



Adarsh Mahila Mahavidyalaya

BHIWANI - 127021

A Prestigious multi faculty Institution for quality education for women

Best College of MDU, Rohtak declared by Govt. of Haryana

NAAC Accredited B+

Approved Research Centre (English) of M.D.U., Rohtak

Phone No. 01664 - 242414, Fax No. 01664 - 240422

Email : adarsh@ammb.org

Ref. No. AMMB/ 1020-1023

Dated...09/08/2016..

- 1) Sh. Ashok Buwaniwala, General Secretary, Adarsh Mahila Mahavidyalaya, Bhiwani
- 2) Dr. Vandana Poonia, Poonia Hospital, Bhiwani
- 3) Dr. Rashmi Bajaj, Associate Professor, Vaish College, Bhiwani
- 4) Sh. Purshottam Aggarwal, Industrialist, Bhiwani

Subject: Meeting of Internal Quality Assurance Cell

Sir/Madam,

Hope this finds all good at your end. We solicit your valuable ideas and suggestions for qualitative and quantitative growth of the institution. Kindly make it convenient to attend the meeting of Internal Quality Assurance Cell on 20/08/2016 at 12 noon in Principal's office.

Thanking you,

Yours sincerely
Principal 
Adarsh Mahila Mahavidyalaya,
Bhiwani



ADARSH MAHILA MAHAVIDYALAYA, BHIWANI
Internal Quality Assurance Cell (IQAC)

Agenda of meeting

Dated: 20-08-2016

1. Approval of minutes of last meeting held on 11-02-16.
2. Discussion about initiatives taken after previous meeting.
3. Activities / functions to be conducted in next three months.
4. Any other item with the consent of the committee.



Minutes of the meeting held on 20-8-16

A meeting of DAAC members was held on 20-8-16 under the chairpersonship of Dr. Aruna Sachdev, Principal, AMM, Bhiwani at 12 noon in principal's office.

Proceedings of meeting were as follows:

1. Dr. Aparna Bhatnagar, Co-ordinator DAAC, welcomed all members.
2. Last meeting's minutes were read by Dr. Aparna Bhatnagar and all members approved it.
3. All initiatives taken after previous meeting were explained viz: conduct of orientation programme for teachers and students on 19-08-16 to 26-08-16, purchase of CCTV cameras in process, appointment of contract basis staff done etc.
4. Today's agenda was discussed and following activities were suggested for next three months:
 - i. Convocation Annual Report distribution function
 - Inter-class society competitions
 - Teachers Day Celebration
 - ii. Talent Search Competition
 - Blood Donation Camp
 - International Literacy Day Celebration.
5. The meeting ended with a vote of thanks by worthy chairperson Dr. Aruna Sachdev, Principal, AMM, Bhiwani.

Meeting was attended by officials as follows:

1. Dr. Aruna Sachdev - Chairperson
2. Sh. Arun Bhatnagar - Mgt. Member
3. Dr. Aruna Bhatnagar - Co-ordinator
4. Dr. Rajni Aggarwal
5. Dr. Indu Sharma - Member
6. Amit (Dr. Amit Gaba) - Member
7. Dr. Rashi Aggarwal - Nominee
8. Ms. Vinita Bhatnagar - Minutes approved
9. Mrs. Brena - Secretary



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Ref. No. AMMB/ 3463 - 3466

Dated...10/10/2016..

- 1) Sh. Ashok Buwaniwala, General Secretary, Adarsh Mahila Mahavidyalaya, Bhiwani
- 2) Dr. Vandana Poonia, Poonia Hospital, Bhiwani
- 3) Dr. Rashmi Bajaj, Associate Professor, Vaish College, Bhiwani
- 4) Sh. Purshottam Aggarwal, Industrialist, Bhiwani

Subject: Meeting of Internal Quality Assurance Cell

Sir/Madam,

Hope this finds all good at your end. We solicit your valuable ideas and suggestions for qualitative and quantitative growth of the institution. Kindly make it convenient to attend the meeting of Internal Quality Assurance Cell on 18/10/2016 at 1 pm in Principal's office.

Thanking you,

Yours sincerely,
Principal 
Adarsh Mahila Mahavidyalaya,
Bhiwani



ADARSH MAHILA MAHAVIDYALAYA, BHIWANI
Internal Quality Assurance Cell (IQAC)

Agenda of meeting on 18-10-2016

1. Approval of Last meetings' Minutes.
2. Initiatives taken after previous meeting to be discussed.
3. Functions / Activities to be organised in the college during next three months. Focus to be on social issues.
4. Emphasis on participation of girls in variety of sports.
5. Any other item with the consent of the Committee.

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Minutes of the meeting held on 18-10-16.

On 18-10-16, a meeting of S&AC was held at 1 p.m. in principal's office.

Proceedings of the meeting -

1. Welcome of members by the co-ordinator.
2. Last meeting's minutes were read by Dr. Aparna Batra and were approved by all.
3. Initiatives taken since last meeting were explained - various activities/competitions were organised viz. Teacher's day celebration, Talent search competition, Vyakaran Mela Lecture series, International Literacy day celebration, Blood-donation camp, Convocation and Annual-prize distribution function etc.
4. Today's agenda for further activities was discussed. Main focus was on spreading awareness among girls students about social issues and their participation in variety of sports.
5. Career awareness programmes & safety awareness training programmes were suggested in the college.

6. A very strong suggestion was given by teachers to be particular in keeping proper records of class tests / Assignment etc. for marking Internal Assessment of students so as to strengthen the girls academically.

7. The meeting ended with a vote of thanks by worthy chairperson, Dr. Aruna Sachdev, Principal AMM, Bhiwani.

Meeting attended by -

1. Aruna Sachdev - Chairperson
2. Sh. Ashok Bishnoi - Management Member
3. Dr. Aparna Batra - IGAC Co-ordinator
4. Dr. Rajni Raghava - Member
5. Dr. Jindu Sharma - Member
6. Amit (Dr. Amita Gaba) - Member
7. Mrs. Vinita Batra - Member
8. Dr. Vanalaxmi Purohit (Local Society) - Nominee
9. Dr. Rahmi Baji (Nominee Alumni)
10. Mrs. Reena Taneja - Member
11. Sh. Pulchottam Aggarwal - Nominee Industrialist
12. Binjyot Singh

Minutes approved
Principal AMMB



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Ref. No. AMMB/ 4297-4200

Dated...22/02/2017

- 1) Sh. Ashok Buwaniwala, General Secretary, Adarsh Mahila Mahavidyalaya, Bhiwani
- 2) Dr. Vandana Poonia, Poonia Hospital, Bhiwani
- 3) Dr. Rashmi Bajaj, Associate Professor, Vaish College, Bhiwani
- 4) Sh. Purshottam Aggarwal, Industrialist, Bhiwani

Subject: Meeting of Internal Quality Assurance Cell.

Sir/Madam,

Hope this finds all good at your end. We solicit your valuable ideas and suggestions for qualitative and quantitative growth of the institution. Kindly make it convenient to attend the meeting of Internal Quality Assurance Cell on 02/03/2017 at 12 noon in Principal's office.

Thanking you,

Yours sincerely,
Principal
Adarsh Mahila Mahavidyalaya,
Bhiwani

ADARSH MAHILA MAHAVIDYALAYA, BHIWANI
Internal Quality Assurance Cell (IQAC)

Agenda of meeting

Dated: 02-03-2017

1. Last meeting's minutes approval.
2. Initiatives taken since last meeting.
3. Updating of Labs for practical examination.
4. Peaceful conduct of forthcoming university examination.
5. Extra classes for weak students and revisionary classes to be planned for better academic results.
6. Any other point to be discussed with the consent of committee.



Minutes of the meeting on 23-17

Under the chairpersonship of Dr. Aruna Sachdev, Principal, AMM, Bhiwani, a meeting was held on 23-17 in principal's office at 12 P.M.

The proceedings were as follows:

- Co-ordinator, Dr. Aparna Batra welcomed all members.
- Initiatives taken were explained as below -
 - NSS units organised one day and seven days camps on Social Issues as desired in previous meeting.
 - One day life safety awareness training programme was also organised in the college.
 - Career awareness programmes for different faculties were organised for four days.
- Today's agenda was discussed one by one for updating of labs, all lab incharges will be assigned this work immediately.
 - Necessary steps were discussed for

peaceful conduct of University examinations.

- All teaching staff will be informed immediately for conduct of revisionary classes and extra classes for weak students also if required.

- The meeting ended with a vote of thanks by worthy Chairperson, Dr. Aruna Sachdev Principal - AMM, Bhiwani.

Meeting attended by -

1. ^{Prin} Dr. Aruna Sachdev - Chairperson
1. ^{GM} Sh. Ashok Biseniata - Management member
2. Dr. Aparna Batia - IQAC Co-ordinator ^{Pr}
3. Dr. Rejini Rafter - Member ^{Rafter}
4. Dr. Vaclous Anis - ^{Nominee} Local Society ^{Va}
5. Ms. Vinita Batia - Member ^{Divya}
6. Dr. Indu Sharma - Member ^{Indu}
7. Amily (Dr. Amite Gebe) - Member
8. Dr. Rashmi Bejj (Nominee Alumni) ^{Rashmi}
9. Mrs. Reena Taneja (Teacher Member) ^{Reena}
10. Sh. Purushottam Aggarwal (^{Nominee} Industrialist) ^{Purush}
11. ^{Prin} Baljeet Singh

Minutes approved

Principal AMMB



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Ref. No. AMMB/ 124-137

Dated 01/05/2017

- 1) Sh. Ashok Buwaniwala, General Secretary, Adarsh Mahila Mahavidyalaya, Bhiwani
- 2) Dr. Vandana Poonia, Poonia Hospital, Bhiwani
- 3) Dr. Rashmi Bajaj, Associate Professor, Vaish College, Bhiwani
- 4) Sh. Purshottam Aggarwal, Industrialist, Bhiwani

Subject: Meeting of Internal Quality Assurance Cell

Sir/Madam,

Hope this finds all good at your end. We solicit your valuable ideas and suggestions for qualitative and quantitative growth of the institution. Kindly make it convenient to attend the meeting of Internal Quality Assurance Cell on 07/05/2017 at 12 noon in Principal's office.

Thanking you,

Yours sincerely,

Principal

Adarsh Mahila Mahavidyalaya,

Bhiwani

ADARSH MAHILA MAHAVIDYALAYA, BHIWANI
Internal Quality Assurance Cell (IQAC)

Agenda of meeting on 07-05-2017

1. Last meeting minutes approval.
2. Initiatives taken since last meeting.
3. More CCTV cameras requirement.
4. Lesson Plan in the beginning of the session.
5. Repair of the college building & hostel in summer vacation.
6. Any other point to be discussed with the consent of committee.



Minutes of Meeting held on 7-5-17

Meeting of IOAC was held on 7-5-17, Under the Chairpersonship of Dr. Aruna Sachdev, Principal, AMM, Bhiwani at 12 Noon in Principal's office. The Proceedings were -

1. Welcome of members by IOAC CO-ordinator: Dr. Aparna Batra.
2. As per previous meeting's agenda, all Lab incharges have updated their labs for Practical examinations. Teachers reported that whenever required classes for revision and for weak students were conducted individually in their free periods.
3. Management member Sh. Ashok Bawani-wala ji assured to get college building, boundary wall and hostels to be repaired soon.
4. All teachers will be asked to prepare lesson Plans of their subjects before commencement of next session.
5. The meeting ended with a vote of thanks by worthy Chairperson Dr. Aruna Sachdev, Principal, A.M.M, Bhiwani.

Meeting attended by

1. Dr. Anura Sachdev - Chairperson, *Anura*
2. *AMM* - Sh. Ashok Bishnoi - Management member
3. Dr. Aparna Bhatia - IQAC co-ordinator, *Apr*
4. Dr. Rajni Rajhans - Member, *Rajni*
5. Dr. Vaidhyanath - Nominee Local Society, *Vaidhyanath*
6. Dr. Indu Sharma - Member, *Indu*
7. Amit (Dr. Amita Gaba) - Member, *Amit*
8. Dr. Rashmi Bajaj - Nominee Alumni, *Rashmi*
9. Mrs. Vinita Batra - Member, *Vinita*
10. Sh. Purushottam Aggarwal - *Purushottam*
11. *BS* - Baljeet Singh

Minutes approved.
Anura
PRINCIPAL AMMB