



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		ADARSH MAHILA MAHAVIDYALAYA, Bhiwani
Name of the head of the Institution		Dr. Rajni Raghav
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01664240422
Mobile no.		8168335625
Registered Email		principalammb@gmail.com
Alternate Email		adarshinfo@gmail.com
Address		Hansi Gate, Bhiwani
City/Town		Bhiwani
State/UT		Haryana
Pincode		127021
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mrs. Neelam Gupta
Phone no/Alternate Phone no.	01664242414
Mobile no.	9315375682
Registered Email	principalamb@gmail.com
Alternate Email	neelambabygupta18@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://amb.ac.in/wp-content/uploads/2022/04/2018-19_aqar_report_220427_114433.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://amb.ac.in/wp-content/uploads/2021/11/2019-20-aca.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.75	2003	21-Mar-2003	20-Mar-2008

6. Date of Establishment of IQAC

25-Jan-2016

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Jal Shakti Abhiyan programme	22-Jul-2019 1	85

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Due to Covid19 pandemic, CBLU has not updated merit lists of this year. Only odd semester merit lists are available but still our students have been placed on 108 merit positions out of which 90 students are in Top 20 merit positions in different classes. It is a matter of great pride that there are merit lists of 13 classes out of which our students secured 1st Position in 6 classes. In 4 lists our students have got 5 or 6 merit positions out of top 10 and in 4 others classes our students have secured 10,11 and 12 positions out of Top 20 merit positions. 2 This year again efforts of sports incharges and students were highly appreciable. One student Aruna won Bronze medal in Asian Para open Taekwando Championship. In Yoga Competitions at Inter college, Inter University, State and National Level, our students won one Gold and two Silver medals. In variety of games, viz Handball, Volleyball, Hockey, Basketbal, Kabbadi, Shooting etc. girls participated at different levels and won three Gold, two Silver and, 1 Bronze medal. In University Annual Athletic meet, our students won 2 Gold and 7 Bronze medals in different events. College organized All India Open Basketball Tournament with a huge participation of around 600 students from different colleges. 3 Cultural activities form a very important part of every function in our college. Apart from Tallent Show in the beginning of the session, lots of

cultural activities were organised by various departments for overall development of students. As a result of continuous involvement in such activities, this year our students got 21 prizes in Zonal Youth festival in different events at CBLU Bhiwani and so we got runner up trophy there. Our 8 students also participated in Inter University Youth festival and 4 of them got positions. Thereafter they further participated at National Level also. So our college tries to develop over all skills of our students by providing platform for it throughout the year. 4 Students Satisfaction Survey has been continuously done to obtain feedback from students in the form of questionnaire and also the suggestions are being considered for improving The functioning of college. 5 College campus is fully equipped with CCTV cameras in each and every corner to have complete security of students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>Fulfilment of Responsibility towards Environmental Consciousness</p>	<p>The college has a SAP committee Swachhta Action Plan Committee which in association with Mahatama Gandhi National Council of Rural Education, Ministry of Education, Govt of India organises various workshops and activities related to tree plantation, sanitisation and environmental protection. Tree plantation and replacement of bouquet of flowers with plants and pots to guests on the occassion of various functions in the college campus is a very noble effort to save our mother earth. The college celebrates the days connected with nature and environment with full enthusiasm. Educative talk on water conservation, Poster making competition on Environment Protection, Swachht Bharat summer Internship camp, Jal shakti Abhiyan, Shram daan, Door to Door campaigns, Rally etc. with the themes to Save Energy, Save Water, Save Pollution, avoiding use of plastic etc. are some of the activities organized by NSS, NCC and other departments towards environmental consciousness. The college Management, Principal, Staff and students put all their effort to use less of papers and also avoid use of plastic bags etc.</p>

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Adarsh Mahila, Mahavidhyalaya, Bhiwani, being a private Govt. Aided college with 95 percent Govt. grant and 5 percent management contribution is run as per the guidelines issued by Directorate, General of Higher Education, Haryana and CBLU, Bhiwani. Online admission process is done through Admission portal of DGHE and submission of internal assessment and practical awards is done through University portal. Besides it every information regarding college, courses, fees, department, scholarship general rules etc. are displayed on college website. In the beginning of the session, Assembly is being organised for new students and new teachers to give information about functioning of the college. Regular Notices are circulated in the classes and also displayed regularly on Notice Boards regarding any information to be given to staff and students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has the mechanism for delivery and documentation of the curriculum set by the university to achieve the educational, social and cultural objectives. The process involves a number of specific decisions taken by the staff council and department committees to determine workload, allocation of work, preparation of time table and recruitment. Every department has the space to enhance and enrich the learning and learning outcomes, research and knowledge through the curriculum. The curriculum is further documented and effectively delivered by the use of ICT tools and e-resources by the faculty.

Proper and the adequate infrastructural facility is made available to the students for their practical classes. Different department in collaboration with tours and trips committee of the college organizes the educational trips to apprise the students. Experts are invited for talks on specialized issues for advance studies under the aegis of placement cell and career and guidance cell. Regular class tests and home assignments are given to the students for their assessment. Grades of students are improved by viva-voce in each semester. Tutorials and mentorship classes are held to assist the students in solving their academic and career choice related issues and to seek feedback regarding the existing teaching learning environment in the college. The college administration keeps a vigilant eye on the results, departmental proceedings and students needs and also keeps record of the same for further development and improvement in methods of effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	English	01/07/2016
MA	Economics	01/07/2016
MSc	Maths	01/07/2016
BCom	Pass course & Vocational	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Second year-ASM	23

BCom	Third year-ASM	23
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback from students: The college follows a definite system for collecting feedback from the undergraduate and postgraduate students. Students' evaluation and grading are done through class tests, quiz contests and extempore class presentations on assigned topics, allocated assignments and attendance in lectures. Students' feedback on activities and programmes being run in the college are collected through mentorship classes. These classes are held once in a week. Then the teacher mentors discuss the problems of the students to the Principal and consult the members of the college council and try to devise the appropriate solution. Feedback from teachers: Staff meetings are held periodically in which teachers' feedback is collected. The suggestions given by teachers are implemented through office orders and notices displayed on notice boards. Feedback on curriculum improvement, academic improvement, discipline and infrastructural build up in the institution is collected from the staff and then the college administration utilizes the same for further improvement. Feedback from employer: The placement and guidance cell of the college remains in contact with the employment generators. Inspection teams from the Department of Higher Education visits the college campus and extends the valuable suggestions to the college administration for any kind of possible improvement in the campus. Their suggestions are analyzed and implemented for the improvement in educational environment. Feedback from alumni: Alumni are our brand ambassadors. The college maintains healthy interaction with former students of the college and collects feedback from them on the sports facilities, cultural facilities and academic facilities extended to students in the institution. The former students who excelled in various fields are invited on the occasion of various functions held in the college where in their valuable suggestions are collected, analyzed and implemented for enhancing positive practices in the institution. Feedback from parents: The college periodically organizes the parent teacher meeting wherein the assembled parents discussed about the academic progress of their wards and extended their valuable suggestions on existing educational environment. Their valuable suggestions are analyzed and utilized for any scope of further improvement in the institution.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Aided	560	0	558

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2903	181	104	5	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
113	113	3	4	5	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentors play the role of guide, advisor and counselor to the mentee. They support the mentee in skill development and in enhancing their abilities through observation and assessment. Various activities like career guidance, project guidance, presentation, case studies based on syllabus and so on are organized by the mentors. The focus is to render knowledge through innovative methods to simplify the learning process and explore the hidden talent of the students. Mentors also maintain the feedback of all the activities conducted during the sessions. It helps reconstruct the activities and conduct it in a new way. It improves student's self confidence, communication skills and listening skills. But we were not able to continue these activities so long because of sudden encounter of pandemic Covid-19. We were bound to stop all this because lockdown was imposed in the country. Because of lockdown our classes went online and along with our classes we continued our practice of listening and resolving the problems of the students that we used to do in mentorship classes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3084	113	1:27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	17	24	0	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Madhu Malti	Associate Professor	National Level Certificate of

Appreciation to
joined a panel
discussion as an
Expert and Enriched
the theme of the
conference.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	2010	I,III, V sem	18/11/2019	24/03/2021

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is committed to impart quality education keeping in mind the age, gender, personality, motivation, life experience and the cultural and social background of the students. Students are properly guided at the time of admission and an orientation programme is also organized in which all the students are introduced with their respective course, mode of internal assessment as well as facilities available in the college. Evaluation process for internal assessment is done by the respective departments internally according to the guidelines received from the university. The senior faculty assists and guides the younger faculty regarding the same. Faculty members apprise the students about the evaluation process in their respective classes. The college has planned to conduct class test and prepare internal assessment according to set uniform standards of evaluation for the students. Since the class tests and assignment constitute an internal part of internal assessment system. The students are given assignments on various topics, even sometimes the topics of their choices and these are checked and evaluated by respective teachers. Besides, the students are also assigned topics for seminar and self study papers and they get helped in preparation and presentation of the same in classroom with the active involvement of the classmates. After getting data from teachers regarding assessment and practical examination awards, it is uploaded on college portal.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is decided in the beginning of each session in accordance with directives and norms of the affiliating university CBLU, Bhiwani and of the parent Higher Education Department of Government of Haryana. The semester system is followed in UG and PG programmes and the examination schedule is also fixed and announced at the outset by the University. In the given framework, the college administration constitutes different committees/cells for students centric planning of each and every activity. There is a prospective planning not only about the schedule for admissions, academic activities, vacations and examinations but also about important co-curricular and extra-curricular activities to be followed during the session. In every session, various programmes are being organized by the college like talent hunt programme, NSS camp and NCC training for cadets etc. Besides these events, the different designated cells and subject societies celebrate important days to make students learn about Indian heritage and culture, dignity of labour, social

sensitivity and cross cutting issues such as gender equality, environment protection, internet utility and importance of social work. There is scrupulous adherence to the academic calendar and schedule of co-curricular extra-curricular activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://amb.ac.in/wp-content/uploads/2021/12/2019-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2001	BA	Humaities(English, Hindi, Maths, Pol. Sc., History, Economics, Sanskrit, EVS, Computer Awareness, Physical Education, Fine Arts, Music-I, Music-V, Home Sc.)	461	206	45%

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://amb.ac.in/wp-content/uploads/2021/12/SSS-REPORT-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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Nil	Nil	
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Adarsh Mahila Mahavidyalaya, Bhiwani	Himanshi, Sapna	Biosciences Department	Extraction and isolation of DNA from different plant product	Biosciences	07/09/2019
Adarsh Mahila Mahavidyalaya, Bhiwani	Tanya(2610), Vandana Goyal(2723)	Chemistry Department	Preparation of Rayon from filter paper	Chemistry	15/10/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Computer Science	3
Chemistry	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	1	6.3
International	Computer Science	1	4.6
International	Economics	1	5.75
International	Physics	1	Nil
International	English	1	10
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Computer Science	1

English	1
Physics	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	13	0	0
Presented papers	13	19	1	0
Resource persons	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Covid-19 test Checkup Camp	Red Ribbon Club, AMMB in collaboration with Civil Hospital, Bhiwani	60	200
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
District Level YRC Training Camp	First Third Position	District Red Cross unit	2

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS, AMMB MHRD	Workshop on Swachhta Plan	2	40

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
INDUSTRIAL	TRAINING	(i) Pawan Paints Hardware store near power station, naya bazar, bhiwani (ii) Disha Jute allied products pvt. Ltd. Plot no. 78, sector 21, industrial area, bhiwani (iii) GBTL ltd.(Grasim Bhiwani T	Nil	Nil	B.COM. II 23 B.COM III 23

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Adarsh Mahila	02/03/2020	For overall	36

Mahavidyalaya, Bhiwani and Shri Krishan Pranami Apna Ghar Aashram		development of students, both the parties agree for sensitization of students towards humanity. They must be mobilized to give their services for the sufferings of mankind.	
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	163.6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libsys	Partially	4.0	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	40025	5985621	114	159866	40139	6145487
Reference Books	439	920348	15	11308	454	931656
Journals	0	0	3	13830	3	13830
Library Automation	40464	6905969	129	171174	40593	7077143
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	nil	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	91	4	7	4	4	2	3	50	17
Added	16	0	0	0	0	0	0	0	3
Total	107	4	7	4	4	2	3	50	20

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Facebook Page	https://www.facebook.com/adarshcollegebhiwani

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	6.6	0	51

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has adequate infrastructure and physical facilities for teaching and learning. The procedures and policies adopted by the college for maintaining and utilizing physical academic and support facilities include: up-gradation of facilities well versed with technology and enrichment of Infrastructure in terms of classrooms, laboratories, library and sports facilities etc. The College has sufficient number of well furnished, well ventilated and spacious classrooms for conducting theory classes. The seating capacity of each class room is of 60-80 students. The classrooms are kept neat and clean by our sweepers and white washed as per requirement. The institution boasts of eleven highly equipped laboratories including Computer Labs. Record of chemicals, apparatus and specimen etc. is maintained by lab attendants and supervised by Heads of the concerned departments. The practical groups of the students are constituted as per university norms. The College has an extensive IT Infrastructure. Four computer laboratories have been established with adequate number of computers to cater the students' needs. Computers are regularly updated with anti-virus software to protect them from malicious programmes. CCTV cameras has been installed in the campus keeping in view security of the girls students. The College ensures that the library in-charge purchases current titles of books and journals and empanels such book distribution who can procure new titles and bring them to the notice of the faculty on a continual basis. All books and Journals are reviewed through the

Library committee members before the purchase orders are finalized. Library is equipped with the CCTV cameras for overall monitoring and surveillance. The College provides several indoor and outdoor sports facilities to its students. The College has well equipped sports complex which provides ample avenues for skillful physical activities. The College has active students teams for different sports to participate on a continual basis in National and International sports events.

<https://ammb.ac.in/wp-content/uploads/2022/01/4.4.2.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Needy students and Outstanding players	90	345700
Financial Support from Other Sources			
a) National	PMS BC and SC scholarship	367	0
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Rakhi workshop	07/08/2019	124	Fine Arts department, AMMB

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Seminar for commerce students regarding career after graduation	0	80	0	0
2019	Lecture on computerized accounting system	0	100	0	0
2019	Lecture on net banking, online	0	100	0	0

	payment & banking apps				
2019	Lecture on career opportunity	0	31	0	0
2020	Seminar on career counselling by Haryana Govt. counsellor	0	100	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	TIT Bhiwani	23	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	58	B.A, B.COM, B.SC., BCA	Different disciplines	Different institutions	Different programs
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	1
Any Other	3
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Teachers day celebration (Music vocal and music instrumental)	College	45

department)

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Bronze in 2019 Asian Para Open Taekwondo Championship	International	1	Nil	171052001553	Aruna
2020	Bronze in All India Inter-University Powerlifting (Women)	National	1	Nil	91052001444	Manju Rani
2020	Silver in 42th Junior Girls National Handball Championship	National	1	Nil	171052001107	Monika
2020	Silver in 44th Senior National Yogasana Sports Championship	National	1	Nil	81052004048	Preeti
2020	Gold in Junior National Championship	National	1	Nil	171052001385	Radhika

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a dynamic student council and student representatives that serve on different committees of the college. In addition, there is an elected body of student representatives for all extra-curricular activities, co-curricular activities, and department academic societies. The different committees of the college actively participate in major events in the college, such as national events like Republic day, Independence day, Martyrs day, Yoga day, NCC day, NSS day, etc. The student representatives in consultation with

their respective faculty advisors organize activities through different societies, namely, legal literacy cell, women cell, youth red-cross society, literary society (English, Hindi, Sanskrit, etc.). Student representatives also help to organize co-curricular and extension activities on platforms like discussion forums, legal literacy cells, and womens cells, sports, NSS, and NCC units of the college. It is pertinent to mention that each department has its academic society with a duly elected student executive that along with the faculty advisors organizes various competitions, educational trips, sports and cultural activities. The societies of the college held several of its activities like model making, quiz competitions, poster making, cooking, Ad-making, and so on. Student and faculty engagement is remarkable in programs that add significantly to the fulfillment of the college's vision of institutional social responsibility. There are several committees in the college which are working for the welfare of the students of the college such as hostel committee, admission counseling committee, discipline committee, legal cell, SC/ST Cell, sports committee, Anti-ragging committee, and library committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The principal of the college has the authority of decision making there is a college council and IQAC which chaired by the principal, in which senior members of staff participate in the proceedings of the various meetings and important decisions are taken thereof. Teachers have been designated to look after various functioning such as sports, cultural, academic etc. The annual duty list is circulated among the staff members to include every staff member in smooth functioning of college affairs. There are different societies and cells in which teachers are incharges or Nodal officers who participate and organise various activities to be conducted. Suggestion boxes are provided for students to share their views or ideas with college. Staff members also exchange their views periodically regarding the smooth functioning of college activities and discuss about the latest trends and teaching methodologies and also the incorporation of IT tools to make teaching learning more effective. There are secretary, joint-secretary and class representatives elected by the students to put forth their concerns. The staff meetings are conducted with regular intervals in which members discuss, share their opinions for the smooth conduct of various programs and events. Staff members are involved in deciding courses to be introduced and preparing proposal for augmentation and maintenance of infrastructural facilities in the college. They are also

motivated to write research papers in journals and to attend seminars/conferences/refreshers/orientation/short term courses etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	CCTVS are installed in library premises to overall monitoring. Adequate space is also available for sitting. Library is equipped with Air Conditioners for pleasant studies environment for study. Along with extra study materials for various competitive exams, updated course study material is also available for the students to enhance their skills. Timely Updation of stock with latest material is also conducted.
Human Resource Management	Directorate Higher Education Haryana convey the directions to the college and these are executed through the Principal, Being head at college level. To impart the quality education to the society, college works with full dedication. Highly qualified/experienced faculty member are hired annually through unbiased recruitment process.
Industry Interaction / Collaboration	The College gives more attention to make collaboration with small as well as large industries. The session of Visitor's lectures has been conducted regularly. Industrial Visits, and workshops are organized for the students. Training sessions in various companies are also arranged for students of vocational course.
Admission of Students	The instructions given by Chaudhary Bansilal University are strictly adhered and all the admissions are initiated on merit base. As the university pass the direction , admission procedure starts by constituting the various committees for filling up sanctioned seats in each course. As per the pattern of previous years the number of sanctioned seats in each course has been decided by Chaudhary Bansilal university, Bhiwani.
Curriculum Development	The responsibility of Curriculum development is on the shoulder of the higher body i.e. the Chaudhary Bansilal

	<p>University (as the college is affiliated with Chaudhary Bansilal University). The entire session runs on the basis of curriculum and syllabus already designed. Beside all, as per provisions in the university administration and based on expert's experience, the valuable suggestions from specialists/experts from the college are also considered.</p>
Teaching and Learning	<p>Group discussion, seminar, industrial tour and other techniques that make learning more effective are also adopted. Wi-fi facilities has been provided in the college so that the students can gain the practical experience and for online study of students by the faculty. Due to COVID-19 pandemic, due weightage has been given on online classes. Students are also influenced to prepare for competitive exams along with their study.</p>
Examination and Evaluation	<p>The schedule of examination and issue/distribution admit cards are also decides by the university. The university's website and notice board of college plays a prominent role to display all the examination related information. Internal assessments are also a part of examination. All the directions received from university are strictly followed. The examination is conducted in copyless manner.</p>
Research and Development	<p>Maximum assistance are provided to staff to enhance their skills. In order to provide assistance to the faculty members as well as students, regular updation in library with latest journals, books, research papers is added regularly added in stock. Academic leaves are sanctioned to all the staff to participate in seminar and conferences to enhance their skills.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<p>The key factors of the college is transparent admission system for students. There are facilities for students such as help desks to guide students is filling up admission forms. Scholarships are offered to motivate students to pursue Higher Education. The admission process is both types of courses i.e UG and PG is done as per</p>

the University guidelines which includes updated sanctioned intake, courses combinations and fees structure of all the courses.

Administration

The e-governance system is performing its function in the institute through the system developed by the department of Higher Education, Haryana and through college administration as well. The department of Higher Education Haryana issues notices and circulars through online portals such as email and other electronic means. Wi-Fi facility is provided in the college. CCTV cameras are installed at strategic points in the institute. Student's data are maintained on digital platform. Communication via whatsapp groups helps college in smooth administration.

Finance and Accounts

The institute conducts regular audit of annual books of accounts. The administration office keeps all the financial records separately as per the events and transactions. Once the fees is collected and after sending a part to the Govt. the remaining part is spent on student welfare activities through proper procedure prescribed by the Govt and the University. The administrative office maintains the books of accounts properly which helps in audit process.

Examination

The institute has a separate examination department. All the registration forms and examination forms are filled through the web portal of concerned University. All the internal assessment and practical awards are also uploaded through web portal of the concerned University. During the examinations admit cards and confidential lists of the students are uploaded by the University on the web portal of the University with college login Id the examination department downloads, takes print outs of the same and issues the admit cards to students and confidential lists to the respective centre superintendent.

Planning and Development

Our college Management and Principal along with staff members regularly work for development of college in a planned manner. The decisions of various bodies engaged in planning and development are suitably communicated to the stakeholders on the college portal so

that implementation can also be done and performed in the same spirit.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Orientation Program on IT Skills development	NIL	04/11/2019	06/11/2019	30	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored- Refresher course on Research Methodology- (ID)	1	17/08/2019	31/08/2019	15
Short term course on Open Source Technology	1	10/02/2020	14/02/2020	5
Faculty Development Programme	1	10/02/2020	14/02/2020	5
Swayam Arpit Online Refresher Course on Teacher Teaching in	1	01/09/2019	31/12/2019	90

Higher Education				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Provision of TA/DA and duty leave to the teachers who attend seminars/conferences. • Maternity leave of six months for female teachers. 	<ul style="list-style-type: none"> • Study leave provision is there. • Child care leave for female employees. • Uniform allowance in case sweepers, malis and chowkidars 	<ul style="list-style-type: none"> • Ro purified drinking water facility. • Water coolers for drinking water. • Indoor and outdoor game facility • Vast playground • Canteen facility • Generator for all class rooms and labs • Display boards for all kind of information • Educational tours • CCTV cameras for security purpose

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Adarsh Mahila Mahavidhyalaya is a government aided Educational Institution with 95 percent financial aid by Haryana Government since 1995. AMM society has been registered U/S 12AA of Income Tax Act 1961 vide order dated 01/01/1975 and U/S 800 vide order number 5450 dated 26/11/2008 by the commissioner of Income Tax, Hisar. Its Pan number is AABTA0021C and Income Tax returns are filed regularly. The external financial audits are done by the audit panel framed by the concerned University. A grant of 5 percent share is received by Management contribution during F.Y 2019-2020 amounting Rs 2730566/-

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sh. Ranjit Singh(Power Minister)	540000	for purchase of library books and furniture
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Department of	Yes	College

		Higher Education, Haryana		Council
Administrative	Yes	Department of Higher Education, Haryana	Yes	College Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

It is very important to convey the performance of the students to their parents. Parents teachers meetings are organized to discuss about the performance of their wards. It is two way communication we convey the performance of the students and parents provides the feed-back of the services provided by us. The college always welcomes Parent's suggestions to enable the college to overcome the shortcomings. The concept of Corporate Social Responsibility (CSR) is also followed. "Beti Bachao-Beti Padhao" by working at this theme, college puts his contribution to promote the girl education.

6.5.3 – Development programmes for support staff (at least three)

Health is Wealth : In collaboration with Health department Bhiwani, health check-up camps are organized by the college on regular interval . Promotion and scales are implemented timely, without any delay. Counselling sessions are also organized for the staff members for their good mental/physical health

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Regular student satisfaction survey is being conducted for obtaining feedbacks. 2. Expansion of Wi-Fi facilities in the college. 3. Cameras were installed for security purpose.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Jal Shakti Abhiyan programme	22/07/2019	22/07/2019	22/07/2019	85
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Rahagiri Programme	21/07/2019	21/07/2019	19	0

(Laghu Natika) on Acid Attack by Women Cell				
Lecture and distribution of Sanitary Napkins to create awareness regarding Sanitation by NSS Cell	20/08/2019	20/08/2019	250	0
Rally and Door to Door Campaign on Women Foeticide by NSS Cell	10/09/2019	10/09/2019	52	0
Lecture on "How to be a part of society and Gender equity" by NSS Cell	10/01/2020	10/01/2020	102	0
Walkthone on "Beti Bachhao Beti Padhao" by NSS Cell	24/01/2020	24/01/2020	160	0
Celebration of National girls Child Day by Lecture on Beti Padhao by NSS Cell	24/01/2020	24/01/2020	105	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Adarsh Mahila Mahavidyalya, Bhiwani is true to its vision of providing an environment that instills in the students a feel for frontier disciplines and cultivates a concern for the environment. The college is providing a sense of responsibility and the consciousness of sustainability among the students and staff through organization of several programmes and initiatives in this direction. Students and the staff of the college focus on reuse, diversity, recycling and the awareness creation etc. The college has its own environment policy which focuses on the awareness creation and responsibility of each and every one in the campus to become a part of the sustainable environment or green environment. The college uses LED bulbs/tubes to the save energy. EVS classes are compulsory for the first year students of the college. In order to convey a message of saving the green planet, college had replaced the idea of presenting a flower bouquet to the guests of the functions. College presents the planter and plant to the invited guests on the various celebrations. Almost in the every celebration of the college the Management members and the invited guests do the tree plantation in the college campus. Dedicated staff had been allotted to look after gardening and watering of trees and plants in the campus regularly. For saving purpose college adopts the good practice regarding optimum use of water. Students and staff are made aware of the Green Campus

Code of Conduct. Examination Department of the college adopts cloth bags for packing the answer sheets instead of plastic bags. The college adopts the proper way for the disposal of the dry and the wet waste of the campus using separate dustbins. For the promotion of environment consciousness various Department and Cells of the college organized activities during the session. "Educative Talk" on "Water Conservation" by the Botany Department, displaying posters on "Environment Protection" by the Red Ribbon Club, Essay Writing Competition on "Current Environment Condition and Genetic Engineering" by Zoology Department, "Swatchh Bharat Internship (2.0) Programme on the cleanliness drive" by NSS Cell, Jal Shakti Abhiyan by NSS cell, Rally on "Say No to Plastic" by NSS Cell and Door to Door Campaign by NSS Volunteers on "Ban of Plastic" were the activities organized for the promotion of understanding Environmental issues and their solutions. The institution instills a sense of responsibility among students by making them aware of resources, planting trees, conserving water, changing the LED light bulbs, organizing workshops and activities under "Swachhta Action Plan Committee" (SAP committee) of the College.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	12/07/2019	19	Swatchh Bharat Summer Internship (2.0) Programme by NSS Cell	Jal Hi Jivan Hai, Anmol Hai, Waste Water Management, Say No to Plastic Bags	68

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<p>Human Values and Professional Ethics</p>	<p>20/06/2019</p>	<p>The Mahavidyalya not only provides the formal education to students rather provides value education for personality development of the students. Staff and students are abide by the Professional ethics. College has its own Code of Conduct of the professional ethics and human values. Every year when the session get starts then during the assembly of the first year students the rules regulations and the college code of conduct of Professional ethics are being told by the Principal of the college. Students of the college wear college Identity card issued to them. Students park their vehicles in the students parking. Every employee whether belongs to teaching and non teaching faculty, maintains the integrity and devotion to the duty. The College is providing the value based education that instills basic values and ethnic values in student's psyche. Many activities and programmes are being organized by the institution to inculcate the moral values among students which form the basis for all thoughts, behavior and action. It enables the students to understand the needs and visualizes the goals correctly which in turn helps them to remove the situation of confusion and contradictions and brings harmony in various</p>

situations. The College organizes such activities in which students get a chance to attach directly with the society and they can feel the social issues and the society's sense of the right way of living our daily life.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Kargil Vijay Diwas by NCC	26/07/2019	26/07/2019	64
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college believes in a paper less office. To reduce paper work notices, circulars by the Principal, important information by the admin office are conveyed to all by emails, text messages, facebook, website and whatsapp etc.
2. The awareness and initiative programmes regarding non use of plastic, encouraged each and every one in the campus to make it a plastic free campus.
3. The activities like tree plantation, swachhta Bharat Summer Internship Camp, Jal Shakti Abhiyan Shaam daan etc. encouraged the NSS volunteers to carry out tree plantation activity and green landscaping with trees and plants in the society. For gardening and watering all the trees and plants in the campus regularly dedicated staff had been allotted.
4. Tree plantation on the occasion of every celebration or organization of programmes in the college campus to convey a message of saving the Mother Earth.
5. Replacement of bouquet of flowers with planter and plant in order to present it to the invited guests on the occasion of celebrations
6. The college motivates the students and staff to make use of paper carry bags and discourages the use of plastic bags.
7. The college celebrates the days connected with nature and environment and invites resource persons, social activist to orient students and staff.
8. The college has a SAP committee - Swachhta Action Plan Committee of its own which is associated with Mahatama Gandhi National Council of Rural Education, Ministry of Education, Govt. of India at National level which organizes various workshops and activities related to sanitation, tree plantation and green environment protection.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2.1 Practice 1. Title of the Practice: Be Independent via Skill Enhancement
 Objectives of the practice: ? To develop skills, abilities and competencies of the students. ? To enhance the performance of the students through effective skills. ? To make them more capable, competent and confident. ? To impart the knowledge of emerging ideas to the students. ? To make the students advance in technology. ? To create a positive and comprehensive. The Context: Education is an important need of human beings. Education provides knowledge which sharpens the skill. The skill makes smarter with the power of knowledge of practical approaches and advancement in technology. Skill enhances the ability of a person to perform well and provides expertise in a particular field. The youth generation is the hope of our nation. Therefore, in this present era where time is running so fast there is an urgent need of becoming smart and tecno-friendly. Skill based knowledge would provide the job opportunities, art of learning and development. The Practice: The management and staff of the college

experienced that the general education imparted at B.A., B.Sc, B.Com level, need to be connected with integration of embedded skill education to create human resource. This type of education has required skills. It was the need of hour to orient the students in this direction by organizing the workshops, lectures and skill based trainings etc. Different departments and cells of the college planned activities accordingly and organized them. Activities and Events focused: Department of Fine Arts of the college organized a Two Days workshop on "Rakhi Making" on 7-8 Aug, 2019. Inter class competition was organized by Commerce Department on 14 Aug 2019 based, on theme of Rakhi Fest, Mehandi and cooking without fire. Placement cell of the college organized a seminar on based on the issue of "Career after Graduation" another seminar on Carrier Counseling held on 18 Nov 2019 and 20 Jan 2020. Commerce Department organized a seminar on "Computerized Accounting System" 14 Aug 2019, inter class Add making competition on 29 Aug, 2019. On 25 Aug 2019 placement cell of the college organized a lecture on "Net Banking". Inter class cookery competition was organized by Home Science Department on 26 Aug 2019. Women Cell of the college and Fine Arts Department jointly organized a skill development two days workshop on 14-15 Oct 2019, to develop a skill of coffee painting, Home décor ideas and Fabric painting etc. Department of Physics organized "Physics Project Exhibition" using waste materials on 16 Oct 2019. A workshop was organized by NSS Cell and Fine Arts Department of the college under Nai Talim Week programme on "Pidha Bharavan" dated 2 Oct 2019. From 6 Jan 2020 to 12 Jan 2020, students were given First Aid Training and Home Nursing in the college by NSS Cell in association with Red Cross Society, Bhiwani. Department of Home Science organized a "Food Carnival" on the occasion of 50th in which Rajasthani and Harayanvi traditional dishes were prepared on 6 Feb 2020. Evidence of success: ? Concerned Departments and Cells of the college who had organized these activities kept their record in the form of report, photographs, circulated notices, also uploaded photos, videos of reports of activities on college facebook. Problem encountered and resources required: ? Majority of the people in our society are of the opinion that the female must get the formal education only. No need of providing the skill education to them. In the starting many girls did not attend the realeted activities but due to teachers interaction the students they took interest. ? The training policies require further attention from a gender perspective as there are some points on which some measures require flexibility. ? The lack of job security, social security benefits and the low wages are some of the major issues in the skill based trainings and programmes due to which students do not show interest. These issues must be incorporated while framing a skill based programmes. ? Greater efforts are needed to aware the common men via awareness programmes and the family counseling to assuage their worries with respect to training of women because most of parents don't want to send the girls for skill enhanement. 7.2.1 Practice 1.2 Title of the Practice: Humanize the Society and became Humans Objective of the Practice: ? To make the students social human beings. ? To aware the students regarding social issues and their impacts on our society. ? To inspire the students to become responsible citizens of the society. ? To provide knowledge, skills and attitude towards any social issue so that they can understand and build our society better to live. The Context: The role of human beings is so special in this huge world. God has given us an opportunity to change this world with our positive thoughts. Education is the master key to change the thoughts of our young minds. In their student's lives they could think, plan and act on social issues. The Practice: The primary goal was to make students aware of understanding the needs of society, objectives and their outcomes, so that they could feel self confidence, self interest, values and skills to help needy people, worth of person, importance of human relationship, integrity, dignity, and competence. It was decided to deploy the students in the community for running social awareness programmes for awareness. Activities and Events

focused: The Department of Botany organised an Educative talk on 22 Aug 2019 to make the students aware of the water crisis and water conservation. Red Ribbon Club of the College organised lectures on "AIDS Awareness" on 20 Aug 2019 and 4 Sep 2019. For the awareness of casting vote, the college organised an awareness campaign on promotion of constitutional rights on 27 Aug 2019 and on 27 Sep 2019. The NSS volunteers of the college participated in the "Swatchh Bharat Summer Internship (2.0) programme from 12 July 2019 to 31 July 2019 in the village Mitathal. Students of the college along with NSS volunteers participated in the "Jal Shakti Abhiyan Program" to focus on issues of water crisis and water conservation. Activities under "Navtarang Shahedon ko Naman" programme were organised by the college on 10 Aug 2019. The NSS Cell of the college organised "Poshan Abhiyan programme" for adolescent students on 7 Sep 2019, an Awareness Rally on 9 Sep 2019, a lecture on Importance of Balanced Diet on 10 Sep 2019, Poster Exhibition on Impact of fast food and packed food on 11 Sep 2019. To motivate the student and society for skill development, college NSS volunteers actively participated in Nai Talim Week programme. A demonstration lecture was organised by the college on "How to cast Vote" on 21 Oct 2019 by NSS Cell. Seven Days and Night special camp from 6 Jan 2020 to 12 Jan 2020 and three one Day NSS camps were organized by NSS Cell on the social issues. The NSS Cell of the college organised a lecture on Road Safety on 13 Sep 2019 in which SHOs and staff of the traffic police aware the students regarding Road Safety rules. Another lecture was organised on 14 Sep 2019 in which DSP Virender Singh, the staff of district administration, the Management, Staff and students collectively took oath. A Rally was organised by NSS volunteers on 29 Sep 2019 with a theme "Say No to Plastic", also performed a door to door Campaign on 29 Sep 2019 in this direction. Volunteers visited the slum areas and motivated the common men about sanitation, water conservation, women education, Tree plantation and Environment Protection etc. Volunteers participated in the programme of "Second Phase of Shraam Daan" from 19 Feb 2020 to 29 Feb 2020 and motivated the students for Shraam Daan. During COVID period volunteers of the college aware the society through social media like WhatsApp, Facebook and Twitter etc. The students under Red Ribbon Club of the college displayed posters on 29 Jan 2020 having the theme of "Environment Protection" on the occasion of "Basantutsav". Evidence of Success : Records were kept in the form of reports, photographs, notices Newspaper cutting PDF form and uploaded news on Facebook account of the college. Problems encountered and resources required: ? The emotional attachment of students during deployment in the society created some problems. But proper counseling of students kept them on the right track to understand the issues. ? Lack of time in the student life along with the study is another issue because some social issues need proper attention and time ? The curriculum needs revision. Along with the formal education some mandatory periods of social work must be incorporated. ? Some parents are not in favor of deploying their girls in the society for social causes. But staff of the college provide necessary counseling in this direction. ? Every Institution must make it compulsory for every student to get attach with any NGO or any society of social work.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ammb.ac.in/wp-content/uploads/2022/01/7.2.1-2019-2020-best-practice-1.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Adrash Mahila Mahavidyalaya, Bhiwani has its prestigious identity in the education map of Haryana. After its establishment in 1970, the college is

moving ahead day by day. The Management, Principal and staff of the college have a vision of uplifting the college in academic, sports, technical field, skills, education, Co-curricular and cultural activities. The college is having Arts, Commerce, Science, PG courses and BCA. Along with the formal education college is providing the knowledge of skill oriented education, Scientific knowledge, ICT learning, ethics, value based education and physical fitness through sports for the overall personality development of the students. This is the only college in district Bhiwani, which is providing hostel facility to the girls. In the field of sports parents do prefer to get their girls admitted to this college. The Management and staff of the college pay special attention in the fields of sports. In the growth and development of any student, sports have an important role. Students get confidence, experience and gain various skills via participation in sports and games. Keeping in mind these things the college provides well sports decorum to any students. At the time of admission, special help desks for necessary counseling about sports promotion are being set by the college. During the session college organizes some training programmes, lectures and some activities of sports for the personality development of students. The college has its own playground, volleyball ground, basketball ground, Zim for fitness, yoga mats etc. The college has its own trained staff of Yoga, Basket ball, Hockey etc. During the session for the promotion of fitness, peaceful mind and sports activities the college organized the FIT India Movement Program on 29/08/19 in collaboration with the Health and Physical Education Department and NSS Cell. Students of the college participated in different activities like Poster making competition and debate under Poshan Maas Abhiyan Programme organized by NSS Cell. A lecture was also organized in the same programme for making the students aware of nutrition in adolescents. International Yoga Day was celebrated in the college on 21/6/20. All India Open Women Basketball tournaments were organized by the Health and Physical Education Department during the session for the promotion of sports among girls. The Red Ribbon Club of the college organized COVID 19 health check up camp during pandemic time. During NSS Camps students were motivated for better health through lectures, Dhyaan and Yoga shivir and Sports activities etc. so that they could give their contribution for a better and healthy society.

Provide the weblink of the institution

<https://ammb.ac.in/wp-content/uploads/2022/01/7.3-1.pdf>

8.Future Plans of Actions for Next Academic Year

To upload information about College, Courses offered, Staff, Admissions, Academic calendar, Examination, Merit lists etc. on College website and also on facebook to make it accessible to more and more students. • Help desk to function actively to attract more and more students to be admitted in various courses. • CBCS to be implemented efficiently in U.G courses also. • To conduct assembly for fresh students in the beginning of the session. • To organize Talent show competition in the beginning of session. • Code of conduct to be displayed to make students aware of rules to be followed in College. • Mentor Mentee system to be continued. • Academic calendars issued by university to be displayed on notice boards in the beginning of the session. • Lesson plans of each subject to be prepared in the beginning of session and to be displayed on notice boards. • Appointment of suitable contract basis staff members as per requirement in the beginning of session. • Maintenance of CCTV cameras installed in the college premises for security purpose of girls. • Use of smart class rooms to be emphasized. • College campus to be made Wi-Fi enabled. • Strengthening of college library by adding more books and journals. • To organize orientation programme for new teachers and students. • Encouraging staff students to use more ICT Techniques in teaching and learning process. • Faculty members to be encouraged to participate in seminars/workshops etc. to update their knowledge. • To save

electricity, solar system to be installed in hostel and College Campus. • More furniture to be added in library and class rooms and reading space to be enlarged. • All laboratory incharges to get their laboratories updated as per syllabus. • Process of establishing indoor/outdoor gym to be started. • All society incharges to guide and encourage more more students to participate at Inter College, Zonal and Inter zonal levels in variety of events. • NSS, NCC, Youth Red Cross Club, Women cell, Road safety cell Red Ribbon Club etc. to organize more more activities to create awareness among students regarding social and environmental issues. • Athletic meet to be organized to strengthen variety of sports among girls. • Convocation and Academic Prize Distribution Function to be organized and Cash Prizes to be given to students. • Parents Teachers meet to be organized to get feedback and suggestions from parents regarding college functioning. • Alumni meet to be organized to bring together old students. • Career guidance cell to arrange faculty wise extension lectures to make final year students aware of their career options after under graduation and also encourage them to attend job fairs. • Teaching staff to maintain complete record of student's academic performance and attendance used for internal assessment. • To make provision for common room for girls. Canteen area to be renovated and more furniture to be added to canteen. • Installation of LED lights in campus and external area of the college.