and depth of learning. Interdisciplinary learning isn't just an educational philosophy it's a tangible way of understanding the world.

This approach facilitates the students to choose any subject according to their interest.

Our institution provides regular degree programs in Arts, Science, Commerce at UG level and also post graduation programs in Economics, English and Mathematics.

Several coursesare run by this institution viz; B.A, B.Sc N.M (Aided), B.Sc Med (Aided), B.Sc comp.sci, B.Sc Med(SFS), B.Sc Non Med(SFS), M.A Eco, M.A English, M.Sc Math, B.C.A, B.Com (Aided), B.Com (SFS), B.Com Voc, B.Com computer application .About 3,000 students have been enrolled in several courses this year.

University schemes of examination for various courses have also been revised with a view to give students multi subjects option in various courses viz- Hobby club at UG and PG level and open elective paper with variety of options.

Thus our college is functioning with the aim to achieve the goal of new education policy by various types of courses for skill development.

16.Academic bank of credits (ABC):

Academic Bank of Credit is a very beneficial way of checking students performance record in one click. The objectives of ABC are to keep digital record of students progress alongwith options to choose courses etc. as per their own field of interest. This is not completely implemented in our college but its objectives are somewhat achieved by adopting Choice Based Credit System in various UG and PG Courses. This system provides options to choose subjects of their own interest. Along with it there are open elective papers also where students can choose subject of other discipline also. So the objective of choice and multi disciplinary courses is being fulfilled in UG and PG courses, Apart from open elective paper, CBLU has also included compulsory subject of Hobby club in UG and PG courses in this CBCS scheme. In Hobby club also students get option to choose hobby as per their interest. Credits are fixed in the scheme of examination for all the subjects.

17.Skill development:

The traditional education system has trained students to assess themselves in terms of marks and grades. However, introducing skill based learning at an early age prepares children for the real world beyond test scores. Most of the students, even after completing their education, remain clueless about what career path to choose. This is because they never got a chance to identify their true passion and talent. Skill development during education will help students to figure out their strength and weakness.

The college is running regular undergraduate courses in Arts, Science, Commerce and Computer applications and post graduate courses in Economics, English and Mathematics and also vocational courses in Advertising and sales management. Scheme of examinations of many courses have been revised by University authorities to offer students multidisciplinary subjects so as to develop their skills as per their interests. With this objective of skill development of girls during their studies , our staff organises various workshops, training programmes, skill based programmes and also different competitions etc. Various committees/cells are there in this college subject societies, legal literacy cell, Red Ribbon club , Women cell, IQAC,NSS etc.

All these cells and departments organise various activities such as talent show, Quiz, PPT, Poster making competition, Basketball, Yoga, Essay writing, Poetic recitation, Rangoli, Best out of waste, Painting, pot making, singing, Dancing, Acting ,sports activities etc.

The efforts of teachers and students result in development of co- curricular skills among students. The number of prizes won by our students at different levels in variety of activities are proof of all our efforts towards skill development. Education system has trained students to assess themselves in terms of marks and grades. However, introducing skill based learning at an early age prepares children for the real world beyond test scores. Most of the students, even after completing their education, remain clueless about what career path to choose. This is because they never got a chance to identify their true passion and talent. Skill development during education will help students to figure out their strength and weakness.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language,

culture, using online course)

India's Knowledge tradition is ancient and uninterrupted like the flow of River Ganga, from the Vedas (upanishads) to Sri Aurobindo, Knowledge has been at the centre of all rational and speculative inquiry in India.

Basically, Traditional Knowledge is the awareness,experience,expertise,knowledge and applications that are established, continued performed and passed on generation to generation within a region or community.But Modern education system is somewhat different from the traditional education as per demand of changing environment.Modern education teaches about the practical knowledge with practical training so as to achieve the target of skill development as mentioned in NEP 2020.

Today teaching has become more student centric.Our college is running various UG and PG courses in Science,Commerce,Arts and Computer Science.The scheme of exam applied here is being given by Chaudhary Bansi Lal university ,Bhiwani. Our Faculty members use Hindi as well as English languages while teaching because students have option to choose medium of language in most of the subjects except Hindi, English and Sanskrit. Today most of the schemes of examinations have been revised with a view to include practicals,hobby clubs,open elective subjects with a variety of optional multi disciplinary subjects. Also Choice Based Credit System is being implemented in UG as well as PG courses to attain the objectives set in NEP 2020. All these changes are aimed towards integration of Indian knowledge system with practical skill development so as to prepare students for today's world of innovation.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our curriculum focuses on Outcomes Based Education (OBE). There is a proper mechanism for analyzing the outcomes of different programs and courses that is decided by collective consent of the IQAC members in the beginning of the session. They instruct the HODs to prepare a list of outcomes of their respective courses. Then the concerned teachers extract the outcomes of their respective subjects. Later on, further activities are planned according to the extracted outcomes. There is no single specified style of teaching or assessment in OBE; instead, classes, opportunities, assessments should all help students achieve the specified outcomes. The role of the faculty adapts into instructor, trainer, facilitator, and/or mentor based on the outcomes targeted. In order to achieve the extracted outcomes

teachers does a lot at their end which includes preparation of lesson plans, sharing the lesson plans with the students, conduction of various extra-curricular activities like group discussions, debates, presentations etc., and following the proper mechanism for internal assessment.

20.Distance education/online education:

Since the Covid-19 Pandemic in 2020 has disrupted the normal life style of people, across the globe, the virtual world has come to rescue. Like most of the institutions, our college also shifted to online classes from April 2020. Our faculty members delivered lectures online on google meet, zoom, classroom apps etc. and shared study materials and audio files with students over the internet (whatsapp). Apart from it college organized live webinars and workshops. Also videos were uploaded on you-tube for students. So the academic activities were not affected. The faculty members were available online during interactive session for students to clear their doubts.

Some teachers might also had struggles to adopt to online teaching due to lack of adequate digital skills and for this college organized online workshop in which faculty members were trained by Spikeage IT company. In this workshop faculty members were trained for conducting online classes, How to use classroom app, Googlemeet etc.

As a result, the faculty members were trained for offering online lessons using different digital platforms. Depending on the nature of the courses and students internet access, a cloud based Learning management system offered by Google was implemented and supported by Spikeage IT Company. They provided 266 classrooms with 4136 users to facilitate online classes.

Through online teaching the teaching and learning process became possible from home. However Online education cannot replace the physical Classroom. It was supplement. But was beneficial to continue the teaching Process during Covid-19 as physical classes were not possible at that time.

Extended Profile

1.Programme

1.1   **14**

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **2902**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **1516**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **960**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **70**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **41**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**14**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**2902**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1516**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**960**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**70**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**41**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**38**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**37.75**
4.3 Total number of computers on campus for academic purposes	**93**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well planned and documented process. The institutions prepares a well planned month wise year planner at the beginning of each academic session for all the subjects in the under graduate and post-graduate course. These planners are distributed to all the students at the beginning of each academic session. Time table and Lesson Plans are uploaded on the college website simultaneously (year planners are also prepared in this case after the framing of the syllabus and are distributed academic session). The Principal takes feedback of the departmental meetings about the even distributions of syllabus amongst all the faculty members and ensure timely completion of the assisted syllabus. The Principal, mentors and faculty members meet the parents/guardians of students in PTM to discuss matters related to overall progress of the students whenever necessary. The Principal obtains feedback from students and alumni which is analyzed and necessary action taken whenever possible.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ammb.ac.in/wp-content/uploads/2022/07/1.1.1-links-file-2.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is provided by the affiliating University at the beginning of the academic session. Then according to that calendar, an internal calendar including academic and curricular activities is prepared by the college council members & IQAC co-ordinators. After this, both the calenders are uploaded on the college website. The college staff follows the academic calendar in order to conduct continuous internal evaluation with proper evaluation methods. The marks obtained by the students and the score for attendance are both uploaded on the college website at the appropriate time. Besides these formal assessments, revision work, class tests, assignments and student presentations are integral to the teaching-learning process.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://ammb.ac.in/wp-content/uploads/2022/06/Academic-Clander-1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution through curriculum of some regular courses tries to address issues related to Environment, Sustainability, Gender and Professional Ethics.

Various courses cover following components: -

Issues relevant to Professional Ethics -

? The curriculum of commerce department includes subject related to professional ethics at second year level titled as 'Business Ethics'.

Issues relevant to Environment and sustainability -

? The curriculum of B.Com third year programme includes courses related to environment titled as 'Swatchh Bharat'. B.Com Second year titled as 'Environment Science' includes environmental awareness.

? The program of B.A, B.Sc and B.Com first year titled as Environmental studies addresses the topics such as natural resources, environmental issues and management policies.

? Our NCC and NSS programme also handle different environment conservation activities such as Tree Plantation, Environment campaign.

Issues related to Human Values: -

NSS department conducted various programmes to inculcate human values among the students.

? The programme of commerce in B.Com, second year level include courses titled as 'Human Resource Management', 'Business Ethics', which include topics regarding human values.

Issues Relevant to Gender : –

? In our curriculum we have many topics regarding Gender issues. They emphasise on gender and gender equality

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

22

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://ammb.ac.in/wp-content/uploads/2022/06/employee-feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3747

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

923

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Adarsh Mahila Mahavidyalaya is a prestigious institution, imparting quality teaching learning to learners from diverse background that gets enrolled here. Consequently, the learning interest and pace of every student vary from each other. Therefore, some are slow learners and some are advanced learners. .

Specific steps adopted for slow learner:

1. **Tutorials, discussions, interactions and remedial coaching.**
2. **Concept clarification and problem solving exercises.**
3. **Revision of topics and practical's.**
4. **Online seminar for awareness onmentalhealth "psychological impact due to the pandemic (Covid)" was organised.**
5. **Enhancement of communication skills and art of reading-learning.**
6. **Keeping their health in mind organisedyoga camp, Covid vaccination camp and Fit India run 2.0.**

For the advanced learners, the college makes due efforts by providing them adequate platforms are:

1. Advanced learners are constantly guided and encouraged to participate in national and state Level events like paper presentation, poster making, slogan writing, power point presentation, Rangoli competition, online talent show.
2. For the technical development of students national, international webinars were conducted.
3. Students are given the opportunity to utilize the laboratories during the free hours to learn other experiments beyond the curriculum.
4. Development and nurturing the deep understanding of personal motivational.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2902	71

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various student-centric learning methods like workshops, seminars,group discussions,presentation competitions,internship etc. have been adopted. The college provides a variety of learning experiences:

· Students experience theoretical learning in through related practicals.

- **Students participate in group discussions /mock interviews.**

- **Students are involved in interactive learning, problem-solving exercises, group discussions, seminars, quiz competitions, workshops, etc**

- **Educational screenings in the classroom make subject learning interesting.**

- **The learning experience is upgraded by extensive use of ICT tools- PPTs, LCD, interactive boards by teachers, especially consequent to the COVID-19 pandemic and evaluated through mock tests, quiz, and online tests.**

- **Learning is made student-centric through project work, seminar presentations, and assignments.**

- **Students often volunteer in seminars and workshops.**

- **The College Central Library provides internet facilities, access to texts, reference books.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled learning environment of the institution is conducive to developing creative and critical thinking as well as scientific temper among the students. Regular classes are taken through on-line platform according to a fixed routine set by the institution.

- **Projector and computers for use in seminars and lectures, Computer Labs, Interactive smart boards.**
- **Labs are wi-fi enabled.**
- **Lab practicals, seminars, guest lectures, etc. using LCD projectors are conducted.**
- **Teachers use modern methods of teaching learning, such as Google sites and Google classroom, to implement 'flipped learning', posting and receiving assignments,etc.**

- **Teachers of the institution also bring out the latest lecture series through their own YouTube channel. The college also has its official YouTube channel to reach out to all its students.**

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

46

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File]()
Circulars pertaining to assigning mentors to mentees	[View File]()
mentor/mentee ratio	[View File]()

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]()
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File]()

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

607

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a well-structured and transparent mechanism for Continuous Internal Evaluation (CIE)of students.

Internal assessment is based on unit tests, open tests, assignments, viva and practical examination. Counselling facility is available for weak students and corrective measures are suggested. Teacher plays the role of an observer. Transformation of classrooms into student-centric learning spaces has increased possibilities for successful curriculum transaction. The college is dedicated for fair, equal and impartial treatment of all students regarding assessment and evaluation.

Evaluation at college level begins on the day of the test itself, valued answer sheets are shown to the students.

Students' development is assessed by 20 marks Continuous Internal Examination. Time table circulated in student WhatsApp groups for Internal exam. Due to COVID-19 pandemic the Internal Assessment was being done on the basis of presentation in oral tests and presence of the students in online classes. The students who were absent in class tests were given a second chance for their evaluation. All marks lists were uploaded on the college website.

Hence the college's mechanism of internal assessment is transparent and robust in terms of frequency and mode.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method is being followed by the Examination Department of our college. Internal examinations are conducted prior to the university examinations. The college is dedicated for fair and impartial treatment of all students in all spheres of work, including assessment and evaluation.

The college has a Grievance Cell for redressal of all grievances, including those related to examination. The cell, on receiving a complaint, resolves the issue within five days. Due to the open and transparent system, there have been no examination related grievances till date.

After the outbreak of the COVID-19 pandemic, assessment methods have seen a drastic change. During COVID-19 the classes were in online mode. The assessment of the students was being done on the basis of oral tests and assignments. The students who were absent in oral test, were given a chance of re-examination by the college.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has prepared Programme Outcomes,Programme Specific Outcomes,and Course Outcomes for M.A, M.Sc., B.A., B.Sc,.B.Com and B.C.A Programmes. They have been finalised as per guidelines given by the affiliating Universities and Deliberation by various HOD's and uploaded on the institutional websites. Students are made aware of COs, POs, and PSOs by the faculty members at the beginning of the semester and through orientation programmes. The teachers discuss the learning outcomes in the classroom at the beginning of each semester. The Student Satisfaction Survey (SSS)is also another instrument through which the college takes feedback on the extent of student attainment of learning outcomes. Thus college employs multiple channels to make students and teachers aware of learning outcomes of courses and programmes. The institution draws up teaching plans to optimally achieve POs, PSOs, and COs, through departmental meetings. POs and PSOs are designed to ensure complete and comprehensive learning about the programme and courses as these are critical for the successful career of the students. The course outcomes identify the minimum achievement required for success in the course. They are based on the principles of knowledge, Comprehension Application, Analysis, Synthesis and Evaluation.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi laid down by the affiliating university for all its subjects. It ensures the completion of the mentioned syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. For accessing the programme outcomes during the continuous internal assessement exam & semester examinations college implements various evaluation methods such as seminars, assignments, projects, internship, viva voice, etc. These measures also include house exams, feedback & suggestion collection from students, alumni & parents. The final outcome of the course is evaluated through the performance of the students that is analysed at the end of each semester examination.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://ammb.ac.in/wp-content/uploads/2022/07/2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ammb.ac.in/wp-content/uploads/2022/06/ssr-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NILL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NILL

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

24

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

"Leadership is not about control but service. It's not about power but empowerment", translating this quote into action is

the prime concern of our institution. Our college organizing alternate programmes, camps, rallies and many workshops for generating awareness among the students. We acquainted the students with the Schemes which were initiated by the Government, which includes Beti Bachao Beti Padhao, Road Safety, save environment, AIDS awareness, Gender violence, Aatmanirbhar Bharat, Covid-19 awareness and many more. The aim is to organize these programmes is to inbuilt a sense of cleanliness awareness about surroundings atmosphere, hygiene. The importance of life, to generate a sense of pity for the needy people. The Beti Bachao Beti Padhao scheme is started for saving the girl and for their education. It focuses on challenging mindsets and deep rooted Patriarchy in society. The students are also aware with their legal rights. Many contests and competitions are organized on the topics of life environment, Covid-19, etc. It arises a sense of critically thinking and analyzing power about the social issues and concerns in the students. The programmes helped the students to identify the facts.

File Description	Documents
Paste link for additional information	https://ammb.ac.in/wp-content/uploads/2022/07/naac-2020-2021-proof-compressed.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NILL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2574

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NILL

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure along with teaching learning is the backbone of any institution. The college encompasses a well maintained campus which is situated in a convenient location of city Bhiwani, spread over 42567.87 sq.meter of secure green land. The college has 35 well furnished ventilated and spacious classrooms.

There are 2 smart classrooms and 3 labs equipped with smart board facility. 3 classrooms and 4 labs are equipped with Wi-Fi facility.

Each of the department namely Physics, Chemistry, Botany,

Zoology, Computer Science, B.C.A, B.Com, Home Science, Psychology has well equipped and well maintained labs. All the labs are established as per the requirement of University syllabus and include all safety measurements.

The college has a multipurpose auditorium. The college's library is well equipped with text books and reference books, journals, magazines, newspapers etc. The college offers a book bank facility to students where needy and meritorious students are provided books as per their requirements and availability of books.

Keeping in view need of the students, the college provides hostel facilities to the girls students residing in distant areas. Basic amenities in college premises include canteen, drinking water coolers, CCTV cameras for security, fire safety, separate washrooms for students and staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Cultural Activities

Besides academic pursuits,the Institution offers a number of opportunities and resources to the students to achieve all round personality development of the students.To support various cultural activities, there are following facilities in the institution:

- An auditorium to organise events like Talent Hunt, Alumni Meet and Indoor Cultural events.
- Two well maintained Music Departments with various instruments for curricular and Co-curricular purposes.
- Two Lecture Theatres with smart boards Wi-Fi enabled to conduct poetry recitation, Declamation Contest, Extension Lecture, etc.
- An open air stage to organise events like Annual Prize Distribution Function,Yoga Activities, Flag hosting and Open air programmes.

- **Saraswati Lawn to conduct Hawan Ceremonies, Evening assemblies for hostlers etc.**

Facilities for Sports

The college offers a number of opportunities and resources to the students to develop the wholesome personality of the students. Over a period of time the college has produced many International, National and State level players who have brought laurels for the nation, State and the college.

The college has adequate infrastructure for harnessingthe potential of the youth and promoting students interest in sports.The college has a vast playground for athletics to cater various outdoor games.The college provide facility of Open Gym with modern equipments for fitness of students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year

(INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.35

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is learning resource of college automated through Library System software (LIBSYS). The college library is partially automated from the year 2009 . The Library System software is useful for automate various Library services and works. The details of library software are as follows:-

Name of library software: LIBSYS

Nature of Automation : Partially Automated

Version: 4.0

Year of Automation: 2009

Sufficient number of computers are available in Library. All books are equipped with barcoding. The Library has collection of various reference books,Text books, Journal, Magazines and News papers etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   `D. Any 1 of the above`

File Description	Documents
Upload any additional information	*View File*
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`3.44`

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	*View File*
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`34`

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	*View File*

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities and Infrastructure are regularly updated with latest version of the system. There are 3 Computer departments as BCA, B.Com(CS), B.Sc(CS).The college has 4 fully Air-conditioned Computer Labs equipped with 93 computers to run the latest programming softwares. 31 computer systems and 5 HP laptops are used for various computing needs such as Office, Staff, Library and otherdepartments. All the computers are updatedtime to time with latest softwares, Anti-Virus and upcoming Technologies. The college campus has structural Cabling and Wi-Fi facility to provide Internet connections to the Main Office, Faculty Cabin, Library, Seminar rooms, Computer Labs. This facility has been upgraded time to time. Now, Current speed of Wi-Fi is 50 mbps.3 Computer Labs and 2 Seminar rooms support ICT based Teaching learning process with 5 Smart Boards and 2 projectors in the campus. Hard copies can be made available with 21 Printers (3-in-1) in college.A G-suite account named as "Google Classroom" is the LMS (Learning Management System) platform where the exchange of knowledge takes place among the teachers and students.This platform has existing Cloud storage facility of one drive (100 TB for all users) & 4000 above users are connected with this Learning Management System.The entire College Campus is under surveillance of CCTV Cameras.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://ammb.ac.in/wp-content/uploads/2022/07/4.3.1.pdf

4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

26.39

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has ample infrastructure and Physical facilities for teaching and learning. Trained lab attendants, security guards, gardener, plumber, electrician and other employees are appointed for the proper upkeep of labs and campus. The College has a highly stocked library for students as well as teaching faculty. Proper record of visitors is maintained by library staff. The College boasts of 11 well equipped laboratories. The calibration, repairing and maintenance of sophisticated lab equipments are done by technicians at proper time. College has open playground, yoga mats, gym and other facilities for various sports events. Different teams are constituted to take part in state level, national and international level games. The College has adequate IT infrastructure to cater students' needs. Anti-virus software is timely updated to protect systems from malicious programmes. The college building committee has been

constituted for maintenance of Infrastructure. The college has well maintained classrooms which are kept neat and clean by our sweepers and white washed as per requirement.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

366

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://ammb.ac.in/wp-content/uploads/2022/08/5.1.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

300

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

300

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

86

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

07

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

For this year, due to the Covid pandemonium, only the subject society representative elections were held, and they are playing a greater role. Student representatives assist faculty members, help to co-ordinate college level activities as well as departmental events. One student is being selected as student representative for IQAC. She is playing active role.

The student representative in consultation with their respective faculty advisors organize activities through different societies, namely Legal cell, Women cell, Youth Red cross, Red Ribbon Club, Green Club, Literary Societies (English, Hindi, Sanskrit etc).

Student representative perform a proactive role during College events and competitions related to Sports, Academics, Co-Curricular and Extra-Curricular activities such as Annual Sports Day, Annual Prize Distribution Program, Cultural activities and Competitions, Annual NSS Winter Camp, NCC Republic Day Parade, Science Exhibitions, poster competition, PowerPoint presentation, quiz competition, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni Association constituted in our College that significantly contributes to the development of the institution through financial and some other support services. Due to Pandemic situations, it was not possible to invite the people for Alumni Meet physically in the session 2020-21. However, College council and Alumni Association decided to conduct it virtually on 12 February 2021. In this session, 184 alumni attended the programme. Teaching faculty and students also participated and there was a warm interaction between them.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission

of the institution

Keeping in view the vision and mission of the college towards quality education and overall development of girls students,Management, Principal and Staff members of this college are totally committed towards overall development of girls students in academic as well as other co- curricular activities. Their commitment is evident from excellent Academic , Sports, Cultural and other achievements of our students. Our Management, Principal and Staff members not only encouragegirl students to develop but also provide financial aid to needy students to continue their studies and also give prizes to great achievers of this college to encourage them. There are secretary, joint-secretary and class representatives elected by the students to put forth their concerns. Suggestion boxes are provided for students to share their views or ideas with college.There are departmental libraries in each department other than centrallibrary to let students focus on their goal and enhance their abilities and skills.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of the college has the authority of decision making.The Principal is assisted in the management of college affairs by teaching and non- teaching staff through a formal system of college council which comprises of senior staff members. Regular meetings of college councils are held to discuss all the important issues pertaining to college administration, academic affairs and welfare of students and staff. Academic and administrative decisions are assisted by heads of various departments. There is college council and IQAC which is chaired by the Principal, in which senior members of staff participate in the proceeding of various meetings and important decisions are taken there of. Various committees comprising members of teaching and non- teaching faculty are involved in curricular, co-curricular affairs and administrative functions of the institution. The heads of departments are authorized to monitor the routine functions at the departmental level. The administration encourage them and supports them at

all levels. Suggestion boxes are provided for students to share their views or ideas with college. There are secretary, joint-secretary and class representatives elected by the students to put forth their concerns. The staff meetings are conducted with regular intervals in which members discuss, share their opinions for the smooth conduct of various programmes and events. Further more, for infrastructure, maintenance and development, Building committee, Gardening committee, Hostel committee are there. Adding to that, there are various committees for various audits such as Green audit, energy audit, vehicle audit, environment audit, laboratory audit etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategies/perspective plan is effectively deployed the college management believes in setting up perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plan. The IQAC decides the perspective plan which is to be approved in the college council meetings. Keeping in mind during COVID-19 pandemic situation the institution prioritize the need to continue the study of the students. It was the challenging task to impart the education to the students and provide them uninterrupted class. The professionals associated with Spikage Company developed a "google classroom app" to provide online session to the students. Some other action strategic plans were also deployed by the institution proposed by the IQAC i.e. update the software as per requirement, modify college canteen, upgrade the campus with wi-fi, conduct various activities i.e. Health-check up camps, PTMs, Alumni Meet, Inter-college Competitions, Sports events etc., implement CBCS efficiently in UG as well as in PG courses and create various cells for smooth running of the planned strategies.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the Institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. The organizational structure of the college facilitates its smooth functioning. The Governing Body is the policy making body. The overall supervision of the college comes under its purview. The planning and infrastructural development is decided by the Head of the Institution in consultation with the Governing Body. The plans proposed are discussed with the respective cells and committees as per needs and then finalized. The principal, Head of Departments, Committee/Cell incharges and office staff, work together for the effective implementation of these plans. Regular feed-back and suggestions are taken continuously from the Head of Departments, students, parents and other faculty members which forms the major input for planning. These inputs are discussed and analyzed by the Governing Body, the principal and IQAC. The IQAC decides the perspective plans which is to be approved in the College council meetings.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staff.

For Professional growth welfare scheme:

1. Financial support is provided to the faculty members to participate in workshop, seminars etc. in the form of participation fee.

2. Academic leave is being granted to attend workshops, seminars, conferences etc.

3. Permission of faculty to deliver guest lectures at other institutes.

4. Provision of Digital boards in some classrooms.

5. Advanced and licensed software are provided for enhancing the professional skills of the faculty.

6. Visit to industry and higher learning institutes for knowledge sharing.

7. Conduct of professional development training programs for teaching and non-teaching staff in the college.

For Personal Welfare measure :

1. ATM facility in the campus is made available to be used by the employees .

2. **They are also allowed to use college gym and sports ground after college hours also.**
3. **Two pairs of uniforms to each employee of Grade -IV**
4. **Availability of nationalized bank for financial transactions within the campus.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff

Teaching being the primary function of the faculty, performance

appraisal is done by various way/ methods.

ACR(Annual Confidential Report) is filled by the regular staff along with results after completion of every year. The objective is not only to evaluate objectively the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employees.

College students are ask to fill a Teacher feedback form in which they have to rate teachers on the basis of their knowledge, their skills and attitude towards Teaching – learning .

Teachers who are appointed either on contract basis or regular basis, they are given their annual result of teaching at the end of every session.

Non- teaching Staff

The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, capacity to do hard work, Discipline, Reliability, Relation/ Co- operation with superiors and colleagues.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Adarsh Mahila Mahavidhyalaya is a government aided Educational Institution with 95 percent financial aid by Haryana Government since 1995. AMM society has been registered U/S 12AA of Income Tax Act 1961 vide order dated 01/01/1975 and U/S 800 vide order number 5450 dated 26/11/2008 by the commissioner of Income Tax, Hisar. Its Pan number is AABTA0021C and Income Tax returns are filed regularly. The external financial audits are done by the audit panel framed by the concerned University. A grant of 5 present share is received by Management contribution during F.Y

2020-2021amounting Rs 2294737/-

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NILL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds collected in the college are being utilize for the betterment of the academic and other facilities in the college. Fees etc. to be paid to University and Higher Education Department are being given as per norms. The balance funds are being used in a very efficient manner. The uniform process of utilization of funds is being followed in the college to have transparency and clarity in funds utilization. Resource planning is being discussed in various meetings of Governing Body, College Council etc. and then the work is being assigned to concerned committees. The purpose behind all expenditure is welfare and upliftment of Girls students. Fund received from Governments and other non-government bodies are also used for the welfare of the Girls students. The portion of fee received from the students are sent to university and Department of Higher Education as per norms, and the balance is being utilized for updating of college lab, strengthening of library and student welfare etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Activity 1:(Strict follow up of COVID-19 Precautionary Measures)-

Our college had implemented fully the concept of CSR during this period. Instructions were given by the college administration for all teaching and non-teaching staff to wear mask, keep 6 ft. distance, take healthy food, avoid unnecessary outside visit, use of sanitizers etc. Staff was assigned at main gate for thermal screening of the entrants and ensuring no entry without mask. COVID-19 testing and vaccination camps have been conducted regularly with the help of administration and health department. To ensure about the fully vaccinated campus, all the staff and students have been asked to submit the vaccination certificate.

Activity 2:(Conduct of online classes/awareness programs, webinars etc.)-

As there was lockdown in the district due to pandemic situation of COVID-19 during 2020-2021, it was a challenging task to impart the education to the students and provide them uninterrupted classes. The professionals of Spikege Company were fixed to develop a "google classroom app" to provide online session to the students. In order to provide them quality education virtually, first of all, a training and demo session was conducted for teaching as well as non-teaching staff. Thereafter, online classes were started along with offline classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching learning process regularly. IQAC of the college regularly conducts meetings for betterment of students, recommends teaching learning methods and also transparent evaluation methods. Two of its are (i) student centric method for teaching learning (ii) evaluation for internal assessment. Under student centric method for teaching, learning is made more students centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various students centric learning methods like workshop, seminar, group discussion, field trips, institutional visits, case study based research projects, internship etc. have been adopted. The learning experience is upgraded by extensive use of ICT tools i.e. PPTs, Interactive Smart Boards and Laptops for faculty.

Under evaluation for internal assessment the college has a well structured and transparent mechanism for continuous internal evaluation of students. Internal assessment is based on unit tests, open tests, assignments, viva and practical examinations. Counseling facility is available for week students and corrective measures are suggested. The college is dedicated for fair, equal and impartial treatment of all students regarding assessment and evaluation. Due to COVID-19 the internal assessment was being done on the basis of presentation in oral tests and presence of the students in on-line classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or

C. Any 2 of the above

international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://ammb.ac.in/wp-content/uploads/2022/07/2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Present scenario of our society is that we are still struggling on the issue of the gender equity and gender sensitisation. Adarsh Mahila Mahavidyalya Bhiwani is providing such a platform to the girls who believe in the strength and qualities of female. Staff and students are aware of the issues regarding gender equity and gender equality. In the form of activities like slogan writing, lectures, seminars, workshops, essay writing, dance competitions and play etc.,students have been given the recent knowledge regarding gender issues. The IQAC of the college organizes the survey on gender equity. Additionally it also organizes the audit on the same in order to get the recent updates of the views of students regarding the issues. The college has Ant sexual harassments cell, Legal literacy cell, Women cell, Anti ragging cell, Ethical cell and Placements cell etc., which work on the above issues so that the students might get awareness and the recent updates in this direction. Inspire of these activities the environment of the college is so promising that it provide such a platform that the girls could flourish their talent in a better way. The institution is providing the gym facility, hostel, canteen, playground, auditorium, neat and clean classrooms, library, computer labs, fine arts department, music vocal and instrumental department, Home science department, science labs, sports facilities, green

environment, psychological counselling and security via CCTV cameras etc. They could polish their inherent qualities via NSS, NCC and Sports.

File Description	Documents
Annual gender sensitization action plan	https://ammb.ac.in/wp-content/uploads/2022/07/7.1.1-Gender-Senstization-Action-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ammb.ac.in/wp-content/uploads/2022/06/7.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution is very sensitive towards the issue of solid waste management thereby understanding has been given to students regarding waste management, ill effects of pollution, sensitivity of this issue and the problems encountered during waste management, whether it is of any kind. In routine the college touches the issues of waste management in the form of activities like slogan writing, essay writing, lectures, poster making, workshop, group discussion and debates etc. The discipline committee and the ethical cell of the college give directions to the students so that the ethics regarding sanitation and management of waste could be inculcated in their behaviour. There is a ban on single used plastic in the college

campus. College has its own green campus code of conduct. For the E-waste management, it is sold, when not in use or beyond repair for safe recycling. In the campus no hazardous chemicals and radioactive waste is present. In spite of this, IQAC of the college conducts the Green Audit, Laboratory audit, Water audit, Environment audit and Energy audit of the campus for having the updates of resources. The kitchen waste of mess and canteen is used for vermi composting which then used up in the plants as manure.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://ammb.ac.in/wp-content/uploads/2022/06/Photos-of-7.1.3.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

? The institution's NSS Cell organised COVID-19 Awareness campaign of 15 Days for the awareness of society.

? Free hygiene camp was organized by Red Ribbon Club. A lecture was organised on India's glorious health traditional lifestyle and nutrition by legal literacy cell of the college. During pandemic time NSS volunteers stitched cloth masks and distributed in the community against COVID-19. Door to door campaign and rallies were organized by the institution in order to create awareness regarding pollution free and green environment. The awareness regarding need of sanitation was given by the NSS volunteers in the society during their campaigns. Many important days were celebrated so that students might have awareness regarding the need of celebrating these events like Republic Day, Independence Day, International Yoga Day, Hindi Diwas, and Women's Day etc. These days are being celebrated by the institution so that the students might have a respect of bravery, courage, honesty, nationalism, deep faith in our constitution, respect of women and awareness of some social issues. Red Ribbon Club organised awareness campaign on National level launch of campaign on awareness regarding HIV/AIDS.

? The institution donated money for COVID-19 to district administration.

? The institution organized survey on Gender equity and sound pollution.

? The college organised two sample testing camps FOR COVID 19

test with local administration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution believes that the progress of any institution lies in the overall personality development of students. Overall personality development of students and staff as well, covers the ethical, moral, spiritual, co-curricular, social, mental and physical growth along with academic growth. The institution celebrates the special days like Independence Day, Republic Day, Birth anniversary of freedom fighters etc. in order to inculcate the patriotism and sense of responsibility among students towards nation. For motivating the students towards nature we celebrate nature conservation day, world environment day etc. We celebrate the International Yoga Day for conveying a message of physical fitness and health awareness among students. Students must have the knowledge of constitutional rights and duties, keeping in mind about these parameters, staff and students celebrate Sanyukt Rashtera Diwas, National Youth Parliament festival, Samvidhan Diwas etc. The NSS Cell, NCC, Red Ribbon Club and Health and Physical Education department of the college organise many activities in this direction in the form of rally, door to door campaign, cleanliness campaign and sanitation drive for the environmental protection. The IQAC of the college conducted Gender audit, Green audit, Environment audit, Health audit, Water audit and Energy audit to create awareness accordingly so that the institution could grow properly. Many surveys had been conducted by the college like survey on sound pollution, environmental awareness, Green ethics, and gender equality as well as on COVID-19 effects etc. for the social upliftment of the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The events and festivals are the integral part of character building and learning in the student life. The institution celebrates the special events, the festivals and the national and international commemorative days. National and international days are celebrated by the institution every year enthusiastically. Institution believes that the celebration of constitutional festivals and the cultural festivals plays an important role in the growth of ethical values of students. Every year the college celebrates Independence Day, Republic

Day, International Yoga Day, International Women's Day, Teacher's Day, Birthday of Gandhi Ji and Lal Bahadur Shastri Ji as "Swachhta Diwas", Birth Anniversary of Sh. B.D. Gupta Ji etc. By means of these celebrations students are encouraged for nationalism, unity, courage, bravery and patriotism. Inspite of these we also celebrate World Environment Day, Basant utsav, World Nature conservation Day, Sanyukt rashtra diwas, Parakram Diwas and National Youth Parliament Festival to decode the spirit of ethics, moral values, humanity, health awareness, love towards nature, respect of teachers, cleanliness, physical and mental fitness etc. among our students. We know every culture is rich in festivals and the celebrations of these festivals become vital activity. These activities then become the integral part of co-curricular activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Mahavidyalaya believes that "The man is a social animal" desiring the fundamental freedom, human rights, security and a pollution free environment to live in. The students could also serve society with humanity. As it is the need of the hour that requires potential connection of our youth for taking accountability. Keeping in mind about this fact our institution decided to focus on encouraging the students to attach with society in the form of a practice "My society my responsibility" in which these were deployed in the society through various activities like door to door campaign, academic activities and social awareness programmes. As a second practice it was decided to inculcate the ethical values among students via organising some activities.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Adarsh Mahila Mahavidyalaya is a leading Women's College in Haryana. The whole team of this college try to create such an environment which promotes energy conservation and the dependency on renewable resources and sustainable energy. The main aim of the college is to make the campus plastic free, to conserve energy, minimize waste, protection of biodiversity, self sustainability in the regions of power and above all the cleanliness of air and water. The students had been given green knowledge through debates, Group discussions, lectures, webinars and various competitions for awareness. The college has Rainwater harvesting system and own green code of conduct, keeping the students aware regarding green campus initiatives. The College promotes use of bicycles, battery operated vehicles and ban on use of plastic. The IQAC of the college conducts Green,water, energy and environment audit etc. The NSS volunteers organized a Rally on "Remove plastic from our environment". The college had signed an MOU with an NGO named "Stand with Nature".

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well planned and documented process. The institutions prepares a well planned month wise year planner at the beginning of each academic session for all the subjects in the under graduate and post-graduate course. These planners are distributed to all the students at the beginning of each academic session. Time table and Lesson Plans are uploaded on the college website simultaneously (year planners are also prepared in this case after the framing of the syllabus and are distributed academic session). The Principal takes feedback of the departmental meetings about the even distributions of syllabus amongst all the faculty members and ensure timely completion of the assisted syllabus. The Principal, mentors and faculty members meet the parents/guardians of students in PTM to discuss matters related to overall progress of the students whenever necessary. The Principal obtains feedback from students and alumni which is analyzed and necessary action taken whenever possible.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://ammb.ac.in/wp-content/uploads/2022/07/1.1.1-links-file-2.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is provided by the affiliating University at the beginning of the academic session. Then according to that calendar, an internal calendar including academic and curricular activities is prepared by the college council members & IQAC co-ordinators. After this, both the calenders are uploaded on the college website. The college staff follows the academic calendar in order to conduct

continuous internal evaluation with proper evaluation methods. The marks obtained by the students and the score for attendance are both uploaded on the college website at the appropriate time. Besides these formal assessments, revision work, class tests, assignments and student presentations are integral to the teaching-learning process.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://ammb.ac.in/wp-content/uploads/2022/06/Academic-Clander-1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution through curriculum of some regular courses

tries to address issues related to Environment, Sustainability, Gender and Professional Ethics.

Various courses cover following components: –

Issues relevant to Professional Ethics –

? The curriculum of commerce department includes subject related to professional ethics at second year level titled as 'Business Ethics'.

Issues relevant to Environment and sustainability –

? The curriculum of B.Com third year programme includes courses related to environment titled as 'Swatchh Bharat'. B.Com Second year titled as 'Environment Science' includes environmental awareness.

? The program of B.A, B.Sc and B.Com first year titled as Environmental studies addresses the topics such as natural resources, environmental issues and management policies.

? Our NCC and NSS programme also handle different environment conservation activities such as Tree Plantation, Environment campaign.

Issues related to Human Values: –

NSS department conducted various programmes to inculcate human values among the students.

? The programme of commerce in B.Com, second year level include courses titled as 'Human Resource Management', 'Business Ethics', which include topics regarding human values.

Issues Relevant to Gender : –

? In our curriculum we have many topics regarding Gender issues. They emphasise on gender and gender equality

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

22

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://ammb.ac.in/wp-content/uploads/2022/06/employee-feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3747

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

923

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Adarsh Mahila Mahavidyalaya is a prestigious institution, imparting quality teaching learning to learners from diverse background that gets enrolled here. Consequently, the learning interest and pace of every student vary from each other. Therefore, some are slow learners and some are advanced learners. .

Specific steps adopted for slow learner:

1. Tutorials, discussions, interactions and remedial coaching.
2. Concept clarification and problem solving exercises.
3. Revision of topics and practical's.
4. Online seminar for awareness onmentalhealth "psychological impact due to the pandemic (Covid)" was organised.
5. Enhancement of communication skills and art of reading-learning.
6. Keeping their health in mind organisedyoga camp, Covid vaccination camp and Fit India run 2.0.

For the advanced learners, the college makes due efforts by providing them adequate platforms are:

1. Advanced learners are constantly guided and encouraged to participate in national and state Level events like

paper presentation, poster making, slogan writing, power point presentation, Rangoli competition, online talent show.
2. For the technical development of students national, international webinars were conducted.
3. Students are given the opportunity to utilize the laboratories during the free hours to learn other experiments beyond the curriculum.
4. Development and nurturing the deep understanding of personal motivational.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2902	**71**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various student-centric learning methods like workshops, seminars,group discussions,presentation competitions,internship etc. have been adopted. The college provides a variety of learning experiences:

• Students experience theoretical learning in through related practicals.

• Students participate in group discussions /mock interviews.

• Students are involved in interactive learning, problem-

solving exercises, group discussions, seminars, quiz
competitions, workshops, etc

· Educational screenings in the classroom make subject
learning interesting.

· The learning experience is upgraded by extensive use of ICT
tools- PPTs, LCD, interactive boards by teachers, especially
consequent to the COVID-19 pandemic and evaluated through
mock tests, quiz, and online tests.

· Learning is made student-centric through project work,
seminar presentations, and assignments.

· Students often volunteer in seminars and workshops.

·The College Central Library provides internet facilities,
access to texts, reference books.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled learning environment of the institution is
conducive to developing creative and critical thinking as
well as scientific temper among the students. Regular classes
are taken through on-line platform according to a fixed
routine set by the institution.

- Projector and computers for use in seminars and
  lectures, Computer Labs, Interactive smart boards.
- Labs are wi-fi enabled.
- Lab practicals, seminars, guest lectures, etc. using
  LCD projectors are conducted.
- Teachers use modern methods of teaching learning, such
  as Google sites and Google classroom, to implement
  'flipped learning', posting and receiving
  assignments,etc.
- Teachers of the institution also bring out the latest
  lecture series through their own YouTube channel. The

college also has its official YouTube channel to reach out to all its students.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

46

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C

Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

607

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a well-structured and transparent mechanism for Continuous Internal Evaluation (CIE)of students.

Internal assessment is based on unit tests, open tests, assignments, viva and practical examination. Counselling facility is available for weak students and corrective measures are suggested. Teacher plays the role of an observer. Transformation of classrooms into student-centric learning spaces has increased possibilities for successful curriculum transaction. The college is dedicated for fair, equal and impartial treatment of all students regarding assessment and evaluation.

Evaluation at college level begins on the day of the test

itself, valued answer sheets are shown to the students.

Students' development is assessed by 20 marks Continuous Internal Examination. Time table circulated in student WhatsApp groups for Internal exam. Due to COVID-19 pandemic the Internal Assessment was being done on the basis of presentation in oral tests and presence of the students in online classes. The students who were absent in class tests were given a second chance for their evaluation. All marks lists were uploaded on the college website.

Hence the college's mechanism of internal assessment is transparent and robust in terms of frequency and mode.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method is being followed by the Examination Department of our college. Internal examinations are conducted prior to the university examinations. The college is dedicated for fair and impartial treatment of all students in all spheres of work, including assessment and evaluation.

The college has a Grievance Cell for redressal of all grievances, including those related to examination. The cell, on receiving a complaint, resolves the issue within five days. Due to the open and transparent system, there have been no examination related grievances till date.

After the outbreak of the COVID-19 pandemic, assessment methods have seen a drastic change. During COVID-19 the classes were in online mode. The assessment of the students was being done on the basis of oral tests and assignments. The students who were absent in oral test, were given a chance of re-examination by the college.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has prepared Programme Outcomes,Programme Specific Outcomes,and Course Outcomes for M.A, M.Sc., B.A., B.Sc,.B.Com and B.C.A Programmes. They have been finalised as per guidelines given by the affiliating Universities and Deliberation by various HOD's and uploaded on the institutional websites. Students are made aware of COs, POs, and PSOs by the faculty members at the beginning of the semester and through orientation programmes. The teachers discuss the learning outcomes in the classroom at the beginning of each semester. The Student Satisfaction Survey (SSS)is also another instrument through which the college takes feedback on the extent of student attainment of learning outcomes. Thus college employs multiple channels to make students and teachers aware of learning outcomes of courses and programmes. The institution draws up teaching plans to optimally achieve POs, PSOs, and COs, through departmental meetings. POs and PSOs are designed to ensure complete and comprehensive learning about the programme and courses as these are critical for the successful career of the students. The course outcomes identify the minimum achievement required for success in the course. They are based on the principles of knowledge, Comprehension Application, Analysis, Synthesis and Evaluation.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi laid down by the affiliating university for all its subjects. It ensures the completion of the mentioned syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. For accessing the programme outcomes during the continuous internal assessement exam & semester examinations college implements various evaluation methods such as seminars, assignments, projects, internship, viva voice, etc. These measures also include house exams, feedback & suggestion collection from students, alumni & parents. The final outcome of the course is evaluated through the performance of the students that is analysed at the end of each semester examination.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://ammb.ac.in/wp-content/uploads/2022/07/2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ammb.ac.in/wp-content/uploads/2022/06/ssr-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`NILL`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`NILL`

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

24

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

"Leadership is not about control but service. It's not about power but empowerment", translating this quote into action is the prime concern of our institution. Our college organizing alternate programmes, camps, rallies and many workshops for generating awareness among the students. We acquainted the students with the Schemes which were initiated by the Government, which includes Beti Bachao Beti Padhao, Road Safety, save environment, AIDS awareness, Gender violence, Aatmanirbhar Bharat, Covid-19 awareness and many more. The aim is to organize these programmes is to inbuilt a sense of cleanliness awareness about surroundings atmosphere, hygiene. The importance of life, to generate a sense of pity for the needy people. The Beti Bachao Beti Padhao scheme is started for saving the girl and for their education. It focuses on challenging mindsets and deep rooted Patriarchy in society. The students are also aware with their legal rights. Many contests and competitions are organized on the topics of life environment, Covid-19, etc. It arises a sense of critically thinking and analyzing power about the social issues and concerns in the students. The programmes helped the students to identify the facts.

File Description	Documents
Paste link for additional information	https://ammb.ac.in/wp-content/uploads/2022/07/naac-2020-2021-proof-compressed.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NILL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2574

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NILL

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure along with teaching learning is the backbone of any institution. The college encompasses a well maintained campus which is situated in a convenient location of city Bhiwani, spread over 42567.87 sq.meter of secure green land. The college has 35 well furnished ventilated and spacious classrooms.

There are 2 smart classrooms and 3 labs equipped with smart board facility. 3 classrooms and 4 labs are equipped with Wi-Fi facility.

Each of the department namely Physics, Chemistry, Botany, Zoology, Computer Science, B.C.A, B.Com, Home Science, Psychology has well equipped and well maintained labs. All the labs are established as per the requirement of University syllabus and include all safety measurements.

The college has a multipurpose auditorium. The college's library is well equipped with text books and reference books, journals, magazines, newspapers etc. The college offers a book bank facility to students where needy and meritorious students are provided books as per their requirements and availability of books.

Keeping in view need of the students, the college provides hostel facilities to the girls students residing in distant areas. Basic amenities in college premises include canteen, drinking water coolers, CCTV cameras for security, fire safety, separate washrooms for students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Cultural Activities

Besides academic pursuits,the Institution offers a number of opportunities and resources to the students to achieve all round personality development of the students.To support various cultural activities, there are following facilities in the institution:

- An auditorium to organise events like Talent Hunt, Alumni Meet and Indoor Cultural events.
- Two well maintained Music Departments with various instruments for curricular and Co-curricular purposes.
- Two Lecture Theatres with smart boards Wi-Fi enabled to conduct poetry recitation, Declamation Contest, Extension Lecture, etc.
- An open air stage to organise events like Annual Prize Distribution Function,Yoga Activities, Flag hosting and

- Open air programmes.
- Saraswati Lawn to conduct Hawan Ceremonies, Evening assemblies for hostlers etc.

Facilities for Sports

The college offers a number of opportunities and resources to the students to develop the wholesome personality of the students. Over a period of time the college has produced many International, National and State level players who have brought laurels for the nation, State and the college.

The college has adequate infrastructure for harnessingthe potential of the youth and promoting students interest in sports.The college has a vast playground for athletics to cater various outdoor games.The college provide facility of Open Gym with modern equipments for fitness of students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.35

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is learning resource of college automated through Library System software (LIBSYS). The college library is partially automated from the year 2009 . The Library System software is useful for automate various Library services and works. The details of library software are as follows:-

Name of library software: LIBSYS

Nature of Automation : Partially Automated

Version: 4.0

Year of Automation: 2009

Sufficient number of computers are available in Library. All books are equipped with barcoding. The Library has collection of various reference books,Text books, Journal, Magazines and News papers etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

3.44

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

34

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities and Infrastructure are regularly updated with latest version of the system. There are 3 Computer departments as BCA, B.Com(CS), B.Sc(CS).The college has 4 fully Air-conditioned Computer Labs equipped with 93 computers to run the latest programming softwares. 31 computer systems and 5 HP laptops are used for various computing needs such as Office, Staff, Library and otherdepartments. All the computers are updatedtime to time with latest softwares, Anti-Virus and upcoming Technologies. The college campus has structural Cabling and Wi-Fi facility to provide Internet connections to the Main Office, Faculty Cabin, Library, Seminar rooms, Computer Labs. This facility has been upgraded time to time. Now, Current speed of Wi-Fi is 50 mbps.3 Computer Labs and 2 Seminar rooms support ICT based Teaching learning process with 5 Smart Boards and 2 projectors in the campus. Hard copies can be made available with 21 Printers (3-in-1) in college.A G-suite account named as "Google Classroom" is the LMS (Learning Management System) platform where the exchange of knowledge takes place among the teachers and students.This platform has existing Cloud storage facility of one drive (100 TB for all users) & 4000 above users are connected with this Learning Management System.The entire College Campus is under surveillance of CCTV Cameras.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://ammb.ac.in/wp-content/uploads/2022/07/4.3.1.pdf</u>

4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

26.39

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has ample infrastructure and Physical facilities for teaching and learning. Trained lab attendants, security guards, gardener, plumber, electrician and other employees

are appointed for the proper upkeep of labs and campus. The College has a highly stocked library for students as well as teaching faculty. Proper record of visitors is maintained by library staff. The College boasts of 11 well equipped laboratories. The calibration, repairing and maintenance of sophisticated lab equipments are done by technicians at proper time. College has open playground, yoga mats, gym and other facilities for various sports events. Different teams are constituted to take part in state level, national and international level games. The College has adequate IT infrastructure to cater students' needs. Anti-virus software is timely updated to protect systems from malicious programmes. The college building committee has been constituted for maintenance of Infrastructure. The college has well maintained classrooms which are kept neat and clean by our sweepers and white washed as per requirement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

366

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://ammb.ac.in/wp-content/uploads/2022/08/5.1.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

300

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

300

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

86

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

07

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

For this year, due to the Covid pandemonium, only the subject society representative elections were held, and they are playing a greater role. Student representatives assist faculty members, help to co-ordinate college level activities as well as departmental events. One student is being selected as student representative for IQAC. She is playing active role.

The student representative in consultation with their respective faculty advisors organize activities through different societies, namely Legal cell, Women cell, Youth Red cross, Red Ribbon Club, Green Club, Literary Societies (English, Hindi, Sanskrit etc).

Student representative perform a proactive role during College events and competitions related to Sports, Academics, Co-Curricular and Extra-Curricular activities such as Annual Sports Day, Annual Prize Distribution Program, Cultural activities and Competitions, Annual NSS Winter Camp, NCC Republic Day Parade, Science Exhibitions, poster competition, PowerPoint presentation, quiz competition, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni Association constituted in our College that significantly contributes to the development of the institution through financial and some other support services. Due to Pandemic situations, it was not possible to invite the people for Alumni Meet physically in the session 2020-21. However, College council and Alumni Association decided to conduct it virtually on 12 February 2021. In this session, 184 alumni attended the programme. Teaching faculty and students also participated and there was a warm interaction between them.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Keeping in view the vision and mission of the college towards quality education and overall development of girls students,Management, Principal and Staff members of this college are totally committed towards overall development of girls students in academic as well as other co- curricular activities. Their commitment is evident from excellent Academic , Sports, Cultural and other achievements of our students. Our Management, Principal and Staff members not only encouragegirl students to develop but also provide financial aid to needy students to continue their studies and also give prizes to great achievers of this college to encourage them. There are secretary, joint-secretary and class representatives elected by the students to put forth their concerns. Suggestion boxes are provided for students to share their views or ideas with college.There are departmental libraries in each department other than centrallibrary to let students focus on their goal and enhance their abilities and skills.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of the college has the authority of decision making.The Principal is assisted in the management of college affairs by teaching and non- teaching staff through a formal system of college council which comprises of senior staff members. Regular meetings of college councils are held to discuss all the important issues pertaining to college administration, academic affairs and welfare of students and

staff. Academic and administrative decisions are assisted by heads of various departments. There is college council and IQAC which is chaired by the Principal, in which senior members of staff participate in the proceeding of various meetings and important decisions are taken there of. Various committees comprising members of teaching and non- teaching faculty are involved in curricular, co-curricular affairs and administrative functions of the institution. The heads of departments are authorized to monitor the routine functions at the departmental level. The administration encourage them and supports them at all levels. Suggestion boxes are provided for students to share their views or ideas with college. There are secretary, joint-secretary and class representatives elected by the students to put forth their concerns. The staff meetings are conducted with regular intervals in which members discuss, share their opinions for the smooth conduct of various programmes and events. Further more, for infrastructure, maintenance and development, Building committee, Gardening committee, Hostel committee are there. Adding to that, there are various committees for various audits such as Green audit, energy audit, vehicle audit, environment audit, laboratory audit etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategies/perspective plan is effectively deployed the college management believes in setting up perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plan. The IQAC decides the perspective plan which is to be approved in the college council meetings. Keeping in mind during COVID-19 pandemic situation the institution prioritize the need to continue the study of the students. It was the challenging task to impart the education

to the students and provide them uninterrupted class. The professionals associated with Spikage Company developed a "google classroom app" to provide online session to the students. Some other action strategic plans were also deployed by the institution proposed by the IQAC i.e. update the software as per requirement, modify college canteen, upgrade the campus with wi-fi, conduct various activities i.e. Health-check up camps, PTMs, Alumni Meet, Inter-college Competitions, Sports events etc., implement CBCS efficiently in UG as well as in PG courses and create various cells for smooth running of the planned strategies.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the Institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. The organizational structure of the college facilitates its smooth functioning. The Governing Body is the policy making body. The overall supervision of the college comes under its purview. The planning and infrastructural development is decided by the Head of the Institution in consultation with the Governing Body. The plans proposed are discussed with the respective cells and committees as per needs and then finalized. The principal, Head of Departments, Committee/Cell incharges and office staff, work together for the effective implementation of these plans. Regular feed-back and suggestions are taken continuously from the Head of Departments, students, parents and other faculty members which forms the major input for planning. These inputs are discussed and analyzed by the Governing Body, the principal and IQAC. The IQAC decides the perspective plans which is to be approved in the College council meetings.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staff.

For Professional growth welfare scheme:

1. Financial support is provided to the faculty members to participate in workshop, seminars etc. in the form of participation fee.

2. Academic leave is being granted to attend workshops, seminars, conferences etc.

3. Permission of faculty to deliver guest lectures at other institutes.

4. Provision of Digital boards in some classrooms.

5. Advanced and licensed software are provided for enhancing the professional skills of the faculty.

6. Visit to industry and higher learning institutes for knowledge sharing.

7. Conduct of professional development training programs for teaching and non-teaching staff in the college.

For Personal Welfare measure :

1. **ATM facility in the campus is made available to be used by the employees .**
2. **They are also allowed to use college gym and sports ground after college hours also.**
3. **Two pairs of uniforms to each employee of Grade -IV**
4. **Availability of nationalized bank for financial transactions within the campus.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff

Teaching being the primary function of the faculty, performance appraisal is done by various way/ methods.

ACR(Annual Confidential Report) is filled by the regular staff along with results after completion of every year. The objective is not only to evaluate objectively the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employees.

College students are ask to fill a Teacher feedback form in which they have to rate teachers on the basis of their knowledge, their skills and attitude towards Teaching – learning .

Teachers who are appointed either on contract basis or regular basis, they are given their annual result of teaching at the end of every session.

Non- teaching Staff

The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, capacity to do hard work, Discipline, Reliability, Relation/ Co- operation with superiors and colleagues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Adarsh Mahila Mahavidhyalaya is a government aided Educational Institution with 95 percent financial aid by Haryana Government since 1995. AMM society has been registered U/S 12AA of Income Tax Act 1961 vide order dated 01/01/1975 and U/S 800 vide order number 5450 dated 26/11/2008 by the commissioner of Income Tax, Hisar. Its Pan number is AABTA0021C and Income Tax returns are filed regularly. The external financial audits are done by the audit panel framed by the concerned University. A grant of 5 present share is received by Management contribution during F.Y 2020-2021amounting Rs 2294737/-

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NILL

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds collected in the college are being utilize for the betterment of the academic and other facilities in the college. Fees etc. to be paid to University and Higher Education Department are being given as per norms. The balance funds are being used in a very efficient manner. The uniform process of utilization of funds is being followed in the college to have transparency and clarity in funds utilization. Resource planning is being discussed in various meetings of Governing Body, College Council etc. and then the work is being assigned to concerned committees. The purpose behind all expenditure is welfare and upliftment of Girls students. Fund received from Governments and other non-government bodies are also used for the welfare of the Girls students. The portion of fee received from the students are sent to university and Department of Higher Education as per norms, and the balance is being utilized for updating of college lab, strengthening of library and student welfare etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Activity 1:(Strict follow up of COVID-19 Precautionary

Measures)-

Our college had implemented fully the concept of CSR during this period. Instructions were given by the college administration for all teaching and non-teaching staff to wear mask, keep 6 ft. distance, take healthy food, avoid unnecessary outside visit, use of sanitizers etc. Staff was assigned at main gate for thermal screening of the entrants and ensuring no entry without mask. COVID-19 testing and vaccination camps have been conducted regularly with the help of administration and health department. To ensure about the fully vaccinated campus, all the staff and students have been asked to submit the vaccination certificate.

Activity 2:(Conduct of online classes/awareness programs, webinars etc.)-

As there was lockdown in the district due to pandemic situation of COVID-19 during 2020-2021, it was a challenging task to impart the education to the students and provide them uninterrupted classes. The professionals of Spikege Company were fixed to develop a "google classroom app" to provide online session to the students. In order to provide them quality education virtually, first of all, a training and demo session was conducted for teaching as well as non-teaching staff. Thereafter, online classes were started along with offline classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching learning process regularly. IQAC of the college regularly conducts meetings for betterment of students, recommends teaching learning methods and also transparent evaluation methods. Two of its are (i) student centric method for teaching learning (ii) evaluation for internal assessment. Under student centric method for

teaching, learning is made more students centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various students centric learning methods like workshop, seminar, group discussion, field trips, institutional visits, case study based research projects, internship etc. have been adopted. The learning experience is upgraded by extensive use of ICT tools i.e. PPTs, Interactive Smart Boards and Laptops for faculty.

Under evaluation for internal assessment the college has a well structured and transparent mechanism for continuous internal evaluation of students. Internal assessment is based on unit tests, open tests, assignments, viva and practical examinations. Counseling facility is available for week students and corrective measures are suggested. The college is dedicated for fair, equal and impartial treatment of all students regarding assessment and evaluation. Due to COVID-19 the internal assessment was being done on the basis of presentation in oral tests and presence of the students in on-line classes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ammb.ac.in/wp-content/uploads/2022/07/2020-21.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Present scenario of our society is that we are still struggling on the issue of the gender equity and gender sensitisation. Adarsh Mahila Mahavidyalya Bhiwani is providing such a platform to the girls who believe in the strength and qualities of female. Staff and students are aware of the issues regarding gender equity and gender equality. In the form of activities like slogan writing, lectures, seminars, workshops, essay writing, dance competitions and play etc.,students have been given the recent knowledge regarding gender issues. The IQAC of the college organizes the survey on gender equity. Additionally it also organizes the audit on the same in order to get the recent updates of the views of students regarding the issues. The college has Ant sexual harassments cell, Legal literacy cell, Women cell, Anti ragging cell, Ethical cell and Placements cell etc., which work on the above issues so that the students might get awareness and the recent updates in this direction. Inspire of these activities the environment of the college is so promising that it provide such a platform that the girls could flourish their talent in a better way. The institution is providing the gym facility, hostel, canteen, playground, auditorium, neat and clean classrooms, library, computer labs, fine arts department, music vocal and instrumental department, Home science department, science labs, sports facilities, green

environment, psychological counselling and security via CCTV cameras etc. They could polish their inherent qualities via NSS, NCC and Sports.

File Description	Documents
Annual gender sensitization action plan	https://ammb.ac.in/wp-content/uploads/2022/07/7.1.1-Gender-Senstization-Action-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ammb.ac.in/wp-content/uploads/2022/06/7.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution is very sensitive towards the issue of solid waste management thereby understanding has been given to students regarding waste management, ill effects of pollution, sensitivity of this issue and the problems encountered during waste management, whether it is of any kind. In routine the college touches the issues of waste management in the form of activities like slogan writing, essay writing, lectures, poster making, workshop, group discussion and debates etc. The discipline committee and the ethical cell of the college give directions to the students

so that the ethics regarding sanitation and management of waste could be inculcated in their behaviour. There is a ban on single used plastic in the college campus. College has its own green campus code of conduct. For the E-waste management, it is sold, when not in use or beyond repair for safe recycling. In the campus no hazardous chemicals and radioactive waste is present. In spite of this, IQAC of the college conducts the Green Audit, Laboratory audit, Water audit, Environment audit and Energy audit of the campus for having the updates of resources. The kitchen waste of mess and canteen is used for vermi composting which then used up in the plants as manure.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://ammb.ac.in/wp-content/uploads/2022/06/Photos-of-7.1.3.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

   1. Restricted entry of automobiles

2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.	A. Any 4 or all of the above

Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

? The institution's NSS Cell organised COVID-19 Awareness campaign of 15 Days for the awareness of society.

? Free hygiene camp was organized by Red Ribbon Club. A lecture was organised on India's glorious health traditional lifestyle and nutrition by legal literacy cell of the college. During pandemic time NSS volunteers stitched cloth masks and distributed in the community against COVID-19. Door to door campaign and rallies were organized by the institution in order to create awareness regarding pollution free and green environment. The awareness regarding need of sanitation was given by the NSS volunteers in the society during their campaigns. Many important days were celebrated so that students might have awareness regarding the need of celebrating these events like Republic Day, Independence Day, International Yoga Day, Hindi Diwas, and Women's Day etc. These days are being celebrated by the institution so that the students might have a respect of bravery, courage, honesty, nationalism, deep faith in our constitution, respect of women and awareness of some social issues. Red Ribbon Club organised awareness campaign on National level launch of campaign on awareness regarding HIV/AIDS.

? The institution donated money for COVID-19 to district

administration.

? The institution organized survey on Gender equity and sound pollution.

? The college organised two sample testing camps FOR COVID 19 test with local administration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution believes that the progress of any institution lies in the overall personality development of students. Overall personality development of students and staff as well, covers the ethical, moral, spiritual, co-curricular, social, mental and physical growth along with academic growth. The institution celebrates the special days like Independence Day, Republic Day, Birth anniversary of freedom fighters etc. in order to inculcate the patriotism and sense of responsibility among students towards nation. For motivating the students towards nature we celebrate nature conservation day, world environment day etc. We celebrate the International Yoga Day for conveying a message of physical fitness and health awareness among students. Students must have the knowledge of constitutional rights and duties, keeping in mind about these parameters, staff and students celebrate Sanyukt Rashtera Diwas, National Youth Parliament festival, Samvidhan Diwas etc. The NSS Cell, NCC, Red Ribbon Club and Health and Physical Education department of the college organise many activities in this direction in the form of rally, door to door campaign, cleanliness campaign and sanitation drive for the environmental protection. The IQAC of the college conducted Gender audit, Green audit, Environment audit, Health audit, Water audit and Energy audit to create awareness accordingly so that the institution could grow properly. Many surveys had been conducted by the college like survey on sound pollution, environmental awareness,

Green ethics, and gender equality as well as on COVID-19 effects etc. for the social upliftment of the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The events and festivals are the integral part of character building and learning in the student life. The institution celebrates the special events, the festivals and the national and international commemorative days. National and

international days are celebrated by the institution every year enthusiastically. Institution believes that the celebration of constitutional festivals and the cultural festivals plays an important role in the growth of ethical values of students. Every year the college celebrates Independence Day, Republic Day, International Yoga Day, International Women's Day, Teacher's Day, Birthday of Gandhi Ji and Lal Bahadur Shastri Ji as "Swachhta Diwas", Birth Anniversary of Sh. B.D. Gupta Ji etc. By means of these celebrations students are encouraged for nationalism, unity, courage, bravery and patriotism. Inspite of these we also celebrate World Environment Day, Basant utsav, World Nature conservation Day, Sanyukt rashtra diwas, Parakram Diwas and National Youth Parliament Festival to decode the spirit of ethics, moral values, humanity, health awareness, love towards nature, respect of teachers, cleanliness, physical and mental fitness etc. among our students. We know every culture is rich in festivals and the celebrations of these festivals become vital activity. These activities then become the integral part of co-curricular activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Mahavidyalaya believes that "The man is a social animal" desiring the fundamental freedom, human rights, security and a pollution free environment to live in. The students could also serve society with humanity. As it is the need of the hour that requires potential connection of our youth for taking accountability. Keeping in mind about this fact our institution decided to focus on encouraging the students to attach with society in the form of a practice "My society my responsibility" in which these were deployed in the society through various activities like door to door campaign,

academic activities and social awareness programmes. As a second practice it was decided to inculcate the ethical values among students via organising some activities.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Adarsh Mahila Mahavidyalaya is a leading Women's College in Haryana. The whole team of this college try to create such an environment which promotes energy conservation and the dependency on renewable resources and sustainable energy. The main aim of the college is to make the campus plastic free, to conserve energy, minimize waste, protection of biodiversity, self sustainability in the regions of power and above all the cleanliness of air and water. The students had been given green knowledge through debates, Group discussions, lectures, webinars and various competitions for awareness. The college has Rainwater harvesting system and own green code of conduct, keeping the students aware regarding green campus initiatives. The College promotes use of bicycles, battery operated vehicles and ban on use of plastic. The IQAC of the college conducts Green,water, energy and environment audit etc. The NSS volunteers organized a Rally on "Remove plastic from our environment". The college had signed an MOU with an NGO named "Stand with Nature".

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

. Future Plans of Actions for Next Academic year 2021-2022

- To take all necessary steps in the college to prevent

Covid-19 pandemic.
- Necessary efforts to be made to maintain Greenery in the college.
- To organize Hygiene camp in the college campus to spread awareness regarding role of Hygiene in our life.
- To organize training programmes for staff members to enhance use of IT techniques in teaching and administration work
- College news to be updated and circulated by planning for quarterly issue of college magazine Anupma.
- To upload information about college, Courses offered, Staff, Admission, Academic calendar, Examination, Merit lists etc. on college website and also on facebook to make it accessible to more and more students.
- To conduct more and more motivational programmes for students to overcome current depression due to Covid-19.
- Help desk to function actively to attract more and more students to be admitted in various courses,
- Necessary efforts to be made to maintain greenery in the college.
- CBCS to be implemented efficiently in U.G and P.G courses.
- To conduct assembly for fresh students in the beginning of the session.
- To organize Talent show competition in the beginning of session.
- Code of conduct to be displayed to make students aware of rules to be followed in the College.
- Mentor Mentee system to be continued.