



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		ADARSH MAHILA MAHAVIDYALAYA BHIWANI
Name of the head of the Institution		Dr. Maya Yadav
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01664240422
Mobile no.		9996021475
Registered Email		principalammb@gmail.com
Alternate Email		info@adarshcollegebhiwani.com
Address		Hansi Gate Bhiwani
City/Town		Bhiwani
State/UT		Haryana
Pincode		127021
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Aparna Batra
Phone no/Alternate Phone no.	01664242414
Mobile no.	9896081707
Registered Email	principalamm@gmail.com
Alternate Email	aparnabatra@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://tinyurl.com/j2s556yf">https://tinyurl.com/j2s556yf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://amm.ac.in/wp-content/uploads/2021/09/New-doc-27-Sep-2021-12.55-pm.pdf">https://amm.ac.in/wp-content/uploads/2021/09/New-doc-27-Sep-2021-12.55-pm.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.75	2003	21-Mar-2003	20-Mar-2008

<b>6. Date of Establishment of IQAC</b>	25-Jan-2016
---	-------------

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Seminar on educational enhancement for Professional growth	05-Aug-2017 1	425

L::asset('/', 'public').'/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'. \$instdata->upload\_special\_status))}

[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	0	Nil	2018 0	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Student satisfaction survey has been initiated to obtain structured feedback from students for improving and maintaining the quality of education. 2. Youth Red Cross Club of this college contributes a lot towards overall development of students for which many programmes and activities about social awareness are being conducted. This year six girls were sent for 5 days State level Red Cross Training Camp at Vrindavan in Aug 2017 and also six girls joined 5 days training programme at District level in Feb 2018. 3. For overall development of girls students, Sports Department trained girls for variety of Sports viz. Yoga ,Basketball, Wrestling, kabaddi, Netball, Boxing, Handball, Heptathlon, High jump, Power lifting, Volleyball, Hockey,Weight lifting. Our students participated in variety of sports at various levels Viz. Inter college, zonal, State, National Level and got many Gold, Silver and Bronze medals. 4. Career guidance and placement cell provides guidance to students regarding different path ways in higher education and other career opportunities. The cell provides the much needed life skills to students and help them to find job placements by conducting various extension lectures on 91017,101017,19118 and 22218. Cell guided students to attend a job fair at TIT Bhiwani. 50 students attended it, out of which 13 students were short listed by different companies. 5. This year 182 students were placed in University merit lists out of which 77 students were ranked in top 20

Positons. In most of the merit lists of various U.G/P.G classes, 2,4,5,6 students were there in top 20 Positions but it is a matter of pride that in B.com 1st Semester, 9 students of this College were there in Top 20 Positions and in B.com 3rd Semester, 10 students of this College were placed in top 20 Positions declared by the University.

[View Uploaded File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
<p>Fulfilment of Responsibility towards Environmental Consciousnes</p>	<p>The College has a green campus which being maintained regularly. Regular practices are there to maintain cleanliness and to make the campus plastic free. Initiatives are being taken to save water, disposal of waste and saving of energy. Regular instructions are being given to students regarding these practices. A lot of activities are being organized to create awareness among students regarding optimum use of resourses. Swacchta Pakhwada day, Seminar on Birds and stray Aanimals, Tree Plantation etc. are being Celebrated. Also use of plastic cups have been banned in canteen and Hostel. All possible efforts are being put to make the college Pollution free.</p>

[View Uploaded File](#)

<p>14. Whether AQAR was placed before statutory body ?</p>	<p>No</p>
<p>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</p>	<p>No</p>
<p>16. Whether institutional data submitted to AISHE:</p>	<p>Yes</p>
<p>Year of Submission</p>	<p>2018</p>
<p>Date of Submission</p>	<p>01-Mar-2018</p>
<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college is a Private Govt. Aided College. Here the Management Information system is followed in offline as well as online mode. The college Prospectus and Hostel Prospectus are the main sources of every information regarding College and Hostel, Governing Body, Departments, Courses offered, fees, Staff, Scholarships, Admission process, Examination process, General rules etc. Besides it, complete record of students and staff is being maintained in the office. Every information to be given to students or staff is being circulated by way of notices which are also being displayed on Notice Boards. In the beginning of the session, Assembly is being organized in which all teachers are being introduced to fresh students, general rules to be followed in the College premises are being explained to new students. Students are being informed about various departments and their day to day work procedures are being very well explained to them. Also now university portal is there on which Internal assessment, practical awards etc. are being uploaded. Admission portal has also been started for online admission process by Directorate of Higher Education, Chandigarh, Haryana.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Though curriculum planning and designing is primarily done at the affiliating university level and the implementation of the same is done at the college level, following the guidelines issued by the affiliating university and Department of Higher Education, Haryana. Some senior associate professors of our college are members of various U.G and P.G Board of Studies. They participate in meetings held at university level and impart useful suggestions related curriculum designing for various courses offered to the students in the institution. Through departmental meetings, members of teaching faculty are apprised of any changes in curriculum every year. The college implements curriculum delivery to students of U.G and P.G classes for semester/ annual scheme through well designed schedule/timetable. Teachers of the college deliver lectures in accordance with the weekly/monthly lesson plans as per the syllabi. Classes are held under the supervision of college administration. Stakeholders get the benefits of well-developed and updated library with separate reading facility for staff and students. The subscription to a large number of newspapers, wi-fi facility, magazines and journals for students of

all streams keeps the stakeholders updated in the field of digital learning and efficient curriculum delivery. Curriculum delivery is done through application of various teaching methods and use of various audio visual aids such as scientific models, charts and maps etc. To build up confidence in expression, the students are engaged in group discussion and paper presentation on assigned topics. Proper and adequate infrastructure is provided to the students for their practical classes. Students are apprised of latest development in the field of education by taking them on various educational expeditions by some of the departments along with trips and tours committee of the college. Experts in their fields are invited to deliver extension lectures to apprise the students. Mentorship classes are held regularly to tackle the problems of the students in career building and to establish an almost perfect teacher student relationship in the college.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	English	01/07/2016
MA	Economics	01/07/2016
MSc	Mathematics	01/07/2016

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	First year- Advertising ,Sales Promotion and Sales Management	24
BCom	Second year-	36

	Advertising ,Sales Promotion and Sales Management	
BCom	Third year- Advertising ,Sales Promotion and Sales Management	29
No file uploaded.		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Feedback from students: The College regularly collects feedback from undergraduate and postgraduate students. The feedback on academic growth of students is taken by teachers through class tests, quiz contests and extempore presentation in the class. Evaluation and grading of students are done on the basis of performance in class tests, allocated assignments and attendance in respective classes. Mentorship class is the platform for taking feedback on activities and programmes being run in the college. These classes are held from 1:30 pm onwards once in a week. The students are advised for career opportunities and efforts are made by the teachers (mentors) for solution of the problems raised by the students. The teacher (mentors) report the feedback of students to the principal and consults the members of the college council and tries to devise appropriate solution for further improvements in educational atmosphere. Feedback from Teachers: Staff meetings held periodically to take feedback from teachers. The suggestions extended by the teachers are heard patiently and analyzed. Implementation of these is done through office orders and notices. Feedback on curriculum improvement, academic improvement, discipline and infrastructural build up in the institution is collected from the staff and the college administration utilizes those suggestions for further improvement. Feedback from employers: Inspection teams from the Department of Higher Education visit the college campus and extend valuable suggestions for any kind of possible improvement in the campus. Their suggestions are analyzed and implemented for the improvement of environment. The students are appraised of job market requirement by inviting experts from various fields for delivering extension talks to them. The placement and guidance cell of the college collects suggestions from them and the feedback is reported to the authorities and due steps are taken for the betterment of job opportunities. Feedback from alumni: The Alumni Association is functional in the college. The meeting of the Alumni Association was held on dated 30 January 2018 wherein the assembled members exchange their view on the existing academic, sports, personality development of the students and cocurricular activities in the institution. The feedback given by them is noted and analyzed for further possible improvement in the overall scenario of the institution. The former students of the college who excelled in academics, sports, cultural, N.C.C, N.S.S and other cocurricular activities are invited in the college on the occasion of various functions and they extend valuable suggestions for</p>

further improvements. The college administration analyses and implements these suggestions for enhancing positive practices in the institution. Feedback from parents: The college organized Parent Teacher Meeting in the month of March, wherein the assembled parents extended valuable suggestions on existing educational environment. Feedback from parents is also collected as and when they approach the college authorities to inquire about the academic progress of their wards. The valuable suggestions rendered by them are analyzed and utilized for any scope of further improvement in quality of teaching, discipline, student security, sports facilities, lab facilities, library facilities and student amenities.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Pass course	560	0	551

[View Uploaded File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2540	232	97	6	3

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
106	106	3	4	0	3

No file uploaded.

No file uploaded.

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The academic session 2017-18 witnessed the institutionalization and inception of formal and structured mentor mentee system, which aims at a close monitoring of the students and sorting out various issues and problems they face in their academic life and even beyond that. The mentorship classes are being met in the college on every Friday from 12:55pm to 1:30pm, shortening first six periods by five minutes each. About seventy five teachers have been assigned the duty of mentor and each teacher interacts with a group of 25 to 30 students. Only first year students of both U.G. and P.G. classes discuss subject related and student related issues as well. The issues related to their personality developments and career opportunities are also discussed. The issues pertaining to organizing extracurricular activities, library, discipline in the college campus and students' attendance in the class are also taken up. The students during this mentorship interaction, discuss with their mentor teachers about career opportunities for them after graduation and they are also guided about various career avenues after completion of their respective courses. Moreover, the problems faced by students regarding lack of basic facilities and also library facilities are resolved by the mentor teachers as and when they are reported by the students. Our motive is to make an overall development of the personality of the students i.e.



mental, physical and spiritual. We try to understand the problems of each student within the framework of a system, keeping in mind the socio-economic background of the students. Mentor mentee system is also created to provide guidance to the students on academic matters and to encourage a close and constructive professional relationship between the teachers and the students. Through such system, the college has successfully adopted a well-established system of counseling and monitoring the students' activities. We are using it as an innovative technique and also as a tool for creativity in teaching and learning, as the system aims at addressing conflicts in attitudes, habits and knowledge of the students towards learning practice. Besides, many mentorship relations turn into friendships that can last lifelong and have countless benefits. This bond helps the students regarding their career such as interview advice and time management by enhancing confidence and offers challenges to set higher goals, take risks and achieve higher levels. Furthermore, it provides role modeling for professional leadership and facilitates the development of increased competencies and stronger interpersonal skills.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2847	106	1:27

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	19	22	0	9

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	NA	28/04/2018	16/06/2018
<a href="#">View Uploaded File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has a proper mechanism for planned curriculum delivery and its effective mechanism and documentation. The college strictly follows the syllabus and internal assessment criteria fixed by the concerned university. All the teachers prepare semester wise detailed lesson plans of the prescribed syllabus to be delivered in the classroom well before the commencement of the semester. The soft copies of the lesson plans are uploaded on the college portal and the hard copies of the same are prominently displayed in each department for the convenience of the students. The teachers try their level best to strictly adhere to the lesson plans and execute it in a planned and focused manner. The students are also encouraged to ask questions in the classrooms and raise issues on those topics which are directly or indirectly included in their lesson plans. Further, to bridge the gap between micro and macro learning, the students are constantly advised to consult internet,

journals, newspapers and magazines. It also helps them abreast of the latest developments of the topics in the lesson plans. Since the class tests and assignments constitute an integral part of internal assessment system. The students are given assignments on various topics even sometimes the topics of their choice and these are checked and evaluated by respective teachers. Besides, the students are also assigned topics for seminars and self study papers and they get help in preparation and presentation of the same in classroom with the active involvement of the classmates.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being an institute affiliated to Chaudhary Bansi Lal University, Bhiwani, we follow the academic schedule provided by the university. Considering the academic calendar, each department works according to the teaching plan prepared at the departmental level. The academic calendar is displayed on the college website and also shared with the head of the departments so as to ensure proper execution of the teaching plans. Hardcopies of the same are also distributed among the teaching and non-teaching staff and also displayed on the college notice boards. We have a firm belief that teachers, students, examination system, infrastructural facilities and well curriculum execution are interdependent and mutually reinforcing. An effort has been made to make all the units functional melodiously. Concerned teachers provide syllabus and its outlines to their students well in time. The lesson plans are prepared by all the teachers before the commencement of each semester and the same displayed on the college notice boards. The university provides a proper schedule with regard to teaching days, vacations and examination system and other social and cultural activities which is strictly followed by the college. The syllabus prescribed for each course is completed well in time by all faculty members considering the academic calendar. The college strictly follows the rules and instructions issued by the concerned university regarding conduct of internal evaluation, theory and practical examinations. Co curricular activities such as sports activities, N.C.C. and N.S.S. programmes, legal literacy cell programmes and placement cell programmes are conducted as per the guidelines issued by the university and the Department of Higher Education, Haryana.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ammb.ac.in/wp-content/uploads/2021/09/2017-18-Annual-Report.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Aided	364	364	100

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ammb.ac.in/wp-content/uploads/2021/09/SSS-2017-18.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

#### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	Nil
No file uploaded.				

### 3.2 – Innovation Ecosystem

#### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

#### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Swachh Pakhwada	Principal, AMMB	SDO, Bhiwani	17/10/2017	Letter of Appreciation
No file uploaded.				

#### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	1	2

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BCA	1	6
International	BCA	1	5
National	Sanskrit	2	3
National	Sanskrit	1	0
<a href="#">View Uploaded File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BCA( PAPER PUBLISHED)	2

Sanskrit (PAPER PUBLISHED)	3
Hindi (CHAPTER)	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	11	4	0
Presented papers	6	8	0	0
Resource persons	1	3	0	0
<a href="#">View Uploaded File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Reasoning Test sponsored by Career Launcher Coaching Centre	Physics deptt. AMMB in Collaboration with Career Launcher Coaching Centre	8	99
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
District Level Science Quiz Contest	1st position (cash prize 30,000)	Government P.G. College	3

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>AIDS Awareness</b>	<b>Red Ribbon Club, Adarsh Mahila Mahavidyalaya</b>	<b>Essay Writing Competition on AIDS</b>	<b>7</b>	<b>25</b>

[View File](#)

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**No file uploaded.**

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>Industrial</b>	<b>Training</b>	<b>(i) Pawan Paints Hardware store near power station, naya bazar, bhiwani (ii) Disha Jute allied products pvt. Ltd. Plot no. 78, sector 21, industrial area, bhiwani (iii) GBTL ltd.( Grasim Bhiwani T</b>	<b>Nil</b>	<b>Nil</b>	<b>"B.COM I -24 B.COM. II - 36 B.COM III -29"</b>

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
--------------	--------------------	--------------------	-----------------------------



Existing	85	4	5	0	4	2	3	8	15
Added	6	0	1	4	0	0	0	0	0
Total	91	4	6	4	4	2	3	8	15

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Nil	26.71	Nil	45.42

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Policy for maintenance of facilities in the college:- The College ensures regular maintenance and upkeep of all infrastructural facilities. Full time sweepers, gardeners and chowkidars are appointed by the College to ensure cleanliness, hygiene, sanitation, security, maintenance of lawns and flora of the college. Trained lab attendants have been appointed to ensure maintenance of labs. The following procedure is followed for maintenance of various facilities :-

**Laboratories:-** Record of chemicals, apparatus and specimen etc is maintained by lab attendants and supervised by Heads of the concerned departments. The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises. The microscopes used for biological experiments are cleaned time to time. The practical groups of the students are constituted as per university norms.

**Library :-** Library is partially automated and equipped with photocopier machine and printer. Stock verification of library books is done annually by the Library Staff and the Teaching Faculty. The Library In-charge ensures the requirement of books, magazines to be purchased and journals to be subscribed through Heads of the concerned Departments. No dues from the library is mandatory for students before appearing in the examination.

**Sports :-** Physical Education and Sports Department of the College is committed to ensure students' participation in physical activities and to ensure wholesome personality development of all the students. The students are trained to participate at State level and Inter-University level, National and International level competitions. The college also organises Annual Athletics Meet to select teams for various games and Sports Competitions.

**Computers:-** The college has an extensive IT Infrastructure. Four computer laboratories have been established with adequate number of computers to cater students' needs. Computers are regularly updated with anti-virus software to protect them from malicious programmes. The maintenance of computer, networking and up gradation is done by local vendor.

**Classrooms:-** The college has sufficient number of well furnished, well ventilated and spacious classrooms for conducting theory classes. The seating capacity of each class room is of 60-80 students. The classrooms are

kept neat and clean by our sweepers and white washed as per requirement.  
**Electricity and Physical Facilities-** The college has fulltime electrician for maintenance of electric equipment. Safe drinking water facility with Aqua water purifier is ensured. The girls washroom includes sanitary vending machine to ensure hygiene. Electricity in-charge has been appointed for purchasing and supervising the maintenance of electric equipment as per requirements. Policy for maintenance of facilities in the college:- The students are informed about various Scholarship Schemes and their claims are settled well in time by the clerk appointed for the said purpose.

<https://ammb.ac.in/wp-content/uploads/2021/10/4.2.2-2017-18.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Meritorious, Needy students and Outstanding players	71	346900
Financial Support from Other Sources			
a) National	PMS SC and BC scholarship	181	1408500
b)International	Nil	Nil	Nil

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Seminar on Educational enhancement for Professional growth.	05/08/2017	75	BCA, Dept AMMB

[View File](#)

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Seminar for B.Com-II students career launcher 9/10/17	0	70	0	0

[View File](#)



5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	10

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	120	BA/B.Sc/B.Com/M.A	Different disciplines	Different institutions	Different programs
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
GATE	2
CAT	1
Any Other	12
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Yoga Day celebration by NCC Units on 21/06/2017	College	97
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	40th Junior Handball championship	National	1	Nil	1610100341	Pooja

p for  
girls

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The central association remained active and organized various activities including student body election activity with great enthusiasm and success. The college has a dynamic student council and student representatives that serve on different committees of the college. The student body election is an elected body, governed by a constitution that defines its functions and role. In addition, there is an elected body of student representatives for all extra-curricular activities, co-curricular activities, and department academic societies. The central association office-bearers actively participate in major events in the college, such as national events like republic day, independence day, martyrs day, etc. The student representatives in consultation with their respective faculty advisors organize activities through different societies, namely, legal cell, women cell, youth Red Cross, literary society (English, Hindi, Sanskrit, etc.). Student representatives also help to organize co-curricular and extension activities on platforms like discussion forums, legal cells, and women cell, sports, NSS, and NCC units of the college. The editorial boards of the academic societies launched their magazine viz. 'Anupma'. It is pertinent to mention that each department has its academic society with a duly elected student executive that along with the faculty advisors organizes various competitions, and cultural activities. The societies of the college held several of its activities like quiz competitions, essay writing competitions, poetry recitation, poster making, photo exhibition, chart making, reasoning test, tree plantation, 'Pratibha Parv', 'Sanskrit Parv' and so on. Student and faculty engagement is remarkable in programs that add significantly to the fulfillment of the college's vision of institutional social responsibility such as dental awareness, stress management, mental health check up camps and so on. There are several committees in the college which are working for the welfare of the students of the college such as hostel committee, discipline committee, legal cell, SC/ST Cell, sports committee, Anti-ragging committee, and library committee etc.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Self-registered

5.4.2 – No. of enrolled Alumni:

134

5.4.3 – Alumni contribution during the year (in Rupees) :

22150

5.4.4 – Meetings/activities organized by Alumni Association :

Various activities were conducted by Punarnava Alumni Association in the year 2017-18 on 30th Jan, 2018 in College Campus. Dr. Indu Sharma and Dr. Manjeet Maan were organizers of the event. They are the alumni and presently working as teaching faculty in the same college. All teaching staff members were invited for this program. Guests were welcomed with welcome song and shower of flowers by students. Some songs and dance programs were performed by students and alumni both. Alumni also exchanged their experiences of student life during

teaching, Youth Festival, NSS and NCC programs etc. Among all other eminent personalities, Ms. Kiran Chaudhary, Former State Minister was the main attraction of the event. She is also the alumni of this college.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal of the college has the authority of decision making. All the member of staff also have significant roles in the decision making system of college. There is a college council and IQAC which is chaired by the Principal, in which senior members of staff participate in the proceedings of the various meetings and important decisions are taken thereof. There are different societies and cells in which teachers are incharges or Nodal officers who participate and organise various activities to be conducted. All the vital financial decisions all guided by the burger of the college who is senior staff member and plays an important role in all the financial of the college. Another major step in the direction of participative management is the constitution of a central committee of the students which is duty elected. There are class representatives elected by the students to put forward their issues as well. Hence, the opinions of the students are given due significance while taking salient decisions with regard to the college management. Also, staff members are involved in augmentation and maintenance of infrastructural facilities in the College. So proper decentralization and delegation of authority makes Principal, Vice Principal staff members and students work together for deciding the regulations concerning Admission, Timetable, Discipline, Students grievances and carrying out curricular and co-curricular activities. The staff meetings are with regular intervals, in which members meet, Discuss, share their opinions for the smooth conduct of various programs and events. Staff members are involved in deciding courses to be introduced and preparing proposal for augmentation and maintenance of infrastructural facilities in the college. They are also motivated to write research papers in journals and to attend Seminars/Conferences/Refreshers/orientation/short term course etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Advertisements regarding admissions are floated by the college through websites and leading newspapers and college starts admission process accordingly as per schedule given by the university. Admissions are made purely on the basis of merit against the number of sanctioned seats available in a particular course.
Industry Interaction / Collaboration	Career guidance, counseling and soft skill development programmes are regularly arranged. Students of vocational course are sent for training in various companies. Industrial visits and tours are conducted for educational

	as well as practical knowledge purpose.
Human Resource Management	Administration of the College is decentralized. Higher Education Haryana is the highest governing authority. Principal is the head of administration at the College level assisted by College council, HOD's and various Committees. Academic growth of the teachers is promoted by encouraging their Ph.d studies and publication of books, articles etc.
Library, ICT and Physical Infrastructure / Instrumentation	Latest books, reference books, journals, competitive books, periodicals etc. are provided for the staff and students. Library is automated and online content is available to the students. Separate reading areas are provided to staff and students in the library. Bank facility is provided on the campus. Use of ICT is promoted in college and administration by providing requisite hardware and software in areas of student database, library catalogue etc. Well equipped labs are available to be students.
Research and Development	Faculties are encouraged to pursue research. The college always supports the faculty for undertaking research work. College provides good reference books for research purpose. TA/DA and academic leave is given to the teachers for attending seminars and conferences as per norms.
Examination and Evaluation	The final examination and evaluation is done at the University level. Assignments are also a part of examinations. Class tests are conducted regularly. Q-A (Question-Answer), viva-voce sessions are also conducted time to time. Internal evaluation is done on the basis of regular class-tests, assignments and seminars.
Teaching and Learning	Institution has the strategy of planning academic activities before the commencement of the semester. The academic calendar is given by the affiliating University. Lesson plans are prepared by all the teachers and are displayed on notice boards. Teachers are regularly involved in group discussions, Seminars, Presentations, Quiz related to syllabus and matters of societal concerns. Teachers from other departments were invited to promote interdisciplinary

	<p>perspectives. Assignments are also imparted to students that plays a vital role in improving the additional knowledge. Group discussion is a regular part of learning in class rooms. Guest's lecture are also conducted time to time.</p>
Curriculum Development	<p>Curriculum is designed by the affiliating university, syllabi are framed by the Board of studies and faculties actively contribute to provide suggestions for it. They frame curriculum keeping in view course requirement for theoretical and practical know how. Teachers attend curriculum related workshops and make constructive suggestions.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>The E-governance system is performing its function is the institute through the system developed by the Department of Higher Education Haryana and through College administration as well. The Department of Higher Education Haryana issues notices and circulars through online portals such as email and other electronic means. Student's data are maintained on digital platform Wi-Fi facilities, Installation of CCTV cameras in various strategic locations in the College and communication through whatsapp group enables College to keep in touch with latest electronic tools of administration.</p>
Finance and Accounts	<p>The institute conducts regular audit of annual books of accounts. The administrative office keeps all the financial records separately as per the events and transactions. Once the fees is collected and after sending a part to the Govt. the remaining part is spent on Student welfare activities through proper procedure prescribed by the Govt. and the University. The administrative office maintains the books of accounts properly which helps in audit process.</p>
Student Admission and Support	<p>The key factor of the College is transparent admission system for students. Students can access information regarding rules and regulations of admission easily. The admission process in both types of courses i.e U.G and P.G is done as per</p>

	<p>the University guidelines that includes updated sanctioned intake, courses combinations and fees structure of all the programmes. The scholarships are offered to students to encourage them to take up higher Education. The institute also provides helps desks to guide students in filling up admission and examination forms.</p>
Examination	<p>The institute has a separate Examination Department. All the registration forms and Examination forms are filled through the web portal of concerned University. Moreover, All the internal assessment and practical awards are also uploaded through web portal of the concerned University. During the Examinations admit card and confidential lists of the students are uploaded by the University on the web portal of the University with College Login Id and the Examination Department downloads , takes the printout of the same and issues admit cards to students and confidential lists to the respective centre superintendent.</p>
Planning and Development	<p>Our College Management and Principal alongwith Staff Members regularly work for development of college in a planned manner. The decisions of various bodies engaged in Planning and development are suitably communicated to the stakeholders on the college portal so that implementation can also be done and performed in the same spirit.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
(Three Spells) of UGC-IUC, Associate in Indian Institute of Advance Study, Shimla	1	01/10/2017	31/10/2017	31
Refresher Course at G.J.U.S T Hisar	2	01/09/2017	21/09/2017	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	Nil	0	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
TA/DA and duty leave are given to the teachers for attending seminars/conferences. House rent allowances. Maternity leave for six months in case of female teachers.	Maternity leave for six months in case of female employees. House rent allowance, uniform allowance in case of sweepers, malis, peons and chowkidars .	Indoor outdoor game facility, vast playground. canteen facility, generator facility for all classrooms and labs, display boards for notices and information, water coolers and R.o purified drinking water, cultural programme for nurturing their talents. NSS, NCC , educational tours CCTV for security purpose.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Adarsh Mahila Mahavidyalaya is a Government aided educational institution with 95 percent or what financial aid by Haryana govt. since 1995. AMM society has been registered U/S 12AA of the Income Tax Act 1961. Vide order dated 01/01/1075 and U/S 800 vide order number 5450 dated 26/11/2008 by the Commissioner of Income Tax. Hisar .Its Pan no is AABTA0021C and Income Tax returns are filled regularly. The external financial audits are done by the audit panel framed by the concerned University. A grant of 5 percent share was

received through Management contribution during Financial year 2017-18 amounting to Rs 36,72,905/-

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0
---

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Department of Higher Education Haryana	Yes	College Council
Administrative	Yes	Department of Higher Education Haryana	Yes	College Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular Parent Teacher Meetings concerning the Educational progress of their wards. 2. Participation of the parents in major activities of the college such as Annual function, sports meet etc. 3. Parents and teachers Interactions to exchange the weakness and strengths of the students in various extracurricular activities.

6.5.3 – Development programmes for support staff (at least three)

1. Free health check up camps are being organized by college. 2. Time to time assessment for scales and promotions. 3. Gifts and rewards on various occasions for their encouragement.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Regular student satisfaction survey is being conducted for obtaining feedbacks. 2. Expansion of Wi-Fi facilities in the college. 3. Cameras were installed for security purpose.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
------	------------------------------------	-------------------------	---------------	-------------	------------------------



2017	Seminar on educational enhancement for Professional growth	05/08/2017	05/08/2017	05/08/2017	425
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One day NSS camp on theme of women Health	02/10/2017	02/10/2017	200	0
One day NSS camp on theme "Daughter as basis of creation"	05/10/2017	05/10/2017	200	0
Poetry Recitation on "Betiyan" by NSS Cell	05/10/2017	05/10/2017	150	0
Lecture on Nation Love and Women Power by NSS Cell	06/03/2018	06/03/2018	65	0
Celebration of International women's day (Rangoli making) by Home Science department	08/03/2018	08/03/2018	14	0
Lecture on "women's right" on the occasion of women's day by NSS Cell	08/03/2018	08/03/2018	120	0
Skit on "Female foeticide and social evils" by NSS Cell	12/03/2018	12/03/2018	115	0
Poem Recitation by Women Cell	24/03/2018	24/03/2018	20	0



	advantages and disadvantages	and contribute to local community					
2017	1	Nill	19/08/2017	1	Sadbhawna diwas by NSS Cell	National integration on peace affection , communal harmony and Peace affection among the people	200
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ethics	16/05/2017	Adarsh Mahila Mahavidyalya, Bhiwani is a unique institution which endeavors for overall personality development and career building of its students for providing a healthy and free atmosphere additionally to enable them for earning their livelihood in a dignified manner. Institution has a deep faith in maintaining honesty, integrity, fairness and creativity among students. Management and staff of the college maintain a high degree of multicultural awareness, all applicable laws with respect to non-discrimination. Stake holders, staff (teaching and non teaching) and the students are made aware of "human values and professional ethics" code of conduct. During the starting of every session the assembly of students is addressed by head of institution and the council members so that every fresher student of the college may have the

awareness of their campus code of conduct.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seminar on Educational Enchancement for professional growth by BCA department	05/08/2017	05/08/2017	75
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- A tree plantation campaign by NSS volunteers.
- Stopped the use of plastic cups in the canteen.
- Replacement of plastic bags with cloth bags by examination committee.
- Spreading awareness by different activities like poster making on "E-waste management" and chart making competition on "Environmental Pollution", "Global Warming", "Wildlife conservation" and "importance of water conservation".
- Swacchta Abhiyan by NSS volunteers during the camp.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

7.2.1 Practice 1. Title of the Practice: Shahidon ki Yaad Mei- Shradha Suman  
Objectives of the practice: • To spread awareness among students and society as a whole about the sacrifices of our freedom fighters. • To inculcate the feeling of patriotism among young minds. • To motivate young minds for national integration and brotherhood. • To highlight the contribution of Sh. Banarsi Das Ji Gupta founder president of Adarsh Mahila Mahavidyalya, Bhiwani. The Context: For a stronger nation it is essential to have patriotism and feeling of patriot. To make a strong bond among citizens of any country it is required to have the knowledge of sacrifices of our freedom fighters. Love and dedication towards the country is an integral part of growth of any nation. Any nation is secure only when its citizens are honest, truthful and virtuous. Students should be active in the community. To make them protective members of our society students as citizens should be vigilant against the enemies of the country and the anti-social elements. The Practice: Students and staff were encouraged to have some steps of progress in this direction. For this many activities and events were organized. Activities and Events focused: Various Departments of the college organized different activities like Poster making competition, Collage making competition, Slogan writing and Ekalgeet Gagan Pratiyogita etc. Independence Day celebration, Republic day celebration, Sadbhawana diwas celebration and Shaheedi diwas celebration were also the part of this theme. The events organized by various departments had broader learning objectives. The teaching staff and the students came out from the classrooms. They performed various activities and focused on the feelings of patriotism so that the students could have the awareness of the sacrifices of their freedom fighters. As these feelings could affect them in the future to have a good bond between country and its citizen. Faculty members of the Fine Arts Department, the Music Vocal and Instrumental Department organized ``Banarsi Das Gupta Janamshati Samaroh Shrankhla". "Interclass Sahityik Avam Sanskritik Utsav" was organized on the occasion of birth ceremony of late Sh. Banarsi Das Gupta Ji, the renowned freedom fighter, a noted Social Reformer the former Chief Minister of Haryana state, Member of Parliament and above all the founder president of this college. Students must have the awareness regarding the life sketch of late Sh. Banarsi Das Ji Gupta. To celebrate this utsav Fine Arts Department

organized collage making, Slogan writing and Poster making competition on 9/9/17. Department of Music (Vocal and Instrumental) organized Patriotic group song, Ekalgeet Gayan Partiyogita and Lok Nritya on 9/9/17. Poster making competition was organized by Social Science Forum on 25/8/17. In continuation to it Republic day celebration, Independence day celebration, Sadbhawana day celebration and Shaheedi diwas celebration were also be the part of this theme organized by NSS Cell, NCC and Health and Physical Education Department of the college. The main areas and subareas for this practice involved the activities organized by the college, various Departments of college like NSS Cell, NCC, Sports, Fine Arts, Music Vocal and Instrumental, Department of Social Science, efforts of the staff (teaching and non-teaching) motivation and presence of members of the Management, gracious presence of the social activists and above all the student's achievements. Evidence of success: The documentary record maintained by the concerned department including some photographs of the events. Participation of students and staff including Secretary and Joint Secretary of the organizing cells and departments. Gracious presence of the members of the managing committee and invited guests. Problem encountered and resources required: • Although more activities were all there to be organized in this direction but due to shortage of time and the semester system, these could not be organized. • Still the problems encountered during organization being the luke warm attitude of girl students towards these programmes. • Lack of awareness about the outcomes of organizing these programmes among students. • Lack of knowledge about the contribution of organizing such programmes in the overall personality development of the students.

7.2.1 Practice 1.2 Title of the practice : "Swasth Yuva - Swasth Samaj Ka Aadhar" Goal : • To educate the students about real meaning of health i.e. physical, mental and social well beings. • To spread awareness regarding personal hygiene among students. • To highlight the importance of health among students. The Context: Young generation is a hope of Nav Bharat. Their physical, mental and emotional status plays an important role in reforming the society. Their healthy status could provide a healthy society. As health and education are the two important parameters of any society. These require healthy activities and environment which support the well being and foundation of any healthy society. To improve the critical thinking, collaboration and leadership qualities among students it was planned to move ahead by organizing some activities and events. The Practice: Many activities and events were celebrated by the students and staff under the auspicious guidance of Management and Principal of the college. Activities and Events focused: The faculty members of the college believe in providing the awareness regarding malnutrition, healthy diet, fitness, Yoga, Meditation, health activities and the contribution of students voluntarily in the society. Working in this direction Department of Health and Physical Education of the college organized Intercollege Yoga competition on 18/9/17, Annual Athletic Meet on 15/2/18 and the National Level Wrestling Competition from 27/10/17 to 28/10/17. The NSS cell of the college organized First Aid Training on 12/3/18 and a lecture on "Naturopathy" on 7/3/18, Essay Writing Competition on 9/1/18 on "AIDS" theme in collaboration with Red Ribbon Club of the college and Dental Awareness Program was organized by BCA Department on 28/2/18. Youth Red Cross Society of the college organized a Blood Donation Camp and Free Medical Health Check up Camp on 20/1/18. An extension lecture was organized by Women Cell based on the issue of "Stress Management". During the admission time separate help desk was arranged by the college to motivate the students for participating in sports activities. The Management of the college also provides the financial help to poor and needy sports students to inculcate sports spirit among girls. Evidence of Success : These programmes create an awareness and understanding about malnutrition, Health Activities and Meditation among students. Through these activities students got an opportunity to peep into the serious issues of Stress Management, need of Blood Donation in the society, awareness of Aids and First Aid Training etc. Problems encountered

and resources required: • By the donation of blood most of the girls want to become a responsible and aware citizen of the society but they are found Anemic generally. Therefore organization of such activities could motivate them and could make them health conscious. • Few activities were also planned based on the issue but due to semester system, shortage of time and engagement of staff and students in examinations these could not be organized.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ammb.ac.in/wp-content/uploads/2021/10/7.2.Best-Practice.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 Institutional Distinctiveness As per our vision which is to provide the facility to students from "Information to knowledge and from knowledge to wisdom". This vision was given by our founder President late. Sh. Banarsi das ji gupta who was the Social Reformer, Freedom Fighter, Member of Rajya Sabha and Ex-Chief Minister of Haryana. He believed that women education is must in our society. In 1970 he established this Adarsh Mahila Mahavidyalya, Bhiwani (Haryana) with a tough fight of changing the views of the citizens to send their girls for education. This thinking is still alive in this college which is making it unique from other colleges of Bhiwani city. The college provides financial help to poor and needy girls. Library of the college has a provision of making the desired books available to the needy students. Campus is having three girls hostels with all facilities. This is the single college in Bhiwani which provides the hostel facility to girls. College is having Fine Arts Department, Music Vocal and Instrumental Department and Home Science Department for providing the additional knowledge. These departments are making the college unique in Bhiwani. In the field of sports the college provides the sports ground, basketball ground, volleyball ground and athletic track. Students can do daily practice on them. In the field of Yoga, daily staff of Health and Physical Education Department guide and train the students for various competitions at National and International level. In continuation to it different cells of the college organized the activities based on Gender Equity, Female Foeticide Problem, Social Issues related to Female and Carrier Counseling etc. for the social upliftment of the girls. Department of Home Science celebrated International Women's Day on 8/3/18 by organizing a "Rangoli Making Competition", NSS cell of the college organized Poetry Recitation programme on the theme of "Betiyaan" and on the theme of "Daughter as basis of creation" on 5/10/17. NSS cell also organized a lecture on "Women's Right" on the occasion of International Women's Day on 8/3/18 in which Honorable C.J.M Bhiwani had addressed and motivated the girls. A skit on "Female Foeticide" was organized on 12/3/18 by the NSS volunteers to convey a message based on this theme. Placement cell of the college sent fifty students of the college in a "Job Fair" organized by T.I.T College Bhiwani. For the Academic excellence, BCA Department of the college organized a seminar on "Educational Enhancement for the Professional Growth" on 5/8/17, Central Association of the college organized "Orientation Programme" based on "Programme and Courses offered by CBLU, Bhiwani" for having the awareness of new courses on 28/9/17.

Provide the weblink of the institution

<https://ammb.ac.in/wp-content/uploads/2021/10/7.3-Institutional-Distinctiveness.pdf>

### 8.Future Plans of Actions for Next Academic Year

• Code of conduct to be displayed to make students aware of rules to be followed in College. • To prepare College Prospectus and Hostel Prospectus as a source of complete information. • Mentor Mentee system to be continued. • Academic calendar issued by university to be displayed on notice boards in the beginning of the session. • Lesson plans of each subject to be prepared in the beginning of session and to be displayed on notice boards. • Appointment of contract basis staff members as per requirement in the beginning of session. • To make Student Satisfaction Survey more wide by covering most of the students. • Maintenance of CCTV cameras installed in the college premises for security purpose of girls. • Increase in number of smart class rooms with latest teaching learning aids. • College campus to be made Wi-Fi enabled. • Strengthening of college library by adding more books and journals. • To organize orientation programme for new teachers and students. • Encouraging staff students to use more ICT Techniques in teaching and learning process. • Maintenance of complete cleanliness, plastic free zone and green campus in the college premises. To make disposal system of green and dry waste more effective • To organize Talent show competition in the beginning of session. • All society incharges to guide and encourage more students to participate at Inter College, Zonal and Inter zonal levels in variety of events. • NSS, NCC, Youth Red Cross Club, Women cell, Road safety cell, Red Ribbon Club etc. to organize more more activities to create awareness among students regarding social and environmental issues. • Athletic meet to be organized to strengthen variety of sports among girls. • Convocation and Academic Prize Distribution Function to be organized and Cash Prizes to be given to students. • Parents Teachers meet to be organized to get feedback and suggestions from parents regarding college functioning. • Alumni meet to be organized to bring together old students. • Career guidance cell to arrange faculty wise extension lectures to make final year students aware of their career options after under graduation. • Teaching staff to maintain complete record of student's academic performance used for internal assessment. • To make provision for common room for girls. Canteen area and college entry gate to be renovated. • Installation of LED lights in campus and external area of the college. • Faculty members to be encouraged to participate in seminars/workshops etc. to update their knowledge. • To save electricity, solar system to be installed in hostel and college campus. • More furniture to be added in library and class rooms and Reading space to be enlarged. • All laboratory incharges to get their laboratories updated as per syllabus.