



ADRASH MAHILA MAHAVIDYALAYA, BHIWANI

(Affiliated with Ch Bansi Lal University)

Hansi Gate, Bhiwani-127021

Statutory declaration under section 4(1) (b) of the RTI Act, 2005

PUBLIC INFORMATION OFFICER

Mrs. Neelam Gupta

Head, Department of Physics

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APPELLATE AUTHORITY

Dr. Alka Mittal

Principal

E-mail:- princiaplamb@gmail.com

Particulars of the Organization	
Name of the Organization	Adarsh Mahila Mahavidyalaya, Bhiwani
Address	Hansi Gate, Bhiwani Haryana
Establishment	1970
Working Hours of the College	9:00 AM TO 5:00 PM (Monday to Saturday)
Contact Number	01664-240422
Website	https://ammb.ac.in/

Brief history

Adarsh Mahila Mahavidyalaya Bhiwani was established in 1970 and is located in Bhiwani. The Adarsh Mahila Mahavidyalaya Bhiwani is a premier college in Haryana affiliated with Ch. Bansi Lal University Bhiwani. The college supports the highest superior standards and best practices in higher education. The college has a distinctive proud history of being established by social reformers who were also dedicated to the cause of women education.

It runs as per the rules and regulations framed by the Directorate of Higher Education and Chaudhary Bansi Lal University Bhiwani from time to time. The college has different cells/committees to perform all types of duties in the campus.

Vision

Adarsh Mahila Mahavidyalaya, under the visionary leadership provided by our governing council, is committed to establishing a world-class platform providing quality education to remove the darkness of ignorance from the life of women and make them empowered and sensitized.

Mission

Mahavidyalaya strives for excellence through the creation, dissemination and application of knowledge in consonance with the social needs for a brighter tomorrow.

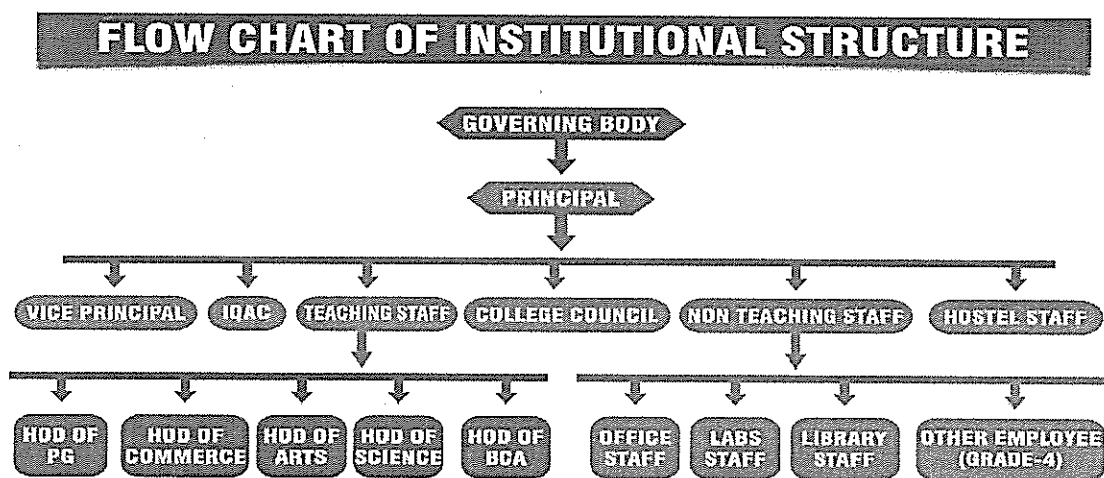
Course offered

- B.A
- B.Sc. (Non-Medical)
- B.Sc. (Medical)
- B.Sc. (computer science)
- B.com (Aided)
- B.Com (SFS)
- B.Com (Vocational-ASM)
- B.Com (Vocational-Computer Application)
- BCA
- M.A (English)
- M.A (Economics)
- M.Sc. (Mathematics)
- M.Sc. (chemistry)
- M.Sc.(physics)

Main Activities of the College :

- Conducting teaching for students enrolled in various degree programs approved by CBLU.
- Providing co-curriculum activities, namely, Sports, NCC and NSS.
- Providing opportunities for extra- curricular activities such as dramatics, debating, music, dance, quiz, fine arts etc.
- Instituting awards, scholarship and financial assistance to students.
- Providing opportunities to faculty for professional development, undertaking research project.
- Providing and maintaining adequate infrastructure including building, library, laboratories, equipment, canteen, sports and recreational facilities.

Organization and Administration Machinery :



The Governing Body is the policy making body. The overall supervision of the college comes under its purview. The planning and infrastructural development is decided by the Head of the Institution in consultation with the Governing Body. The plans proposed are discussed with the respective cells and committees as per needs and then finalized. The Principal, Head of Departments, Committee/Cell incharges and office staff, work together for the effective implementation of these plans. Regular feed-back and suggestions are taken continuously from the Head of Departments, students, parents and other faculty members which forms the major input for planning. These inputs are discussed and analyzed by the Governing Body, the principal and IQAC. The IQAC decides the perspective plans which are to be approved in the College council committees.

Policy making, decision making and implementation process:

Institute has various committees with different roles for effective implementation of academic process. For overall effective management of college and its functioning, a meeting of governing body comprising of President, Vice- President, Treasures, teaching staff representatives and other members of management keeps happening.

This meeting mainly consists of resolutions for future plans and determination of process of their implementation. For the proposal of the quality enhancement of college, a meeting of IQAC in which Principal, Coordinator, member of teaching staff, non- teaching staff, alumni & society nominee put up their views & ideas and implementation process of approved initiatives is being discussed. Regular meetings of college council is held with Principal, Vice- Principal and senior members. They put their proposals and decision are taken. After that process of implementation of regular work for betterment takes place for the smooth functioning in college. Academic committees are also there such as Time table committee, Discipline committee, Result committee, Internal assessment committee at the departmental levels meet and decide the working procedure. Furthermore, for infrastructure, maintenance and development, building committee, library committee, hostel committee are there. Adding to that, there are various committee for various audits viz Green audit, Energy audit, Vehicle audit, Environmental audit, Laboratory audit etc.

Norms set by the college for the discharge of its functions:

- Norms and standards for various activities of the college are set by the competent authority such as the Governing Body, Principal and College Council.
- The College Council is the academic body of the college. It comprises of Principal and senior faculty members. It is responsible for the maintenance of quality standards of education in the college.
- The Internal Quality Assurance Cell (IQAC) of the college is responsible for initiating activities and programs for the enhancement of standards of higher education in college.

Rules, regulations and instructions used:

- Regulations/ instructions for admission and examination regarding all the courses (Under graduate/ postgraduate) in accordance with CBLU notification.
- Various rules/ instructions of DGHE/ CBLU/ Governing body are followed wherever applicable to concerned category of employees.

Information available in electronic form:


- The college has adopted wide scale computerization of data management in administration, account section of the college. All correspondence is computergenerated.
- Information made publically available can be accessed at <https://ammb.ac.in/>.
- All the information about the college is available on the college website - <https://ammb.ac.in/>.

Process of getting information

The person seeking the information may apply on a plain paper giving particulars of information being sought and his/her correct postal address, mobile no. and email address for communication. Separate applications for seeking information on different subjects are required. The application has to be accompanied with the prescribed fee (at present a fee of Rs. 10/-), (cash / DD payable to Principal, Adarsh Mahila Mahavidyalaya Bhiwani /Postal Order). The fee is payable with each application which is towards the cost of processing the request.

The schedule of fees can be obtained from the Public Information Officer of the College. For the time being the rates are as follows:-

1. Rs. 2/- per page of A-4 or A-5 size.
2. Actual cost for sizes bigger than A-4 or A-5.
3. In case of printed material, the printed copies could be had from the college office.
4. In case of photo copies, the rate would be Rs. 2/- per page.
5. If information is needed on a disk or floppy subject to availability of information in soft form, the fee will be Rs. 50/- per disk/floppy.
6. Admissible records may be allowed to be inspected on payment of Rs.150/- per hour or part thereof, before the date and time of inspection of the same.


Principal
Adarsh Mahila Mahavidyalaya
Bhiwani