

## ADARSH MAHILA MAHAVIDYALAYA, BHUWANI

ESTIMATED WORK LOAD ACCORDING TO CLASSES FOR THE SESSION 2020-21

Sl. No.	Class	Subject	Student Strength	No. of Section	No. of periods per section	Total no. of periods	Total No. of students in each composition/practical group	No. of Groups	Period per group	Total No. of Practical/ composition periods	Total periods of Col. No. 7 & 11	No. of staff in position	Period covered	Period Uncovered	Additional Requirement	Discussed with the Principal Yes/No.
11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
1.	B.Sc I	Chemistry I	3	3	9	27	20	12	6	72	99	2	54	231	9	
2.	B.Sc II	Chemistry II	3	3	9	27	19	10	6	60	87	2	54	231	9	
3.	B.Sc III	Chemistry III	3	3	9	27	15	12	6	72	99	2	54	231	9	

*(Signature)*

Zoology Department

**ADARSH MAHILA MAHAVIDYALAYA, BHIWANI**

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	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17

I	Zoology	120	2	4	8	24	5	4	20	28	—	—	28		
II	Zoology	94	2	6	12	23	4	6	24	36	—	—	36	3	
2	Zoology	84	2	6	12	21	4	6	24	36	—	—	36		

Total = 100

(N Malvi)

Botany Department

ADARSH MAHILA MAHAVIDYALAYA, BHIWANI

ESTIMATED WORK LOAD ACCORDING TO CLASSES FOR THE SESSION 2020-21

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17

1. Bsc I Botany 120 2 4 8 24 5 4 20 2 8 — — 28

2. Bsc II Botany 94 2 6 12 23 4 6 24 3 6 — — 36 4

3. Bsc III Botany 84 2 6 12 21 4 6 24 3 6 — — 36

Total = 108

pony

SR.No.	class	Students strength	Work load of Physical Education Department (Actuals)						Total Periods (Th. + Pr.)
			no of sections	No. of Periods per section	Total theory period	no of practical groups	Periods per group	Total practical Periods	
1	BA-I	119	2	6	12	5	6	30	42
2	BA-II	101	2	6	12	4	6	24	36
3	BA-III	56	1	6	6	3	6	18	24
								<u>66</u>	<u>102</u>

Periods covered by regular staff = 102  
 Periods covered by existing staff on contract = 30  
 Periods uncovered = 102 - 30 = 72  
 Additional staff required = 03

SR.No.	Classes	Students strength	Work load of Physical Education Dept. (After adjustment for this odd semester only)						Total Periods (Th. + Pr.)
			no of sections	no. of Periods per section	Total theory Period	no of practical group	Periods per group	Total practical Periods	
1	BA-Ist	119	1	6	6	5	6	30	36
2	BA II	101	1	6	6	4	6	24	30
3	BA III	56	1	6	6	3	6	18	24
								<u>72</u>	<u>90</u>

Periods covered by regular staff = 102  
 Periods covered by existing staff = 18  
 Periods uncovered = 90 - 18 = 72  
 Additional staff required = 2 (other than myself)

Requirement for coaches → 1 coach for basketball  
 1 coach for yoga  
 1 coach for hockey

Sonny  
 12/01/2021

Department of History  
Work Load (2020-2021)

<u>Class:</u>	<u>No of Sections</u>	<u>No of Periods</u>	<u>No of Students</u>	<u>Total No of Periods</u>
B.A. I <sup>st</sup>	3	6x3	239	18
B.A. II <sup>nd</sup>	3	6x3	238	18
B.A. III <sup>rd</sup>	3	6x3	219	18

Rabita Choudhary  
6/1/2021



# Department of Political Science

Work load (2020-2021)

Class	No. of Sections	No. of Periods	No. of Students	Total No. of Periods
B.A.I	4	6x4		24
B.A.II	4	6x4		24
B.A.III	4	6x4		24

Savitri Bhatnagar  
5/11/2021

Department of English

Estimated work load (2020-2021)

<u>Class</u>	<u>No. of Sections</u>	<u>No. of periods/sec</u>	<u>No. of students</u>	<u>Total no. of periods</u>
B.A-I	5	6	560	30
B.A-II	5	6	569	30
B.A-III	5	6	496	30

1100

Signature  
27.10.2020

Five Arts Dept.

B.A Ist year

29 students

Practical - 10 days

Theory - 2 "

Total group - 2

10 + 10 = 20 periods

Total = 20 + 2 (theory) = 22

B.A IInd year

53 students

Practical - 10 days

Theory - 2 "

Total grp - 2

10 + 10 = 20 periods

Total = 20 + 2 (Theory) = 22

B.A IIIrd

47 students

Practical - 10 days

Theory - 2 "

Total grp - 3

10 + 10 + 10 = 30

Total = 30 + 2 (theory) = 32

B.A I	=	22
B.A II	=	22
B.A III	=	32

76 days periods (Actual)

profile



Workload from EVS Dept.

<u>B.Sc IYr</u>	<u>Students</u>	Total Theory group	Total Practical gp.	<u>Total Lectur</u>
Medical - 150	220	3 X 2 = 6	6 X 1 = 6	
Non-Medical - 77				

Comp. Sci. - 43

Total      220

B. Com IYr

Gen. Aided - 37

"      sf - 36

Vocad. (ASH) - 21

" (CA) - 27  
121

B.A IYr

All Total = 560

Students

220

Total Theory group

3 X 2 = 6

Total Practical gp.

6 X 1 = 6

Total Lectur

121

2 X 2 = 4

4 X 1 = 4

560

7 X 2 = 14

14 X 1 = 14

24

24

Additional Requirement Nil

Total Lecture = 48

Lecture earned = 48

Palani  
19/10/2021

# Workload of Computer Awareness

<u>Class</u>	<u>Theory/Practical</u>	<u>No of Groups</u>	<u>Lecture per week</u>	<u>Total lecture per week</u>
<u>B.A (1st year)</u>	Theory	1	6	6
	Practical	12	1	12
				<u>Total = 18</u>
<u>B.Sc (1st year)</u>	Theory	1	3	3
	Practical	3	1	3
				<u>Total = 6</u>

Total = 24 periods per week

Puri

## Music Instrumental

		Practical	Theory
B.A I	25 students	$6 + 6 = 12 (n-2)$	2 days (Sec-1) $12 + 2 = 14$
B.A II	22 students	$6 (n-1)$	2 days (Sec-1) $6 + 2 = 8$
B.A III	14 students	$6 (n-1)$	2 days (Sec-1) $6 + 2 = 8$

30

मार्गदर्शक

Workload of Music Vocal - 2020-2021 from 22-01-21

Ms. Nikita

Lectures

Per Day

Per Week

6

36

Lectures Per week - 36

Additional Requirement - Nil.

Seen  
Rupha  
30.1.2021

Nikita

Class	No. of students	No. of theory periods	No. of Practical Groups	Practical Periods	Total Periods
B.A-I	62	6	3	$3 \times 6 = 18$ $\frac{6}{24}$	$18 + 6 = 24$
B.A-II	67	6 (Practical one group will be covered)	3	$3 \times 6 = 18$ $\frac{6}{24}$	$18 + 6 = 24$
B.A-III	58	6	3	$3 \times 6 = 18$ $\frac{6}{24}$	$18 + 6 = 24$

Mrs. Sangeeta Mantram - 27

Dr. Priganka

Uncovered Periods = 12

27 (B.A First Year) + One group of B.A II (6)

$27 + 6 = 33$

For This Semester only (I) Sangeeta

Work load of Physics Department (2020-21)

Category	Total Period	Covered by permanent staff	Covered by staff	Covered (uncovered)
Theory	36			
Practical	102			
Total	138	54	30 (by 30 staff)	54
Remaining				2

Mt. June 11/1/2021

Department of Physics



Psychology

B.A Ist = 73 students = 3 groups

Practical lecture - 3 x 6 = 18  
Theory lecture - 1 x 6 = 6

24

B.A IInd = 61 students -

3 groups

Practical lecture - 3 x 6 = 18  
Theory lecture - 1 x 6 = 6

24

B.A IIIrd = 74 students -

4 groups

Practical lecture - 4 x 6 = 24  
Theory lecture - 1 x 6 = 6

30

Two lectures required, one is already available.  
One more is required.

12.1.2021  
H.S.

## ADARSH MAHILA MAHAVIDYALAYA, BHIVANI

### ESTIMATED WORK LOAD ACCORDING TO CLASSES FOR THE SESSION 2019-21

Sr. No.	Class	Subject	Student Strength	No. of Section	No. of periods per section	Total no. of periods	Total No. of Students in each composition/ practical group	No. of Groups	Period per group	Total No. of Practical/ composition periods	Total periods of Col. No. 7 & 11	No. of staff in position	Period Covered	Period Uncovered	Additional Requirement	Discussed with the Principal Yes/No.
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
1.	B.Sc-III	Mathematics	2	2	6	36	-	-	-	-	36	-	-	36		
2.	B.Sc-III	Mathematics	2	2	6	36	-	-	-	-	36	-	-	36		
3.	B.Sc-I	Mathematics	2	2	6	36	-	-	-	-	36	-	-	36		
4.	B.A-III	Mathematics	1	1	6	18	-	-	-	-	18	-	-	18		
5.	B.A-III	Mathematics	1	1	6	18	-	-	-	-	18	-	-	18		
6.	B.A-I	Mathematics	1	1	6	18	-	-	-	-	18	-	-	18		
7.	B.A-I	Mathematics	1	1	6	6	-	-	-	-	06	-	-	06		
8.	M.Sc(P)	Mathematics	1	1	6	30	30	3	6	18	48	-	-	48		
9.	M.Sc(F)	Mathematics	1	1	6	30	30	3	6	18	48	-	-	48		

Maths

B.Com-I (Sem-II) - 6 periods per week.

M.Sc-I (Sem-I) -  $\frac{1}{2}$  period - OEC (Hindi)

M.Sc-I (Sem-II) -  $\frac{1}{2}$  period - OEC (Communication Skills), M.Sc-I (Sem-III, Sem-IV) - 1 period - computing lab-I (computer)

M.Sc-II (Sem-III) -  $\frac{1}{2}$  period - OEC (Economics)

M.Sc-I (Sem-IV) - 1 period - computing lab-II (computer)

M.Sc-I (Sem-III, Sem-IV) - 1 period - computing lab-III, IV (comput

Subject: BCA ( COMPUTER APPLICATIONS)

**Work Load Statement for the session 2020-21**

No.	Class/Sub. Pass Course/ Compulsory/ Honours	Total Number of Students			No. Of students per section	No. Of practical/Composition groups	Theory Period/ Section total Sp = T	Practical Composition period allotted per GP 'G'P=T	Total (6+7)
		Boys	Girls	Total					
1	2 BCA 1st. Year (1 Section) (self-finance)	3	50	50	33	(2) G 1 Practical Subject	3x6x1=18 Theory	6x2=12 Practicals	18+12= 30
	BCA 2nd. Year (1 Section) (Self -finance)		45	45	26	(2) G 2 Practical Subject	3x6x1=18 Theory	2x1x6=12 Practicals	18+12=30
	BCA 3rd. Year (1 Section) (Self-finance)		19	19	14	(1) G 1 Practical Subject	3x6x1=18 Theory	2x1x6=12 Practicals	18+12=30
								<b>Total</b>	90

**Lecturer required in the subject**

Detail of lecturers posted

No. Of period allotted per lecturer 26/30 per week.

No. Of period allotted per lecturer 26/30 per week.

No. Of period covered

No. Of period uncovered/short with reason

Incumbent/required, if any

Any other remarks

3 for 30 periods /each per week	
3 Lecturers on contract Base	
30	
30	

Certified that the sections have been prepared and allotment of periods is made strictly according to Government

University Norms.

1

2

3

Head of the Department

(Checked & Verified)

Principal/Signature with Stamp

## ADARSH MAHILA MAHAVIDYALAYA, BHUWANI

ESTIMATED WORK LOAD ACCORDING TO CLASSES FOR THE SESSION 2019-20 [B. Sem (Roll 67022)]

Sr. No.	Class	Subject	Student Strength	No. of Section	No. of periods per section	Total no. of periods	Total No. of Students in each composition/ practical group	No. of Groups	Period per group	Total No. of practical composition periods	Total periods of Col. No. 7 & 11	No. of staff in position	Period covered	Period Enclosed	Additional Requirement	Discussed with the Principal Yes/No.				
1	B. Com I	F. A/c B. Mgmt B. Eco B. Com	200	3 3 3 2	6 6 6 6	18 18 18 12														
2	B. Com II	C. A/c B. Stat B.R.F Co. Law M. Eco HEM	200	3 3 3 3 2 2	6 6 6 6 6 6	18 18 18 18 12 12														
3	B. Com III	T. Law Cost A/c A/c for Mgmt FMO Entertainment & SSB Sec. Practice	200	3 3 3 3 2 2	6 6 6 6 6 6	18 18 18 18 12 12														
<b>Total</b>											<b>258</b>									

Yes

7 Lectures for 24 period per week  
1 Lecturer for 12 period per week



## ADARSH MAHILA MAHAVIDYALAYA, BHIWANI

ESTIMATED WORK LOAD ACCORDING TO LECTURER FOR THE SESSION 2019-20 [B.Com Pass Course]

Sr. No.	Name of Lecturers	Class	Subject	Student Strength	No. of Section	No. of periods per section	Total no. of periods Theory/Text	Total No. of Students in each composition/ practical group	No. of Groups/ Composition periods	Period per Group	Total No. of Practical/ Composition periods	Total of Col 8 & 12
1	Ms. NEERU CHAWLA	B.Com I B.Com III B.Com II	F. Acc. Inc. Tax HRM	120 130 50	2 2 1	6 6 2	12 12 2	26				26
2	Ms. ANITA VERMA	B.Com II B.Com III B.Com I	BRF Sec. Practic B.Mgmt.	130 90 50	2 2 1	6 6 2	12 12 2	26				26
3	Dr. Amrita Sraba	B.Com II B.Com III B.Com III	Comp. Acc Cost Acc FMO	130 130 55	2 2 1	6 6 2	12 12 2	26				26

## ADARSH MAHILA MAHAVIDYALAYA, BHIVANI

ESTIMATED WORK LOAD ACCORDING TO CLASSES FOR THE SESSION 2019-20

[ B.Com (Voc) Head Gully - ASM ]

Sl. No.	Class	Subject	Student Strength	No. of Sections	No. of periods per section	Total no. of periods	Total No. of Students in each composition/ practical group	No. of Groups	Period per group	Total No. of Practical composition periods	Total periods of Col. No. 7 & 11	No. of staff in position	Period covered	Period Uncovered	Additional Requirement	How much work is Prerequisite
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
1	B.Com I	ASM - I ASM - II	80 30	1 1	6 6	6 6					6 6	NIL	NIL	30		Yes
2	B.Com II	ASM - III ASM - IV	30 30	1 1	6 6	6 6					6 6			One full time & one part time		
3	B.Com III	ASM V ASM VI	30 30	1 1	6 6	6 6					6 6					



## ADARSH MAHILA MAIYA VIDYALAYA, BHIWANI

ESTIMATED WORK LOAD ACCORDING TO CLASSES FOR THE SESSION 2019-20 [B. Com (Computer Application Course)]

Sr. No.	Class	Subject	Student Strength	No. of Section	No. of periods per section	Total no. of periods	Total No. of Students in each composition/ practical group	No. of Groups	Period per group	Total No. of Practical/ composition periods	Total periods of Col. No. 7 & 11	No. of staff in position	Period Covered	Period Uncovered	Additional Requirement	Discussed with the Principal Yes/No.
1.	B. Com I (Pass course) (CA) (Computer Application)	BoC CA I CA II	90	2	6	12	22 23	2 2	(1-3) days each group	Practical -12	24 pds weekly			96 pds weekly	4 lectures Required each 24 period	Yes
2.	B. Com II (Computer Application)	CA III CA IV	80	1	6	6	20	4	(1-3) days each group	Practical -12	24 pds weekly					
3.	B. Com III (Computer Application)	CA V CA VI	80	1	6	6	20	4	(1-3) days each group	Practical -12	24 pds weekly					

## ADARSH MAHILA MAHAVIDYALAYA, BHIVANI

ESTIMATED WORK LOAD ACCORDING TO LECTURER FOR THE SESSION 2019-20

Sr. No.	Name of Lecturers	Class	Subject	Student Strength	No. of Section	No. of periods per section	Total no. of periods Theory/Text	Total No. of Students in each composition/ practical group	No. of Groups/ Composition periods	Period per Group	Total No. of Practical/ Composition periods	Total of Col 8 & 12
1	2	3	4	5	6	7	8	9	10	11	12	13
1	News I	B. Com I (Pass Course)	Boc	90	2	6	12	22	2	VI (1-3) days	24	
2	News II	B. Com I (CA)	CA I CA II	80	1	6	6	20	2	VI-I (1-3) days VI-II (4-6) days VI-III (1-3) days	24	
3	News III	B. Com II (CA)	CA III CA IV	80	1	6	6	20	4	VI-IV (4-6) days VI-I (1-3) days VI-II (4-6) days VI-III (1-3) days	24	
4	News IV	B. Com III (CA)	CA V CA VI	80	1	6	6	20	4	VI-IV (4-6) days VI-I (1-3) days VI-II (4-6) days VI-III (1-3) days	24	
<b>Total</b>											96	

B. Com (Computer Application Course)